



# City of San Antonio

## Contract Summary Sheet

Date: 8/4/16  
Agenda Item: 16-3786

<b>Name/Title (Caption as shown on agenda):</b> <b>Annual Contract for Preventive Maintenance and Repair Services of HVAC Systems (BES) 6100007229 MAB</b>	
<b>Brief Description of Item(s) and Use:</b> This contract will be utilized by the Building and Equipment Services Department to provide maintenance and repair services of heating, ventilation and air conditioning (HVAC) systems and equipment at various City owned Building and Equipment Services (BES) facilities. The regular scheduled preventive maintenance and repair services are required to maintain peak operational efficiencies while extending the life cycle of the equipment. Maintenance services shall be provided on a quarterly basis.  The estimated contract amount includes \$51,000.00 for preventive maintenance services, labor for repairs and \$30,000.00 for repair parts for a total annual contract amount of \$81,000.00.	
<b>Total \$:</b>	\$81,000.00 annually
<b>Contract Period:</b>	October 1, 2016 through September 30, 2019, with two, one year renewal options
<b>Method of Procurement:</b>	Competitive (4 bids received)
<b>Price Trend:</b>	2.11% decrease due to lower preventive maintenance rates from 2013 contract
<b>Contract Info:</b>	Formal ____ Annual <input checked="" type="checkbox"/> Support/Maintenance ____ Lease ____
<b>Recommended Contractor(s):</b>	<b>American Air Conditioning &amp; Heating Co., 203 Gillette, San Antonio, TX 78221 (Local)</b>
<b>Previous Contractor(s):</b>	Allegheny Air Conditioning Corp. dba Air Jireh Services, 5122 Leonhardt, San Antonio, TX 78233
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this contract not be approved, the Building and Equipment Services Department will be required to procure preventive maintenance and repairs on an as-needed basis which may result in higher pricing and delays in returning the units to service.
<b>Using Department (s):</b>	Building and Equipment Services