



# City of San Antonio

## Contract Summary Sheet

Date: 8/4/16  
Agenda Item: 16-3786

<b>Name/Title (Caption as shown on agenda):</b> <b>Annual Contract for Maintenance of Filtration System at Japanese Tea Garden 6100007411 RS</b>	
<b>Brief Description of Item(s) and Use:</b> This contract will provide the Parks and Recreation Department with a contractor to perform monthly preventative maintenance services to the automated filtration system for the two ponds located at the Japanese Tea Garden. The contractor will furnish all labor, materials, chemicals and equipment necessary to maintain a healthy environment for the aquatic life in the two ponds.	
<b>Total \$:</b>	\$24,000.00 annually; \$120,000.00 contract period
<b>Contract Period:</b>	Upon award through September 30, 2019 with two, one year renewal options
<b>Method of Procurement:</b>	Competitive (2 bids received)
<b>Price Trend:</b>	New Contract – no price history available
<b>Contract Info:</b>	Formal ____ Annual <u>X</u> Support/Maintenance ____ Lease ____
<b>Recommended Contractor(s):</b>	<b>Aquatic Landscapes &amp; Design, 12930 Maple Park Dr., San Antonio, TX 78249 (Local)</b>
<b>Previous Contractor(s):</b>	N/A
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this contract not be approved, the City would be required to purchase services on an as needed basis which may result in increased cost due to non-contract rates and timeliness of services which would affect the aquatic life in the ponds. Parks staff does not have the technical expertise to perform ongoing maintenance services required for the ponds.
<b>Using Department (s):</b>	Parks and Recreation