

**State of Texas
County of Bexar
City of San Antonio**



**DRAFT
Meeting Minutes
City Council Special Session**

City Hall Complex
105 Main Plaza
San Antonio, Texas 78205

Tuesday, August 30, 2016

12:00 PM

Municipal Plaza Building

The City Council convened in the "B" Room of the Municipal Plaza Building. City Clerk Leticia Vacek took the Roll Call with the following Councilmembers present:

PRESENT: 11 - Mayor Taylor, Treviño, Warrick, Viagran, Saldaña, Gonzales, Lopez, Medina, Nirenberg, Krier, and Gallagher

1. Staff presentations on the FY 2017 Proposed Budget focusing on, but not limited to, the following City policies and initiatives: [Sheryl Sculley, City Manager; John Woodruff, Director, Management and Budget]
 - A. Planning
 - Planning & Sustainability
 - B. Neighborhoods
 - Delegate Agencies
 - Animal Care Services
 - Code Enforcement Services

A. Peter Zanoni provided the Mayor and Council with an overview of the Funding Allocation, Staffing Compliment, and Programs managed by the Planning and Community Development Department. He reported on the SA Tomorrow Implementation Strategy and

detailed work to be performed by the Department to ensure alignment with the Comprehensive Plan. He stated that the development of Neighborhood Plans served as the foundation for the development of one Regional Center and 5 Community Plans. He highlighted Improvements totaling \$660,000 and noted that said funds would be used to hire 2 additional Senior Planners, fund development of 1 Regional Center, and assist the Local Initiatives Support Corporation (LISC). He detailed the Partnership with LISC and noted that they would assist the City in the development of more affordable housing.

Mr. Zaroni detailed the collaboration between SA2020 and SA Tomorrow and noted that the City planned on redirecting funds allocated from SA2020 to SA Tomorrow. He noted that Indicators would continue to be tracked. He spoke of the Under 1 Roof Program and noted that the goal of the Program was to stabilize home maintenance costs and lower utility bills. He spoke of the partnerships and noted that the Program would be expanded. Regarding the Office of Sustainability; Mr. Zaroni detailed the Proposed Budget for FY 2017 and highlighted projects to be completed. He spoke of Public Health Enhancements that would assist the City assess the financial impact associated with having poor air quality and to educate the public on ways to improve air quality. Lastly, Mr. Zaroni presented the San Antonio B-Cycle Budget and spoke on the development of a Business Plan. He noted that the Program was soliciting financial sponsorships as no City Funds were being allocated in FY 2017. He added that Service Improvements had been made resulting in increased membership.

Mayor Taylor asked for clarification on the number of Regional Centers to be built as part of SA Tomorrow. Mr. Zaroni responded that one Regional Center was scheduled to be built in FY 2017 at a cost of \$250,000. He stated that the building of additional Regional Centers would be based on the success of the City entering into partnerships and leveraging funds. Mayor Taylor voiced concern with the schedule provided and recommended that the City build 2 or 3 Centers in FY 2017. Mr. Zaroni reported that the City planned on developing 13 Regional Centers and 5 Community Plans over a 5-year Period. At the request of Mayor Taylor, Bridgett White highlighted collaborative efforts for the Under 1 Roof Pilot Program and noted that long-term Housing Partnerships would be secured based on the success of the Program.

Councilmember Warrick asked for more information regarding the SA Tomorrow Plan to include Implementation, Timelines, and Metrics. Mr. Zaroni replied that Indicators had been identified but Targets had not and stated that the City Council would be provided with said data once developed by Stakeholders. Councilmember Warrick requested that the City Council establish policy prior to staff implementing the Plan. Mrs. White clarified that the Mayor and Council provided staff direction when the Comprehensive Plan was approved. She highlighted next steps to include assigning roles and responsibilities by priority,

identifying Indicators for each of the Elements, and developing Targets. Councilmember Warrick spoke of the importance of implementing the Strategy as soon as possible in order to meet goals by 2040. He asked of Partnerships with Military Installations on Plan Implementation. Mrs. White reported that the Office of Military Affairs was leading efforts to implement the Military Element of the Comprehensive Plan. Councilmember Warrick asked of efforts made by the City to collect input from the Military regarding development outside Military Bases. Mrs. White noted that the Military would be included in all discussions regarding the Implementation of the Comprehensive Plan and Regional Centers. Councilmember Warrick asked for information on Community Outreach Efforts regarding the Under 1 Roof Program. Mrs. White noted that the Department had coordinated with TCI on a few projects and planned on working with Development Services to inform Roofing Contractors of the Program. At the request of Councilmember Warrick, it was clarified by Mrs. White that Outreach Efforts were currently targeted and that more would be done to inform Homeowners of roofing repair options.

Councilmember Viagran asked for clarification on Funding Allocations for the Under 1 Roof Program. Mr. Zanoni reported that the Pilot Program was not funded in the FY 2017 Budget and that the goal was to provide funding to each Council District. Councilmember Viagran spoke of the importance of collecting Metrics in order to determine success. Mr. Zanoni noted that the Mayor and Council would be provided with data once it became available. Councilmember Viagran asked for clarification on funding allocations for SA2020 and SA Tomorrow Collaboration. Mr. John Peterek reported that funds allocated for SA2020 would be used to implement the SA Tomorrow Strategic Plan. He highlighted SA2020 Performance Metrics and noted that they would continue to be measured even after Funds were redirected to SA Tomorrow. Councilmember Viagran asked of efforts made by SA2020 Staff to be more inclusive. Ms. Molly Cox, President and CEO of SA2020, responded that Performance Measures were exceeded every year and that the Organization was working to improve on identified gaps. She highlighted goals to include increasing the number of Non-Profit Partners by 2018. As it relates to inclusion, Ms. Cox reported that the Organization ensured that underserved communities were included in discussions and highlighted Partnerships.

Councilmember Viagran requested a copy of the Business Plan for the B-Cycle Program and asked of the Partnership with the City. Mr. Doug Melnick, Director, Office of Sustainability, reported that the City would continue to partner with the B-Cycle Program despite no longer funding it. Mrs. Sculley added that Ms. JD Simpson would transition to an employee of the B-Cycle Program effective October 1, 2016 and that the Organization was developing a Contingency Plan. She noted that the City was awarded grants to construct facilities while the Organization was responsible for maintenance and operational costs. Ms. JD Simpson noted that recent Board changes resulted in Service Improvements

and Policy Changes. Mr. Melnick stated that \$130,000 had been raised by the Organization to date and that more Sponsorships were being solicited. Councilmember Viagran voiced concern with the plan to create one Regional Center in the first Year of the SA Tomorrow Plan. She spoke of the importance of developing Partnerships and leveraging funds such as SAWS Impact and Stormwater Fees which would allow for the City to build more Regional Centers.

Councilmember Gonzales asked of the timeline for completion of Regional Centers and associated Master Plans. Mrs. White detailed timelines for the implementation of the Comprehensive Planning Program and provided an overview of the Process to be utilized. She noted that each Regional Center would have a distinct Master Plan. Mrs. Sculley addressed staffing needs and noted that the services of Consultants would be utilized. Mrs. White spoke of the various methods that could be utilized to engage Stakeholders in developing Regional Plans and Community Plans. Councilmember Gonzales asked of qualifications for participation in the Under 1 Roof Program. Mrs. White highlighted criteria to include income and condition of home. Councilmember Gonzales requested that Programs be created to assist Homeowners with basic repairs. Mrs. White spoke of the Homeowner Occupied Assistance Program which offered those services. Councilmember Gonzales asked for additional information on funding for the Office of Sustainability. Mr. Melnick highlighted funding allocations and noted that most of the Budget was utilized for Staffing and Educational Outreach. As it relates to proposed Budget Enhancements, it was reported by Mr. Melnick that the Department was collaborating with Partners to ensure that the City maintained an Air Quality Status of Attainment. He addressed the financial burden associated with Non-Attainment Status.

Councilmember Treviño spoke of the importance of making roof repairs and addressed the costs associated with not doing so. At the request of Councilmember Treviño, Mr. Zaroni addressed Community Outreach Efforts, Partnerships, and Metrics to be used to track the success of the Program. Councilmember Treviño noted that UTSA was tracking Metrics with the intent of measuring heat islands and electricity usage. He highlighted the importance of Partnerships and noted that the goal was to extend the Program to all Council Districts. Mrs. Sculley asked the Council to determine future funding allocations. Councilmember Treviño reiterated his intent for the Program to be funded beyond the initial year.

Councilmember Nirenberg asked for staff to accelerate timelines associated with implementing and developing Regional Centers. Mrs. White highlighted next steps and noted that staff planned on meeting with Consultants to prioritize actions. She spoke of funding allocations associated with hiring new staff, developing Regional Centers, implementing Community Plans, and conducting Neighborhood Summits. Councilmember

Nirenberg spoke in support of funding allocations for SA2020 and noted that the work completed by said organization complimented that of SA Tomorrow. He noted that he was supportive of the Under 1 Roof Program and asked that Metrics be collected to determine the success of the Program.

Councilmember Medina spoke in support of the SA Tomorrow Implementation Strategy and asked for more information on funding allocations. Mrs. White highlighted the work to be completed to include identifying Partnerships and Incentives. Councilmember Medina requested that Recycling Initiatives be considered as Regional Centers were being developed. Mrs. White reported that the Department was consulting with Solid Waste on said topic. Councilmember Medina spoke in support of efforts made to address air quality challenges and the Under 1 Roof Program. Councilmember Viagran reiterated her support of the City developing a Regional Center in the Southern portion of the City.

Mayor Taylor thanked staff for the presentation.

B. Delegate Agencies

Mrs. Melody Woolsey presented the Budget for the Delegate Agencies and noted that the Department of Human Services was funding 63 Agencies and 122 Programs in a total amount of \$20 Million. She provided an overview of the Funding Process and detailed funding by Service Area. She highlighted Funding Recommendations for each of the Service Areas and noted that they aligned with City Council Direction, funded Workforce Development Initiatives, expanded Youth Strengthening Initiatives, and funding Domestic Violence/Child Abuse Prevention Agencies at FY 2016 Levels. She provided an overview of next steps and noted that Public Input Sessions were scheduled for August 31, 2016 and September 7, 2016 with Budget Adoption scheduled for September 15, 2016.

Mayor Taylor spoke in support of the variety of Delegate Agencies available to assist the Community; especially Workforce Development Programs. She reported that a long-term goal was to financially support Summer Youth Employment Opportunities despite possible Federal Challenges. She asked for more information on the After School Challenge Program to include how Goals and Initiatives matched those of the City. Mrs. Woosley stated that the City allowed for School Administrators to create a curriculum specific to the needs of students and would provide the City Council with a report detailing Partnerships and Activities.

Councilmember Lopez spoke of a lack of transportation services for Seniors residing around the Cuellar Park Area. Mrs. Woosley reported that staff was working to identify solutions to include purchasing a vehicle to transport the residents to and from the local Senior Center. Councilmember Lopez identified a concern with Disabled Seniors not

having access to viable transportation options and noted he sought assistance from various entities without any success. Mrs. Woosley noted that gaps had been identified and reported on the limited transportation services available to Disabled Residents. She noted that the Area Foundation was working on an Initiative that focused on offering services to Seniors and would verify if Transportation Services would be provided.

Councilmember Viagran spoke in support of funding allocations for Domestic Violence/Child Abuse Prevention Programs and Workforce Development Agencies. Mr. Rene Dominguez, Director, Economic Development, detailed the areas of focus for SA Works and noted that the Organization was utilizing the \$250,000 to develop an Action Plan and Metrics. At the request of Councilmember Viagran, Mrs. Woosley detailed the methodology used for determining Funding Organizations via Line Items. As it relates to funding allocations for Haven for Hope, Mrs. Sculley clarified that the City owned the facility and had one Non-Voting Board Member. She detailed Service Partnerships and noted that the City had entered into a 60-year Agreement to provide services. Councilmember Viagran asked of the City's Representation on the Project Quest Board. Mrs. Sculley reported that the City did not have a Representative on said Board.

Councilmember Gonzales asked for clarification on the CCR she submitted regarding Project Quest Funding. Mrs. Sculley stated that a majority of the City Council needed to support the CCR in order for staff to proceed with funding the organization via a Line Item in the FY 2017 Budget. Councilmember Gonzales spoke in support of said request and noted that Project Quest would follow the same Auditing Process required of Delegate Agencies. Mr. Dominguez reported that all Workforce Service Providers were required to meet Performance Metrics. Councilmember Lopez noted his support of the Line Item Funding for Project Quest. At the request of Councilmember Gonzales, Mrs. Woosley reported on Haven for Hope Partnerships and noted that the Total Annual Budget ranged between \$30 to \$40 Million. Councilmember Gonzales requested more specific information on funding allocations to include Private Fundraising Efforts. She clarified that Project Quest was open to having a City Representative on their Board and asked of Metrics for Delegate and Workforce Agencies. Mr. Dominguez stated that it was a challenge to determine the total number of individuals obtaining assistance as services varied and not all services were measurable. He noted that an enhancement to be implemented in FY 2017 was to require Delegate Agency Participants to enroll in Workforce Solutions Alamo upon the completion of Job Training Programs. He noted that would allow for the City to measure the impact as requested by the City Council.

Councilmember Gallagher spoke in support of the City considering proposals that were innovative and submitted by new Agencies. He highlighted funding increases for Workforce Development Programs that would offer a solution to a possible shortage of

Skilled Labor. He addressed the Competitive Application Process and voiced concern with Line Item Funding Allocations.

Councilmember Krier highlighted the success of Project Quest and spoke in support of funding the organization via a Line Item. He asked of funding allocations for San Antonio Education Partnership (SAEP). Mrs. Woosley noted that SAEP was denoted within the Human Services Budget as the contract with SAEP was issued via a Request for Proposals (RFP). Councilmember Krier requested that funding for SAEP and Haven for Hope be periodically evaluated. Mayor Taylor reported on discussions held with Adriana Contreras, Executive Director of SAEP, and noted that the City recently conducted an Audit which identified opportunities for improvement. She stated that funding for SAEP should also be solicited from Private Companies. Mrs. Sculley reported on previous Audit Findings and resulting Service Improvements. She concurred with the recommendation to re-evaluate SAEP. As it relates to the allocation of funds, she recommended utilizing the Competitive Application Process.

Councilmember Krier asked of funding allocations for new agencies. Mrs. Woosley reported that no new agencies were being funded in FY 2017. Councilmember Krier cautioned repeatedly funding the same organizations. At the request of Councilmember Krier, Mr. Dominguez clarified the services offered at Café College and detailed metrics. Councilmember Krier voiced concern with the City managing and funding said Program as the services were already provided by other organizations. He requested that the contract with SAEP be re-evaluated before it expired.

Councilmember Nirenberg spoke in support of funding Project Quest via a Line Item as said Agency had proven results. As it relates to Funding for Domestic Violence/Child Abuse Prevention Programs, Councilmember Nirenberg requested that the City fund the Battered Women's Shelter and the Alamo Area Rape Crisis Center via Line Items. He noted that a limited number of Providers were qualified to provide these services. Mrs. Woosley reported that the Department would seek ways to improve upon funding allocations.

Councilmember Warrick spoke in support of Funding Project Quest via a Line Item and asked of assistance that Agencies provide to each other. Mrs. Woosley noted that some Service Areas did not allow for collaboration and that additional points were given to Agencies that partnered with other Providers to meet a need. Councilmember Warrick requested that the City implement a process to measure Capacity Building. As it relates to communication, Mrs. Woosley provided examples of Agencies that leveraged resources by bringing together Service Providers. Councilmember Warrick voiced concern with the City not holding Agencies accountable for leveraging resources and requested that the City implement a Process requiring Delegate Agencies to collaborate with one another. Mrs.

Woosley noted that the City did coordinate with Agencies in order to ensure that services were not duplicated. Mr. Dominguez highlighted a new initiative scheduled to be implemented in FY 2017 via SA Works that would assist the City in tracking the number of Individuals Served by Service Type.

Councilmember Warrick asked of the skills gap resulting from Workforce Development Programs. Mr. Dominguez spoke to the importance of funding Job Training Programs such as SA Works and reported on the rise of Companies requiring individuals to be skilled upon hiring. Councilmember Warrick requested that Technical Training be offered and asked to be provided with data on the types of jobs coming to San Antonio. He asked of Programs being offered to individuals with Post-Traumatic Stress Disorder. Mrs. Woosley stated that Counseling Services were provided to individuals by Delegate Agencies and would work with the Center for Health Care Services to obtain the requested data.

Councilmember Saldaña spoke in support of funding allocations for Project Quest via a Line Item. He noted that Multi-year Funding of the Organization would assist in developing its Leadership and a Strategic Plan. He also spoke in support of funding Senior Service Centers. Councilmember Treviño addressed Senior Services Programs. Mrs. Woosley stated that Services were customized based on need and highlighted Improvements. Councilmember Treviño asked of areas needing Improvement. Mrs. Woosley noted that services were adequately provided by the City and its Partners. She noted that gaps had been identified and that the Department was working to remedy them. Councilmember Treviño spoke in support of Funding Project Quest via a Line Item.

Mayor Taylor spoke in support of Workforce Development. She voiced concern with the City Funding Agencies via a Line Item as it would set a precedent for funding other organizations outside the Competitive Bidding Process. She added that unanticipated situations could negatively impact the quality of services offered. She thanked staff for the presentation.

B. Animal Care Services

Mr. Xavier Urrutia provided an overview of Departmental Priorities and Budget Allocations for FY 2017. He reported that in FY 2016; the Department picked up 31,000 animals, provided 30,400 Spay/Neuter Surgeries, and had a live release rate of 88%. He detailed Community Engagement Efforts and reported on the various methods utilized to educate Pet Owners on their responsibilities. As it relates to Proposed FY 2017 Enhancements, Mr. Urrutia stated that the Department was requesting additional funding to hire an Animal Care Officer for Council Districts 3 and 4 and to enhance Educational Outreach Programs. He highlighted proposed Performance Measures for FY 2017 to include animals impounded, issuance of citations, and pets returned to their owner.

Additional Enhancements proposed for FY 2017 include increased funding for Animal Intake, Rescue Programs, and Partnerships. As it relates to Revenue Enhancements, Mr. Urrutia reported that the Department was increasing Training Fees.

Mayor Taylor noted that she was excited about ACS Program Enhancements and the continuation of progress.

Councilmember Viagran highlighted the importance of educating Pet Owners on their responsibilities. She spoke in support of having a designated ACS Officer for Council Districts 3 and 4 and other investments which would allow the City to decrease future funding allocations. She asked that Community Events such as the Big Fix continue to be offered and that staff seek additional Community Partnerships. She asked of procedures and signage denoting the process once an Owner surrendered their pet to the City. Mr. Urrutia stated that staff counseled Owners and informed them that they could continue to care for the pet while the City initiated the adoption process. He noted that the next goal was to increase Educational Awareness Programs which would inform Pet Owners of options available to them when they no longer wanted to care for their pet.

Councilmember Saldaña spoke of a Study regarding the number of stray animals in the City of Dallas. Mr. Heber Lefgren noted that he needed to review the Study to determine which suggestions could be incorporated locally. He noted that the City of San Antonio served as a Model for the Study and clarified that San Antonio, in partnership with other organizations, performed more than 60,000 surgeries. Mr. Urrutia reported that the City of Dallas did not fund a Spay/Neuter Program. Councilmember Saldaña suggested that better pictures be taken of pets to increase their chances of being adopted. Mr. Lefgren stated that an initial picture was taken at intake with the intent of reuniting the pet to its Owner. The second picture was taken about 24 hours after the pet received medical treatment and was groomed. He noted that the pictures taken at intake also served as an opportunity to educate the Pet Owner on proper pet care when neglect was suspected. At the request of Councilmember Saldaña, it was reported by Mr. Lefgren that the City would continue to financially support Spay/Neuter Events such as the Big Fix. He stated that the City also planned on partnering with agencies to transport animals to Surgical Events.

Councilmember Warrick asked to be provided with the number of stray animals in order to determine funding allocations and program success. He asked of resources available to the community for making repairs to fences. Mr. Urrutia reported that the FY 2017 Budget incorporated \$50,000 for same and that funding was generated from a portion of fines collected from citations issued. He highlighted options available for making repairs to include the use of an On-Call Repair Service. Mr. Urrutia reported that the City was anticipating picking up a total of 21,100 dead animals and 31,000 stray animals in FY 2017.

He spoke of the increase of animal pick-ups along creekways and noted that Employee Work Schedules had been changed to coincide with said data. He clarified that wild animals were picked up by Texas Parks and Wildlife.

Councilmember Gonzales asked of the surgery capacity at the Brooks Facility. Mr. Urrutia reported that the Vendor had capacity to provide 8,000 Spay/Neuter Surgeries annually with a possibility of completing more. Councilmember Gonzales asked for clarification regarding the funding allocations denoted by Solid Waste for dead animal pick-ups. Mr. Urrutia explained that said number was based on 2016 estimates and would verify with the Department. Councilmember Gonzales voiced concern with the lack of progress made toward decreasing the number of stray animals despite increased funding allocations over the years. Mr. Urrutia stated that funding allocations reflected a balanced approach to the stray animal issue and were based on Council Direction at the Budget Goal Setting Session. Mrs. Sculley noted that the City would not be able to achieve a No Kill Status by decreasing funding levels and reported that the City was at a 90% No Kill Rate. She highlighted programs that needed to continue in order to effectively manage the Stray Animal Population and to educate Pet Owners on their responsibilities. Councilmember Gonzales reiterated her concern with the increase in funding allocations over the years and requested that they focus on Education Programs.

Mayor Taylor thanked staff for the presentation and stated that the Code Enforcement Services presentation would be re-scheduled.

EXECUTIVE SESSION

The Executive Session was not held.

- A. Deliberations regarding economic development negotiations and discuss related legal issues pursuant to Texas Government Code Sections 551.087 (economic development) and 551.071 (consultation with attorney).
- B. Deliberate the purchase, exchange, lease or value of real property and discuss related legal issues pursuant to Texas Government Code Sections 551.072 (real property) and 551.071 (consultation with attorney).
- C. Discuss legal issues related to collective bargaining pursuant to Texas Government Code Section 551.071 (consultation with attorney).

ADJOURNMENT

There being no further discussion, Mayor Taylor adjourned the meeting at 5:52 pm.

APPROVED

IVY R. TAYLOR
MAYOR

ATTEST:

LETICIA M. VACEK, TRMC/CMC/MMC
CITY CLERK