



City of San Antonio

Contract Summary Sheet

Date: 9/29/16
Agenda Item: 16-4564

Name/Title (Caption as shown on agenda): Annual Contract for Bicycle Repair Parts and Accessories for Bicycle Patrol Officers 6100007567 AAS	
Brief Description of Item(s) and Use: This contract will provide the San Antonio Police Department Bicycle Patrol Division, Park Patrol Officers, and Aviation Patrol Officers with a supplier to furnish bicycle repair parts and accessories as needed to maintain the City's bicycle fleet consisting of approximately 360 specialized bicycles.	
Total \$:	\$39,000.00 annually; \$156,000.00 contract period
Contract Period:	Upon award through July 31, 2018, with two, one year renewal options
Method of Procurement:	Competitive (2 bids received)
Price Trend:	N/A - due to a change in scope from the 2010 awarded contract
Contract Info:	Formal ____ Annual <u>X</u> Support/Maintenance ____ Lease ____
Recommended Contractor(s):	Bike World, 5911 Broadway, San Antonio, TX 78209 (Local)
Previous Contractor(s):	Bike World, 5911 Broadway, San Antonio, TX 78209
Comments:	NAS: Ride Away Bicycles – Bid submission was incomplete. Many fields were left blank on the Market Basket; i.e, missing U/M, no catalog page numbers, a greater discount provided but prices could not be validated due to missing catalog/supplier names in many fields, etc. Gotta Ride Bikes – Emailed bid on opening date and therefore deemed non-responsive.
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, City staff would be required to solicit quotes for the required parts and accessories on an as needed basis, where increased costs due to non-contract buying could be realized, as well as cause a delay in the maintenance and repairs of the equipment for the officers.
Using Department (s):	Police, Aviation, Parks