

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

AN ORDINANCE

**AUTHORIZING A LEASE WITH THE SAN ANTONIO
HUMANE SOCIETY TO OPERATE AND MANAGE
THE SPAY/NEUTER CLINIC LOCATED AT BROOKS
CITY BASE, FOR A THREE YEAR TERM, WITH THE
OPTION TO RENEW THE LEASE FOR ONE
ADDITIONAL THREE YEAR TERM.**

* * * * *

WHEREAS, in September of 2011, Animal Care Services (ACS) updated its Strategic Plan by focusing on three key departmental strategies: (1) enhanced enforcement of existing laws and codes; (2) controlling the stray animal population; and (3) increasing the City's live release rate; and

WHEREAS, as a result of the 2011 ACS Strategic Plan update, ACS, with the help of its collaborators, helped control the stray animal population by providing a little less than 50,000 free spay/neutering surgeries in the past five years; and

WHEREAS, in an effort to manage the City's stray animal population, and to increase its impact in the community, the City of San Antonio collaborated with Brooks Development Authority (BDA) in FY 2016 to construct a new 2,240 sq. ft spay/neuter and low-cost vaccination clinic; and

WHEREAS, this will be the first low-cost veterinarian clinic provided in the south-east area of San Antonio; and

WHEREAS, under this collaboration, the facility will be owned by BDA, but leased to the City for 35 years; and

WHEREAS, on June 5, 2016, the City released a Request for Proposal (RFP) to obtain proposals from Respondents for the operation and facility management of the Brooks Spay/Neuter Clinic; and

WHEREAS, based on the proposal and corresponding interviews, staff recommends entering into agreement with the San Antonio Humane Society for the operation and facility management of the newly constructed Brooks Spay/Neuter Clinic; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee or the Director of the Animal Care Services Department (ACS) or his designee is authorized to execute a lease with the San Antonio Humane Society to operate and manage the Spay/Neuter Clinic located at Brooks City Base, for a three year term, with the option to renew the lease for one additional three year term. A copy of the lease in substantially final form is attached hereto and incorporated herein for all purposes as **Attachment I**.

SECTION 2. Funding in the amount of \$20,000.00 for this ordinance is available in Fund 11001000, Cost Center 3701010001 and General Ledger 5709060, as part of the Fiscal Year 2016 Budget.

SECTION 3. Funding in the amount of \$60,000.00 for this ordinance is available in Fund 11001000, Cost Center 3701010001 and General Ledger 5201040, as part of the Fiscal Year 2017 budget.

SECTION 4. Payment in the amount up to \$80,000.00 is authorized to San Antonio Humane Society and should be encumbered with a purchase order.

SECTION 5. Additional funding and payment for this ordinance in the amount up to \$120,000.00 for year 2 and 3 of the contract term is contingent upon City Council approval of the Fiscal Year 2018 & 2019 respective budget.

SECTION 6. Funds generated by this ordinance will be deposited into Fund 11001000, Internal Order 237000000000 and General Ledger 4401110.

SECTION 7. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

MH/vv
xx/xx/xx
Item #16-4862

SECTION 8. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this ____ day of _____.

M A Y O R
Ivy R. Taylor

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

City Attorney