

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.**

AN ORDINANCE

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH
SEABURY AIRLINE PLANNING GROUP, LLC IN AN AMOUNT NOT
TO EXCEED \$650,000.00, FOR DOMESTIC AND INTERNATIONAL AIR
SERVICE DEVELOPMENT SERVICES FOR THE SAN ANTONIO
INTERNATIONAL AIRPORT.**

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WHEREAS, in order to attract new routes of airlines or to expand current service, the City issued a Request for Proposals (RFP) for air service development services in June 2016; and

WHEREAS, the City received three responses to the RFP and an Evaluation Committee comprised of representatives from the Aviation Department, the San Antonio Chamber of Commerce, and the Airport Advisory Commission evaluated the proposals, and recommends awarding a professional services agreement to Seabury Airline Planning Group, LLC; and

WHEREAS, it is now necessary to authorize the execution of a Professional Services Agreement with Seabury Airline Planning Group, LLC in an amount not to exceed \$130,000.00 each year for a three year primary term and two, one-year extension options; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The terms and conditions of a Professional Services Agreement with Seabury Airline Planning Group, LLC (Seabury) in an amount not to exceed \$650,000.00 for air services development for the San Antonio International Airport, are approved. The City Manager, or her designee, is authorized to execute the Agreement, a copy of which, in substantially final form, is set out in **Exhibit 1**.

SECTION 2. Funding in the amount of \$130,000.00 for this Ordinance is available in Fund 51001000, Cost Center 3305010004, and General Ledger 5201040.

SECTION 3. Payment in the amount up to \$130,000.00 is authorized to Seabury and should be encumbered with a purchase order.

SECTION 4. Additional funding for this Ordinance and payment up to \$520,000.00 is contingent upon City Council approval of subsequent budgets for the duration of the contract terms.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the

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City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance shall be effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED and APPROVED this 29th day of September, 2016.

M A Y O R
Ivy R. Taylor

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

City Attorney

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EXHIBIT 1

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