

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AUTHORIZING THE SUBMISSION OF A HEAD START GRANT APPLICATION TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES AND ACCEPTANCE UPON AWARD OF \$22,483,945.00 FOR THE PERIOD FEBRUARY 1, 2017 – JANUARY 31, 2018, A BUDGET OF \$28,104,932.00, WHICH INCLUDES AN IN-KIND MATCH OF \$5,620,987.00 AND A PERSONNEL COMPLEMENT OF 94 POSITIONS FOR THE DEPARTMENT OF HUMAN SERVICES; AUTHORIZING FOUR SERVICE PROVIDER AGREEMENTS IN A CUMULATIVE AMOUNT OF \$16,356,396.00 WITH RENEWAL OPTIONS UNTIL THE END OF THE GRANT TERM ON JULY 31, 2018.**

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**WHEREAS**, the Head Start program is a federally-funded early childhood education program administered by the U.S. Department of Health and Human Services and provides education and family support services to children between the ages of three and five; and

**WHEREAS**, the City, through the Department of Human Services, has served as a grantee for the Head Start Program for over 30 years and currently serves 3,020 children and their families in 26 Head Start centers located in the San Antonio and Edgewood Independent School Districts; and

**WHEREAS**, on August 11, 2016, the City received notification from HHS of available funding in the amount of \$22,483,945.00 for the continuation of Head Start program services through January 31, 2018; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is authorized to submit a grant application to the U.S. Department of Health and Human Services and to accept funds upon award in an amount of \$22,483,945.00 for the City of San Antonio Head Start Program for the period February 1, 2017 through January 31, 2018. The City Manager or her designee, or the Director of the DHS or her designee, is authorized to execute any and all necessary documents to effectuate the application and acceptance. A copy of the application is on file with DHS.

**SECTION 2.** The City Manager or her designee, or the Director of DHS or her designee, is further authorized to (1) execute the four service provider agreements attached hereto and incorporated herein for all purposes as **Attachment I-IV**, in a cumulative amount of \$16,356,396.00, (2) negotiate and execute contract amendments based on program improvements or additional awards, so long as matching funds are available in City's budget, and (3) renew the agreements without further City Council approval based on additional award until the end of the grant term on July 31, 2018.

**SECTION 3.** Payment not to exceed the budgeted amount up to \$16,356,396.00 is authorized for the following and should be encumbered with a purchase order.

<b>Provider</b>	<b>FY2016 Allocation</b>
San Antonio ISD	\$12,053,245.00
Edgewood ISD	\$4,171,411.00
University Health System	\$20,000.00
San Antonio Metropolitan Health Department	\$111,740.00
<b>Total</b>	<b><u>\$16,356,396.00</u></b>

**SECTION 4.** A proposed budget of \$28,104,932.00, including an in-kind matching budget, is attached hereto and incorporated herein for all purposes as **Attachment V**, and is hereby approved. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount of \$22,483.945.00 from the HHS will be appropriated in said fund. A formal final budget which will include a department specific fund, an Internal Order number, and General Ledger numbers will be submitted by the department upon award.

**SECTION 5.** The proposed personnel complement of ninety-four (94) positions, attached hereto and incorporated herein for all purposes as **Attachment VI**, is hereby approved.

**SECTION 6.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 7.** This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_.

**M A Y O R**  
**Ivy R. Taylor**

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leticia M. Vacek, City Clerk

\_\_\_\_\_  
City Attorney