

San Antonio Public Library  
Monthly Operating Statement  
October 1, 2015 to September 30, 2016  
Percent of FY Elapsed: 100%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 15-16	FY 15-16	FY 15-16	FY 15-16	FY 15-16
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	18,000	-	-	100%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	1,200	6,520	-	(5,320)	0%
Civ Cloth/Boot Allowance	-	2,450	-	(2,450)	0%
Civil Actv Healthcr	2,263,292	2,263,292	-	-	100%
Def Comp-Executives	5,638	6,014	-	(376)	107%
FICA & Medicare Exp	1,260,833	1,211,953	-	48,880	96%
Hol.Pay-Hourly Sal.	-	5,672	-	(5,672)	
Language Skill Pay	33,600	34,500	-	(900)	103%
Life Insurance	13,936	10,775	-	3,161	77%
Overtime Salaries	1,737	7,555	-	(5,818)	435%
Pers Leave Buy Back	199,688	310,337	-	(110,649)	155%
Regular Salaries	16,484,233	16,087,950	-	396,283	98%
Reserve Performance Pay	226,359	-	-	226,359	0%
Retiree Hlth Assess	409,296	409,296	-	-	100%
Reserve COLA	595,560	-	-	595,560	0%
Retiree Payout Sal	-	45,523	-	(45,523)	
Retirement Exp	1,473,941	1,509,583	-	(35,642)	102%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	48,742	-	(29,442)	253%
Temp FICA & Medicare	-	3,002	-	(3,002)	
Temporary Salaries	-	38,767	-	(38,767)	
Transportation Allowance	-	45	-	(45)	0%
<b>Total General Fund Personal Services</b>	<b>22,595,470</b>	<b>22,019,975</b>	<b>-</b>	<b>575,495</b>	<b>97%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	13,574	-	(2,124)	119%
Alarm and Sec. Serv.	63,608	66,582	4,621	(7,595)	112%
Binding & Printing	52,585	46,712	3,351	2,522	95%
Cleaning Services	1,221,822	1,020,130	-	201,692	83%
Computer Software Maint.	495,086	391,998	-	103,088	79%
Public Copy/Print	259,759	178,741	29,817	51,201	80%
Contractual Services	1,226,518	1,139,548	50,484	36,486	97%
Credit Card Fees	24,000	27,944	-	(3,944)	116%
Education - Classes	3,623	2,114	-	1,509	58%
Fees to Prof Contr.	479,751	641,187	7,733	(169,169)	135%
Freight and Storage	30,220	27,031	7,786	(4,598)	115%
Inspection Fees	-	2,450	-	(2,450)	
Linen & Laundry Serv	1,000	-	-	1,000	0%
Mail and Parcel Post	14,526	37,029	-	(22,503)	255%
Maint - Buildings	347,596	605,013	10,292	(267,709)	177%
Maint & Rep - Cmrcl	3,393	2,306	-	1,087	68%
Maint. - M&E	20,420	21,418	0	(998)	105%
Maint.- Repair Auto	12,595	16,138	-	(3,543)	128%
Membership Dues	15,300	31,427	-	(16,127)	205%
Other Contract Svcs	17,379	600	-	16,779	3%
Rent City Motor Pool	5,000	-	-	5,000	0%
Rental of Equipment	10,000	-	-	10,000	0%
Rental Office Equipment	9,000	2,189	-	6,811	24%
Transportation Fees	89,485	120,260	-	(30,775)	134%
Travel-Official	1,000	3,226	-	(2,226)	323%
<b>Total General Fund Contractual Services</b>	<b>4,415,116</b>	<b>4,397,617</b>	<b>114,084</b>	<b>(96,586)</b>	<b>102%</b>

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<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	8,711	3,083	(5,701)	194%
Computer Software	60,000	67,709	35,171	(42,880)	171%
Expense Allowance	1,000	2,023	-	(1,023)	202%
Food	-	3,149	-	(3,149)	
Janitorial Supplies	36,452	59,202	-	(22,750)	162%
Library Materials	236,841	152,807	2	84,032	65%
Library Resources	4,049,839	4,200,793	-	(150,954)	104%
M&R Material Mach/Eq	20,608	20,555	-	53	100%
M&R Material Bldg/Imp	66,188	101,657	3,394	(38,863)	159%
M&R Parts Automotive	7,741	6,665	-	1,076	86%
Office Supplies	135,877	117,259	652	17,966	87%
Other Commodities	38,834	49,590	4,290	(15,046)	139%
Photographic Supply	1,400	-	-	1,400	0%
Tools & Apparatus	-	9,949	95	(10,044)	
<b>Total General Fund Commodities</b>	<b>4,660,872</b>	<b>4,800,069</b>	<b>46,688</b>	<b>(185,885)</b>	<b>104%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,680	1,680	-	-	100%
Build. Maint. Chg	255,291	255,291	-	-	100%
Gas and Electricity	950,000	860,300	-	89,700	91%
General Liab. Assess	130,190	130,190	-	-	100%
Mail & Delivery Svcs	7,821	7,821	-	-	100%
Motor Fuel and Lub.	15,376	15,924	-	(548)	104%
Other Expenditures	-	37	2,663	(2,700)	
Rent of City Equip.	25,637	25,637	-	-	100%
Unemploy Comp Assess	3,115	3,115	-	-	100%
Water and Sewer	130,000	201,092	-	(71,092)	155%
Workers Comp Assess	110,469	110,469	-	-	100%
<b>Total General Fund Other Expenditures</b>	<b>1,629,579</b>	<b>1,611,556</b>	<b>2,663</b>	<b>15,360</b>	<b>99%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	-	1,810	-	-	
CAP Admin Cost-Indir	-	672	-	-	
Procurement Fee	355,342	355,342	-	-	100%
Cell Phone Services	7,618	5,624	-	1,994	74%
Communications Radio	902	242	-	660	27%
Domain Names	-	342	-	-	
IT Assessment Fee	2,038,608	2,038,608	-	-	100%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	1,345	12,117	152	(10,924)	912%
Interfnd Transf Out	111,137	111,137	-	(0)	
<b>Total General Fund Scheduled Line Items</b>	<b>2,515,950</b>	<b>2,525,894</b>	<b>152</b>	<b>(7,272)</b>	<b>100%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	1,470,000	1,202,021	87,298	180,680	88%
Cap<5000 - PC Replct	109,050	96,062	-	12,988	
Cap<5000 - Furn & Fix	124,990	177,290	-	(52,300)	142%
<b>Total General Fund Capital Outlay</b>	<b>1,704,040</b>	<b>1,493,175</b>	<b>87,298</b>	<b>123,567</b>	<b>93%</b>
<b>Total City General Fund</b>	<b>37,521,027</b>	<b>36,848,287</b>	<b>250,885</b>	<b>421,855</b>	<b>99%</b>
<b>Major Gifts</b>					
Library Foundation	283,478	143,539	-	139,938	51%
Friends of the Library	55,000	40,519	-	14,481	74%
<b>Total General Fund and Major Gifts</b>	<b>38,187,706</b>	<b>37,032,346</b>	<b>250,885</b>	<b>904,476</b>	<b>98%</b>

# Library General Fund % Spent

FY 13 Budget \$33.3M, FY 14 Budget \$33.7M, FY15 \$34.9M & FY 2016 37.7M

