

AN ORDINANCE 2016-09-15-0698

**CARRYING FORWARD CERTAIN FUNDS, CLOSING
ACCOUNTING RECORDS IN CERTAIN FUNDS; AMENDING
PRIOR APPROPRIATIONS; APPROPRIATING FUNDS FOR
REQUIREMENTS IN CITY PROJECTS AND DEPARTMENTS;
AND APPROPRIATING CERTAIN CAPITAL PROJECT FUNDS**

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WHEREAS, through Ordinance No. 2015-09-10-0754, passed and approved September 10, 2015 the City Council adopted the annual operating and capital budget for the City of San Antonio for fiscal year 2016 (Fiscal Year 2016); and

WHEREAS, through Ordinance No. 2016-09-15-0693, passed and approved September 15, 2016, the City Council adopted the annual operating and capital budget for the City of San Antonio for fiscal year 2017 (Fiscal Year 2017); and

WHEREAS, the Finance Department provided guidance to and workshops for City Departments on the Fiscal Year 2016 year-end close-out procedures, including assistance in understanding and determining which encumbered balances should be carried forward to Fiscal Year 2017 and which should be cancelled; and

WHEREAS, it is necessary to carry forward certain appropriations from the current Fiscal Year, close accounting records for certain funds; and make appropriations for certain other funds; and

WHEREAS, this Ordinance is part of the City's annual year-end fiscal close-out process; and

WHEREAS the City must comply with requirements of the Generally Accepted Accounting Principles (GAAP) as established by the Governmental Accounting Standards Board (GASB); and

WHEREAS, the actions authorized by this Ordinance do not increase budgeted expenditures with the Fiscal Year 2017 Budget, and such actions are necessary to ensure execution of Fiscal Year 2016 commitments; **NOW THEREFORE**;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. Carry Forward Prior Year Appropriations. That the Fiscal Year 2017 Budget (adopted by Ordinance 2016-09-15-0693 dated September 15, 2016) for all funds is hereby increased by the Fiscal Year 2016 ending balance amounts listed in Attachment I in the designated accounts, which are hereby appropriated from the unappropriated fund balance of designated funds. The Finance Director, or his designee, is hereby directed to carry forward the actual available ending balance for FY 2016 of the accounts listed in Attachment I. The actual available ending balance may be lower or higher than the amounts listed in Attachment I.

SECTION 2. Carry Forward Prior Years' Encumbrances. That the Fiscal Year 2017 Budget is hereby amended by the amount of Fiscal Year 2016 outstanding encumbrances and earmarks as approved by the Budget Director by the closeout of the FY 2016, any Fiscal Year 2016 outstanding encumbrances or earmarks carried forward into Fiscal Year 2017 are deemed to be unnecessary, then said encumbrances and earmarks are hereby authorized to be canceled and any corresponding appropriations reduced and returned to fund balance. The Finance Director, or his designee, is hereby directed to carry forward the actual available ending balance for FY 2016 of the encumbrances and earmarks approved by the Budget Director.

SECTION 3. Close Out Trust & Agency Funds Projects. That any completed projects in Trust and Agency funds identified through the year-end close-out process are hereby authorized to be closed, and any remaining funds are authorized to be appropriated for transfer, if allowable under Generally Accepted Accounting Principles (GAAP), to the appropriate fund(s), including, but not limited to, the General Fund. Any deficit balances can be funded with available surplus funds in applicable operating funds as identified and approved by the Budget Director and Finance Director or his designee, unless such funding is inconsistent with other legal or accounting requirements.

SECTION 4. Close Out Capital Projects & Grant Projects. That upon completion of each capital project and grant project identified through the year-end close-out process such capital projects and grant projects are hereby authorized to be closed and unencumbered balances or unspent appropriated balances of those projects are hereby authorized to be released in the originating fund. Any remaining cash balances are authorized to be transferred to the General Fund, unless such transfer is inconsistent with other legal or accounting requirements. Any deficit balances can be funded with available surplus balances as identified and approved by the Budget Director and Finance Director or his designee, unless such transfer is inconsistent with other legal or accounting requirements.

SECTION 5. Close Out Restricted Funds. That upon completion of reconciliation of restricted funds as part of the Fiscal Year 2016 close-out process, remaining positive balances is authorized to be used to offset negative balances, unless such use is inconsistent with other legal or accounting requirements. Any remaining cash balances are authorized to be transferred to the General Fund, unless such transfer is inconsistent with other legal or accounting requirements.

SECTION 6. General Accounting Standards Board (GASB) Statements Implementation. That the Chief Financial Officer, or his designee, is hereby authorized to take the necessary actions to implement each GASB Statement that is effective and applicable for Fiscal Year 2016.

SECTION 7. Accounting Adjustments. That the Chief Financial Officer, or his designee, is hereby authorized to make necessary accounting adjustments to comply with ordinances approved during Fiscal Year 2016 and to analyze and report receivables based on collectability.

- A. Payment in the amount of \$47,949.49 to Major, Lindsey & Africa, LLC for recruitment services is hereby ratified.

- B. A transfer in the amount of \$1,233,677 is authorized from Fund 11001000, General Ledger 6102100, Internal Order 390000001974, to project 20-00045 entitled "City South Annexation".

SECTION 8. Budget Ordinance Adjustments. That the Fiscal Year 2016 Budget is hereby amended to conform with re-estimates included in the Fiscal Year 2017 Budget. Budget adjustments are authorized between funds to reflect actual debt payments and other transfers originally authorized in the Fiscal Year 2016 Budget and as re-estimated in the proposed Fiscal Year 2017 Budget.

- A. Funds in the amount of \$5,000 are authorized to be paid from Fund 75001000, General Ledger 5402530 and Cost Center 1009020001 to Anthony Salas and his attorney in connection with the settlement of cause number 2014-CI-18798, styled Jessica Alvarez and Anthony Salas v. City of San Antonio. Ordinance No. 2016-03-31-0230 is hereby amended in accordance with the provisions of this section.
- B. Funds in the amount of \$30,000 received from Rio San Antonio Cruises River Barge Concession Contract for scholarships through Ordinance 2016-08-11-0596 are authorized to be appropriated and carried forward to San Antonio Education Partnership and authorizes the City Manager or her designee to negotiate and execute an amendment or a contract with the San Antonio Education Partnership Agreement.
- C. Funds in the amount of \$800,000 received from the sale of the Dwyer, as authorized by ordinance 2016-06-30-0512, be authorized to be paid from Fund 29649000, to Haven for Hope for operations, maintenance, repair and support of the Homeless Campus in accordance with Ordinance 2007-04-19-0450 and authorizes the City Manager or her designee to negotiate and execute an amendment to the Haven for Hope contract.
- D. Funds necessary to cover any uniform retiree payout expenses in the Fire Department General Fund Budget are authorized to be transferred from the General Fund Non-Departmental business area.

SECTION 9. Temporary Fund Transfers. That the Chief Financial Officer, or his designee, is hereby authorized to temporarily transfer funds to various Funds with negative cash balances at the end of Fiscal Year 2016 from the General Fund ending cash balance, and/or cash balances from other City Funds if necessary, for financial statement presentation and for compliance with GAAP, provided that said transfer shall be reversed within ten (10) working days.

SECTION 10. Budget Ordinances Amendments. That the Fiscal Year 2016 Budget Ordinance, Ordinance No. 2015-09-10-0754, passed and approved September 10, 2015, and the Fiscal Year 2017 Budget Ordinance, Ordinance No. 2016-09-15-0693 passed and approved September 15, 2016, is each hereby amended in accordance with the provisions set forth above.

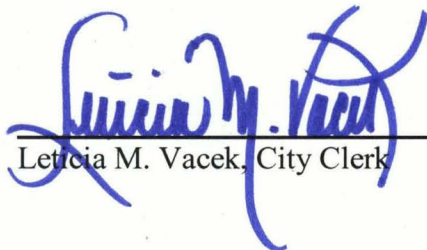
SECTION 11. Effective Date. Except as otherwise provided for herein, this Ordinance is effective immediately, upon passage by eight (8) affirmative votes; otherwise said effective date shall be ten (10) days from the date of passage hereof.

PASSED and APPROVED this 15th day of September, 2016.



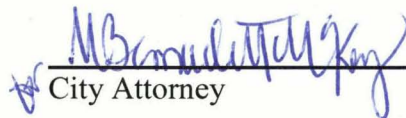
M A Y O R
Ivy R. Taylor

ATTEST:



Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:



City Attorney

Agenda Item:	4F						
Date:	09/15/2016						
Time:	10:14:41 AM						
Vote Type:	Motion to Approve						
Description:	An Ordinance carrying forward certain Funds; amending prior appropriations; appropriating Funds for requirements in City projects and departments; and appropriating funds.						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor		x				
Roberto C. Treviño	District 1		x				
Alan Warrick	District 2		x				x
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x			x	
Cris Medina	District 7		x				
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Michael Gallagher	District 10		x				

ATTACHMENT I
FY 2016 CLOSING ORDINANCE
UNENCUMBERED CARRYFORWARD ADJUSTMENTS TO FY 2017

GENERAL FUND		
Department	Amount	Description
Animal Care Services	\$ 20,000	Built in shelving at Brooks Animal Care Facility
	20,000	Purchase of capital and other one time costs related to the operations of the Paul Jolley Center
Center City Development and Operations	136,874	Mission Marquee Revitalization
Eastpoint	100,000	Eastside Neighborhood Sustainability Program
Economic Development	540,327	Economic Development Incentive Agreements
Finance	50,000	External Audit
Health	24,500	Vehicle for Air Pollution Program
	113,225	Vehicles for Food Inspector Program
	63,000	Purchase of software to replace medical records keeping system
Human Resources	50,000	Mayor's Commission on Status of Women
Human Services	70,000	Childcare subsidies for Eastpoint residents participating in job training
	52,000	South Regional Alliance for the Homeless
	311,370	Purchase of ADA compliant equipment and furniture for Senior Centers
Library	100,000	Develop and implement plan to enhance Library's technology infrastructure
	100,000	Potranco Book and Media Dispensing Machine
Non-Departmental	2,634,543	Construction and Equipment costs for Fire Station 52 and 53
Mayor & Council	920,497	City Council District and Constituent Office eligible accounts (Capital Outlay, Support Staff, Travel, Binding and Printing, and Mail and Parcel) ¹
	243,896	City Council Special Project Fund (CCPF) up to \$10,000 per City Council District and up to \$10,000 for Mayor in accordance with ordinance 2013-11-07-0761 ¹
	100,000	SPARK Program
Parks & Recreation	75,255	Denman Spillway Construction
	12,500	Council District 2 Youth Programming
	200,000	CD2 Parks Master Plans (funded with 2016 Certificates of obligation allocated to Lincoln Park with the FY 2016 Mid-Year Ordinance)
Park Police	32,700	Purchase of Radios and Laptops for Park Police
Police	437,025	Radio Equipment
	622,195	Improvements at Police Rifle Range
	618,297	Grants (COPS, ReACT, JAG, STEP)
Transportation and Capital Improvements	374,476	Heavy Duty Vehicles (Pot Hole Patch Repair Truck)
	450,000	Lone Star Rail District
		Any remaining uncommitted balances for the Neighborhood Access and Mobility program as of 9/30/16 are authorized to be carried forward to FY 2017
World Heritage	209,555	World Heritage Work plan implementation
General Fund Department Wide	1,976,566	PC Replacement

¹ All amounts above represent unencumbered balances or projections as of 8/31/2016. Actual amounts to be carried forward will vary from these amounts and will equal the unencumbered and available balance as of 9/30/2016.

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Restricted Funds		
Fund /Department	Amount	Description
Advanced Transportation District		
Transportation and Capital Improvements	12,934	PC Replacement
	138,000	Heavy Duty Vehicles
Airport Maintenance & Operations		
Aviation	176,905	Radio Equipment
	91,235	PC Replacement
Arts & Culture Fund		
	211,383	Centro de Artes Programming
Culture & Creative Development	51,947	Sister City Cultural Exchange Program
	429,344	SA Film Incentive Program
	26,029	La Villita Website Marketing Plan
Tricentennial Office	20,062	Tricentennial operating expenses
Capital Improvement Management Systems		
Transportation and Capital Improvements	16,911	PC Replacement
Community and Visitor Facilities Fund		
Convention and Sports Facilities	66,568	Parking Lot Point of Sale System
	25,700	Alamodome Wifi Assessment
	200,000	Yturri Parking Lot Improvement
Convention and Visitors Bureau		
Convention and Visitors Bureau	375,000	Air Service Development
	736,323	Hosting Obligations balance for reserve
Development Services Fund		
Development Services Department	130,000	Vehicles for the Microsoft Project Team
	25,094	PC Replacement
Economic Development Initiatives ¹		
Economic Development	Any remaining uncommitted balances for the Economic Development Incentive Fund program as of 9/30/16 are authorized to be carried forward to FY 2017	
Energy Efficiency Fund		
Office of Sustainability	220,000	HAVC and Heating Control Upgrades at municipal facilities
Facilities Services Fund		
Building and Equipment Services	111,410	City Vacant Building Compliance
	6,329	PC Replacement
	296,034	Lab relocation to the Texas Center for Infectious Disease
Fleet Services Fund		
	1,580	PC Replacement
Building and Equipment Services	40,000	Façade improvements at Police Central Garage facility
Hotel Occupancy Tax		
HOT Related Departments	9,449	PC Replacement
Inner City Incentive Fund ²		
Center City Development and Operations	Any remaining uncommitted balances for the Inner City Incentives program as of 9/30/16 are authorized to be carried forward to FY 2017 to the Inner City Incentive Fund	

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¹Any remaining uncommitted balances for the Economic Development Incentive Fund program as of 9/30/2016 are authorized to be carried forward to FY 2017

²Any remaining uncommitted balances for the Inner City Incentives program as of 9/30/2016 are authorized to be carried forward to FY 2017 to the Inner City Incentive Fund

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Restricted Funds		
Fund /Department	Amount	Description
Information Technology Services Fund		
Information and Technology Services	251,000	SAP Support Enhancement
	315,346	PC Replacement
	151,300	HVAC/UPS Support for all COSA locations
	100,000	Digital Inclusion
	175,894	Assessment and demolition costs related to Public Safety Radio building
Municipal Court Technology Fund		
Municipal Court	12,960	PC Replacement
Purchasing and General Services Fund		
Finance	9,554	PC Replacement
	274,965	Printer Replacement
Right of Way		
Transportation and Capital Improvements	47,366	PC Replacement
Self Insurance Funds		
Liability - Risk Management	1,703	PC Replacement
Employee Benefits- Human Resources	4,277	PC Replacement
Worker's Compensation - Risk Management	2,696	PC Replacement
Solid Waste Operating and Maintenance Fund		
Solid Waste Management Department	40,281	PC Replacement
Stormwater Operating Fund		
Transportation and Capital Improvements	32,461	PC Replacement
Stormwater Regional Facilities Fund		
Transportation and Capital Improvements	2,289	PC Replacement