AUDIT COMMITTEE

#### PRE-SOLICITATION BRIEFING FOR VOLUNTARY DENTAL PROGRAM

January 17, 2017

Lori Steward Director Human Resources

# **Solicitation Overview**

**Originating Department: Human Resources** 



Solicitation Type: Request for Proposal

High Profile Designation: Contract value over \$1 Million



Estimated Value: \$667,000 annually /\$3,335,000 total

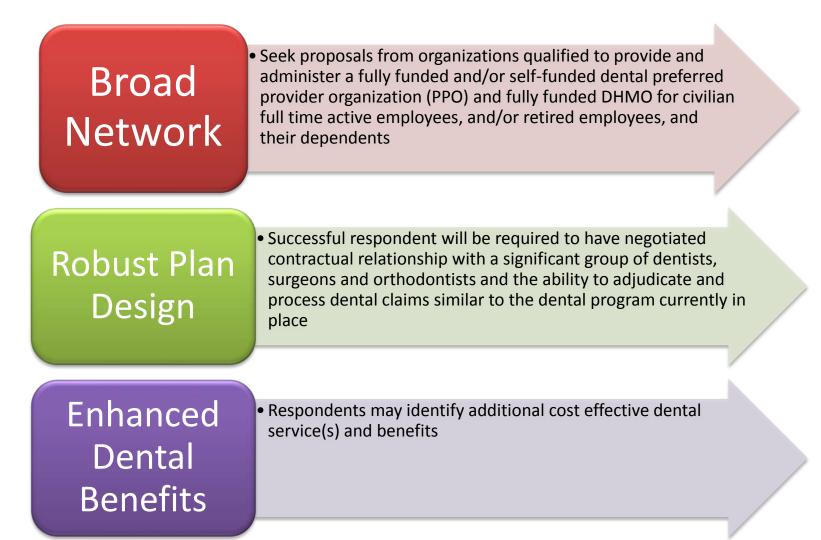


Current Contract Status: Expires on December 31, 2017



Proposed Term: 3 years with 2, 1 year options

# **Project Overview**



### **Project Scope**

### Self Funded PPO

- Third Party Administrator
- Robust dental preferred provider network
- City determines dental plan design
- Dental Claims Paid by City
- City determines bi-weekly premium
- Eligible Civilian employees with optional consideration for retirees

### Fully Funded DHMO

- Fully Funded Dental HMO Plan
- Respondent determines plan design
- Respondent determines bi-weekly premium
- Eligible Civilian employees with optional consideration for retirees

### Fully Funded PPO and DHMO

- Fully Funded Dental PPO and DHMO
- Respondent determines plan design
- Respondent determines bi-weekly premium
- Eligible Civilian employees with optional consideration for retirees

## **Solicitation Requirements**



## **Outreach Efforts**



## **Project Evaluation Committee**

Voting Members	Advisory Members
Ben Gorzell, Chief Financial Officer	Gary Hysell, Employee Benefits Administrator
Lori Steward, Director, Human Resources Department	
Wanda Heard, Assistant Director, Human Resources Department	
Patricia Atkins, Benefits Policy Administrator, Human Resources Department	
Board Designee, RECOSA	

# **Project Timeline**

Pre- Solicitation	Solicitation	Post – Solicitation	Finalization
Audit Committee Pre Solicitation Briefing: • 01/17/2017 Release RFP: • 01/22/2917	Pre-Submittal Conference: • 01/27/2017 Deadline for Questions: • 02/03/2017 RFP Due: • 02/24/2017	Evaluation Complete: • 03/21/2017 Contract Negotiated: • 04/2017 Audit Committee Post Solicitation Briefing: • 05/16/2017	City Council Consideration: • 08/2017 Contract Start Date: • 01/10/2018

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