

San Antonio Public Library
Monthly Operating Statement
October 1, 2016 to January 31, 2017
Percent of FY Elapsed: 33%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2017	FY 2017	FY 2017	FY 2017	FY 2017
City General Fund--Personnel Services					
Car Exp Allowance	18,000	6,000	-	12,000	33%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	6,000	2,240	-	3,760	37%
Civ Cloth/Boot Allowance	-	125	-	(125)	
Civil Actv Healthcr	2,742,729	914,243	-	1,828,486	33%
Def Comp-Executives	6,000	4,412	-	1,588	74%
FICA & Medicare Exp	1,382,337	433,733	-	948,604	31%
Hol.Pay-Hourly Sal.	-	5,459	-	(5,459)	
Language Skill Pay	35,400	11,300	-	24,100	32%
Life Insurance	15,063	3,354	-	11,709	22%
Overtime Salaries	165,827	22,859	-	142,968	14%
Pers Leave Buy Back	199,688	293,650	-	(93,962)	147%
Regular Salaries	18,246,231	5,540,309	-	12,705,922	30%
Reserve Performance Pay	248,314	-	-	248,314	0%
Retiree Hlth Assess	352,165	117,388	-	234,777	33%
Reserve COLA	210,737	-	-	210,737	0%
Retiree Payout Sal	-	26,527	-	(26,527)	
Retirement Exp	1,691,326	557,899	-	1,133,427	33%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	17,450	-	1,850	90%
Temp FICA & Medicare	-	414	-	(414)	
Temporary Salaries	-	5,417	-	(5,417)	
Total General Fund Personal Services	24,927,974	7,962,779	-	16,965,195	32%
City General Fund--Contractual Services					
Adv and Publications	11,450	1,330	-	10,120	12%
Alarm and Sec. Serv.	65,055	37,055	2,800	25,200	61%
Binding & Printing	52,585	25,172	1,432	25,981	51%
Cleaning Services	1,086,322	283,849	-	802,474	26%
Computer Software Maint.	496,898	439,065	-	57,833	88%
Public Copy/Print	292,263	53,639	25,712	212,913	27%
Contractual Services	1,248,513	357,742	769,905	120,866	90%
Credit Card Fees	24,000	9,335	-	14,665	39%
Education - Classes	3,623	771	-	2,852	21%
Fees to Prof Contr.	684,651	270,083	5,424	409,144	40%
Freight and Storage	31,817	9,561	22,796	(540)	102%
Mail and Parcel Post	14,526	12,493	-	2,033	86%
Maint - Buildings	544,267	172,364	154,373	217,530	60%
Maint & Rep - Cmrc	3,393	342	-	3,051	10%
Maint. - M&E	20,420	13,308	2,297	4,815	76%
Maint.- Repair Auto	12,595	5,115	-	7,480	41%
Membership Dues	15,300	4,569	-	10,731	30%
Other Contract Svcs	23,000	-	-	23,000	0%
Rental of Equipment	5,000	-	-	5,000	0%
Rental Office Equipment	9,000	476	-	8,524	5%
Transportation Fees	89,485	35,401	-	54,084	40%
Travel-Official	1,000	619	-	381	62%
Total General Fund Contractual Services	4,735,163	1,732,289	984,738	2,018,135	57%
City General Fund--Commodities					
Clothing and Linen	6,092	2,681	8,540	(5,129)	184%
Computer Software	90,800	12,806	-	77,994	14%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	3,088	-	(3,088)	
Janitorial Supplies	36,452	10,307	4,297	21,848	40%
Library Materials	272,257	17,754	8,324	246,179	10%

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Library Resources	4,012,944	1,260,961	121,799	2,630,184	34%
M&R Material Mach/Eq	37,608	179	-	37,429	0%
M&R Material Bldg/Imp	71,854	25,252	6,438	40,165	44%
M&R Parts Automotive	7,741	1,340	-	6,401	17%
Office Supplies	135,877	39,189	3,100	93,589	31%
Other Commodities	53,000	13,598	5,504	33,898	36%
Tools & Apparatus	-	2,064	-	(2,064)	
Total General Fund Commodities	4,725,625	1,389,219	158,001	3,178,405	33%
City General Fund Other Expenditures					
Automotive Admin Chg	1,500	500	-	1,000	33%
Build. Maint. Chg	289,055	96,352	-	192,703	33%
Gas and Electricity	1,022,640	284,858	-	737,782	28%
General Liab. Assess	92,078	30,693	-	61,385	33%
Mail & Delivery Svcs	10,165	3,388	-	6,777	33%
Motor Fuel and Lub.	20,644	5,480	-	15,164	27%
Rent of City Equip.	24,730	8,243	-	16,487	33%
Water and Sewer	186,926	68,610	-	118,316	37%
Workers Comp Assess	107,737	35,912	-	71,825	33%
Total General Fund Other Expenditures	1,755,475	534,036	-	1,221,439	30%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	923	-	(923)	
CAP Admin Cost-Indir	-	341	-	(341)	
Procurement Fee	153,463	51,154	-	102,309	33%
Cell Phone Services	5,654	2,120	-	3,534	37%
Communications Radio	108	248	-	(140)	230%
IT Assessment Fee	2,154,940	718,314	-	1,436,626	33%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	3,833	10,230	1,668	(8,065)	310%
Interfnd Transf Out	111,137	37,046	-	74,091	33%
Total General Fund Scheduled Line Items	2,430,133	820,376	1,668	1,608,089	34%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	200,000	95,617	1,360	103,023	48%
Cap<5000 - PC Replct	715,684	-	-	715,684	0%
Cap<5000 - Furn & Fix	520,000	3,126	677	516,197	1%
Cap<5000 - M&E Other	-	178	-	(178)	
Total General Fund Capital Outlay	1,435,684	98,921	2,037	1,334,726	7%
Total City General Fund	40,010,054	12,537,621	1,146,444	26,325,990	34%
Major Gifts					
Library Foundation	194,600	-	-	194,600	0%
Friends of the Library	55,000	-	-	55,000	0%
Total General Fund, State/Federal Grants and Major Gifts	40,259,654	12,537,621	1,146,444	26,575,590	34%

Library General Fund % Spent

FY 14 Budget \$33.7M, FY15 \$34.9M, FY 2016 37.7M & FY17 \$39.8M

