

# **Solicitation Overview**



**Originating Department: Convention & Sports Facilities** 



**Solicitation Type: Request for Proposals** 



**High Profile Designation: Highly Technical in Nature** 



Estimated Value: \$850,000 Revenue



**Current Contract Status: New Contract** 



Proposed Term: 5 years with 1, 5 year renewal option

# **Project Overview**

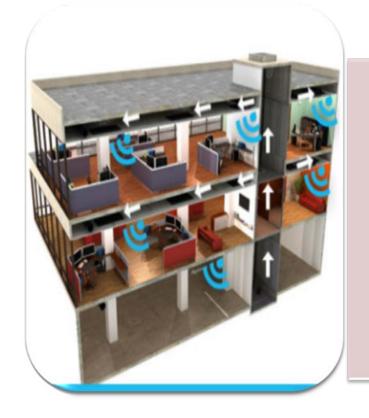


- Improve Cellular Signal in the Convention Center
- Enhance Public Safety Radio Signals



- Customer Service Enhancement
- Public Safety Improvement

# **Project Scope**



- Procure, install and implement a neutral-host distributed antenna system (DAS) to improve cellular signal at HBGCC
- RFP will request a zero cost, and possible revenue-generating solution.
- Requires respondent to ensure participation from all major carriers (AT&T, Verizon, T-Mobile, Sprint)

# Solicitation Requirements

**Evaluation Criteria** 

• Experience, Background, Qualifications: 25 Points

• Proposed Plan: 40 Points

• Pricing/Compensation: 20 Points

• SBEDA Program: 0 Points

• Local Preference Program: 10 Points

• Veteran Owned Small Business Preference Program: 5 Points

**Additional Requirements** 

- SBEDA Subcontracting Requirements: The selected DAS model will be reviewed with the Small Business Office for sub-contracting opportunities that will be added during the contract negotiation phase.
- Audited Financial Statements: Not Required

### **Outreach Efforts**

### NIGP Codes Identified

- 91575 Telephone Services, Cellular
- 98569 Radio & Telecommunication Equipment and Accessories
- 28029 Communications Telecommunication Cable & Wire
- 95944 Electronic and Communication Equipment Services

# Number of Vendors notified

- Central Vendor Registry: 129
- Veteran Owned Small Business (SBA): 372
- Targeted Vendor Outreach: 6

#### **Advertising**

- TVSA channel 21
- COSA Bidding Opportunities website
- The Hart Beat

# **Project Evaluation Committee**

Voting Members	Advisory Members
Patricia Muzquiz Cantor, CSF Assistant Director	Richard Morales, Radio Services Manager
John Rodriguez, ITSD Assistant Director	Mike Mitchell, Sr. IT Manager
Scott Munson, Convention Center General Manager	Rogelio Pena, Assistant City Attorney
Tim Sullivan, Marriott Hotel General Manager	
Melanie Seale, Finance Assistant Director	

# **Project Timeline**

#### Pre-Solicitation

#### **Solicitation**

#### Post – Solicitation

#### **Finalization**

#### Audit Committee Pre Solicitation Briefing:

February 21, 2017

#### **Release RFP:**

February 24, 2017

### Pre-Submittal Conference:

■ March 2, 2017

## Deadline for **Questions:**

■ March 31, 2017

#### **RFP Due:**

**April 10, 2017** 

# **Evaluation Complete:**

■ April 28, 2017

#### **Contract Negotiated:**

■ May, 2017

# Audit Committee Post Solicitation Briefing:

■ May 23, 2017

## City Council Consideration:

■ June 1, 2017

#### **Contract Start Date:**

■ June 1, 2017

