

San Antonio Public Library  
Monthly Operating Statement  
October 1, 2016 to February 28, 2017  
Percent of FY Elapsed: 42%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2017	FY 2017	FY 2017	FY 2017	FY 2017
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	7,500	-	10,500	42%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	6,000	2,750	-	3,250	46%
Civ Cloth/Boot Allowance	-	125	-	(125)	
Civil Actv Healthcr	2,742,729	1,142,803	-	1,599,926	42%
Def Comp-Executives	6,000	4,412	-	1,588	74%
FICA & Medicare Exp	1,382,337	526,678	-	855,659	38%
Hol.Pay-Hourly Sal.	-	7,307	-	(7,307)	
Language Skill Pay	35,400	14,050	-	21,350	40%
Life Insurance	15,063	4,188	-	10,875	28%
Overtime Salaries	165,827	22,861	-	142,966	14%
Pers Leave Buy Back	199,688	293,650	-	(93,962)	147%
Regular Salaries	18,246,231	6,807,464	-	11,438,767	37%
Reserve Performance Pay	248,314	-	-	248,314	0%
Retiree Hlth Assess	352,165	146,736	-	205,430	42%
Reserve COLA	210,737	-	-	210,737	0%
Retiree Payout Sal	-	34,827	-	(34,827)	
Retirement Exp	1,691,326	678,811	-	1,012,515	40%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	21,335	-	(2,035)	111%
Temp FICA & Medicare	-	581	-	(581)	
Temporary Salaries	-	7,597	-	(7,597)	
<b>Total General Fund Personal Services</b>	<b>24,927,974</b>	<b>9,723,675</b>	<b>-</b>	<b>15,204,299</b>	<b>39%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	1,330	-	10,120	12%
Alarm and Sec. Serv.	65,055	46,655	2,800	15,600	76%
Binding & Printing	52,585	16,108	4,430	32,047	39%
Cleaning Services	1,086,322	376,397	-	709,925	35%
Computer Software Maint.	496,898	480,602	-	16,296	97%
Public Copy/Print	292,263	67,635	21,349	203,280	30%
Contractual Services	1,248,513	388,421	725,500	134,591	89%
Credit Card Fees	24,000	11,760	-	12,240	49%
Education - Classes	3,623	929	-	2,695	26%
Fees to Prof Contr.	684,651	311,414	3,813	369,424	46%
Freight and Storage	31,817	12,126	17,856	1,834	94%
Mail and Parcel Post	14,526	15,423	-	(897)	106%
Maint - Buildings	544,267	198,121	161,674	184,472	66%
Maint & Rep - Cmrc	3,393	342	-	3,051	10%
Maint. - M&E	20,420	16,003	150	4,267	79%
Maint.- Repair Auto	12,595	6,217	-	6,378	49%
Membership Dues	15,300	6,654	-	8,646	43%
Other Contract Svcs	23,000	-	-	23,000	0%
Rental of Equipment	5,000	-	-	5,000	0%
Rental Office Equipment	9,000	714	-	8,286	8%
Transportation Fees	89,485	43,381	-	46,104	48%
Travel-Official	1,000	451	-	549	45%
<b>Total General Fund Contractual Services</b>	<b>4,735,163</b>	<b>2,000,683</b>	<b>937,572</b>	<b>1,796,908</b>	<b>62%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	3,914	8,101	(5,923)	197%
Computer Software	90,800	12,967	-	77,833	14%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	3,787	-	(3,787)	
Janitorial Supplies	36,452	14,228	388	21,836	40%
Library Materials	272,257	16,656	8,471	247,130	9%

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Library Resources	4,012,944	1,647,394	20,281	2,345,270	42%
M&R Material Mach/Eq	37,608	182	783	36,643	3%
M&R Material Bldg/Imp	71,854	25,737	4,529	41,587	42%
M&R Parts Automotive	7,741	1,725	-	6,016	22%
Office Supplies	135,877	55,062	2,238	78,576	42%
Other Commodities	53,000	17,219	5,930	29,851	44%
Tools & Apparatus	-	2,230	-	(2,230)	
<b>Total General Fund Commodities</b>	<b>4,725,625</b>	<b>1,801,101</b>	<b>50,722</b>	<b>2,873,802</b>	<b>39%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,500	625	-	875	42%
Build. Maint. Chg	289,055	120,440	-	168,615	42%
Gas and Electricity	1,022,640	357,108	-	665,532	35%
General Liab. Assess	92,078	38,366	-	53,712	42%
Mail & Delivery Svcs	10,165	4,235	-	5,930	42%
Motor Fuel and Lub.	20,644	7,073	-	13,571	34%
Rent of City Equip.	24,730	10,304	-	14,426	42%
Water and Sewer	186,926	83,091	-	103,835	44%
Workers Comp Assess	107,737	44,890	-	62,847	42%
<b>Total General Fund Other Expenditures</b>	<b>1,755,475</b>	<b>666,132</b>	<b>-</b>	<b>1,089,343</b>	<b>38%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	-	1,359	-	(1,359)	
CAP Admin Cost-Indir	-	582	-	(582)	
Procurement Fee	153,463	63,943	-	89,520	42%
Cell Phone Services	5,654	2,641	-	3,013	47%
Communications Radio	108	248	-	(140)	230%
IT Assessment Fee	2,154,940	897,892	-	1,257,048	42%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	3,833	13,137	1,213	(10,517)	374%
Interfnd Transf Out	111,137	46,307	-	64,830	42%
<b>Total General Fund Scheduled Line Items</b>	<b>2,430,133</b>	<b>1,026,110</b>	<b>1,213</b>	<b>1,339,922</b>	<b>42%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	200,000	46,964	1,360	151,676	24%
Cap<5000 - PC Replct	728,672	-	-	728,672	0%
Cap<5000 - Furn & Fix	520,000	3,803	32,615	483,582	7%
Cap<5000 - M&E Other	-	658	-	(658)	
<b>Total General Fund Capital Outlay</b>	<b>1,448,672</b>	<b>51,425</b>	<b>33,975</b>	<b>1,363,272</b>	<b>6%</b>
<b>Total City General Fund</b>	<b>40,023,042</b>	<b>15,269,126</b>	<b>1,023,481</b>	<b>23,730,434</b>	<b>41%</b>
<b>Major Gifts</b>					
Library Foundation	194,600	63,802		130,798	33%
Friends of the Library	55,000	1,845		53,155	3%
<b>Total General Fund, State/Federal Grants and Major Gifts</b>	<b>40,272,642</b>	<b>15,334,773</b>	<b>1,023,481</b>	<b>23,914,387</b>	<b>41%</b>