

**NEIGHBORHOODS AND LIVABILITY COUNCIL COMMITTEE
MEETING MINUTES
MONDAY, FEBRUARY 20, 2017
3:30 P.M.
MEDIA BRIEFING ROOM, CITY HALL**

Members Present:	Councilmember Roberto Treviño, <i>Chair, District 1</i> Councilmember Alan Warrick, <i>District 2</i> Councilmember Rey Saldaña, <i>District 4</i> Councilmember Cris Medina, <i>District 7</i>
Members Absent:	Councilmember Ray Lopez, <i>District 6</i>
Staff Present:	Maria Villagómez, <i>Assistant City Manager</i> ; Douglas Melnick, <i>Chief Sustainability Officer</i> ; Bridgett White, <i>Director, Department of Planning and Community Development</i> ; Melody Woosley, <i>Director, Department of Human Services</i> ; Barbara Ankamah Burford, <i>Neighborhood Renewal Manager</i> ; Alicia K. Beckham, <i>Office of the City Clerk</i>
Others Present:	None

Call to Order

Chairman Treviño called the meeting to order.

1. Approval of Minutes for the January 24, 2017 Neighborhoods and Livability Committee Meeting

Councilmember Saldaña moved to approve the Minutes of the January 24, 2017 Neighborhoods and Livability Council Committee Meeting. Councilmember Warrick seconded the motion. The motion carried unanimously by those present.

Briefing and Possible Action on:

2. Update on the Under 1 Roof Program [Peter Zanoni, Deputy City Manager; Bridgett White, Director, Planning]

Bridgett White reported that there was \$500,000 in the City Budget to address home roofing needs and to improve energy efficiency. She stated that a total of 17 homes had been completed since the Under 1 Roof Program was implemented on November 16, 2016 and that staff was working to qualify eight additional homeowners. She noted that the homeowners of the new roofs would be required to agree to refrain from altering the roofs for five years and added that some homeowners had attached solar panels to their new roofs. She mentioned that a total of 25 roofs were projected to be completed by the third quarter of FY 2017.

Chairman Treviño proposed that staff research the effects of applying solar panels to the new roofs and if it would negate the warranty. He suggested that staff publish the specifications of the new roofs to inform homeowners, contractors, and insurance companies.

In response to Councilmember Warrick, Barbara Ankamah Burford stated that she would locate the proximity of the homes with the new roofs to identify if the homes are clustered. Councilmember Warrick suggested that the Builders watch a tutorial and receive a certificate upon completion to be able to perform work on the new roofs.

Councilmember Saldaña stated that he is in support of homeowners attaching solar panels to their new roofs, but respected the agreement to not alter the roofs for five years to recover data.

No action was required for Item 2.

3. A briefing on the City's efforts to enhance the current Spanish translation services in City business. [Carlos Contreras, Assistant City Manager; Jeff Coyle, Director, Government and Public Affairs]

María Villagómez reported that the FY 2017 Budget included the enhancement of Spanish Translation and Interpretation Services provided by the City. She stated that the Adopted Budget added a Full-Time Interpreter Position that would report to Jeff Coyle. She added that the three objectives of the position would be:

1. Enhance the community outreach goals with the Spanish Speaking Community
2. Interpret A and B Sessions to Spanish
3. Translate A and B Session Agendas to Spanish

Ms. Villagómez stated that there was a Request For Proposals (RFP) released by the Government and Public Affairs Department to hire a vendor to translate all City Council Agendas and Memos from English to Spanish. She noted that there were seven vendors that responded to the RFP. She added that they would be submitting the contract to the full City Council for consideration in March 2017. She mentioned that the goal would be to fill the Full-Time Interpreter Position by April 2017.

Councilmember Warrick asked of available parking to provide for all citizens. Ms. Villagómez responded that she would locate parking in the surrounding area that would be available for citizens to park after 4:30 pm for the B Session Meetings.

Councilmember Medina acknowledged the City for taking steps to enhance communication with the Spanish Speaking Community.

No action was required for Item 2.

4. Briefing and possible action on Head Start Program Items. [María Villagómez, Assistant City Manager; Melody Woosley, Director, Department of Human Services]

María Villagómez reported on the Evaluation Performance Results of Head Start and Pre-K 4 SA. She stated that the City oversaw contracts for Edgewood ISD and San Antonio ISD. She noted that the 2016 Results from the Classroom Assessment Scoring System (CLASS) revealed that Pre-K 4 SA Teachers performed higher than Head Start Teachers. She added that the

Programs used different tools to evaluate the students' performance levels and mentioned that the Evaluation Results could not be compared. She stated that staff recommended that the City engage in ways to utilize Pre-K 4 SA Funding for Professional Development Opportunities for Head Start Teachers.

Melody Woosley reported that staff was seeking approval for the 2016-2017 Eligibility, Recruitment, Selection, Enrollment & Attendance (ERSEA) Policy Updates. She stated that 10 ERSEA Policies were revised and one new ERSEA Policy was added. She noted that the Early Head Start Budget was \$3.3 million and that 33% of the Budget was expensed for FY 2016-2017. She added that the Head Start Budget was \$28.1 million and that 73% of the Budget was expensed as of January 31, 2017. She mentioned that staff would return to the Committee with a plan to utilize the remaining funds.

Councilmember Warrick acknowledged staff for the swift response to his question from the prior Committee Meeting.

Councilmember Warrick moved to approve the 2016-2017 ERSEA Policy Updates. Councilmember Medina seconded the motion. The motion carried unanimously by those present.

Adjourn

There being no further discussion, the meeting was adjourned at 4:11 p.m.

Respectfully Submitted,

Roberto Treviño, Chair

***Alicia K. Beckham,
Office of the City Clerk***