

San Antonio Public Library  
Monthly Operating Statement  
October 1, 2016 to March 31, 2017  
Percent of FY Elapsed: 50%

|  | Budget            | Expended to Date  | Encumbered to Date | Remaining Budget  | % Spent to Date* |
|--|-------------------|-------------------|--------------------|-------------------|------------------|
|  | FY 2017           | FY 2017           | FY 2017            | FY 2017           | FY 2017          |
| <b>City General Fund--Personnel Services</b>   |                   |                   |                    |                   |                  |
| Car Exp Allowance                              | 18,000            | 9,000             | -                  | 9,000             | 50%              |
| Cell Phone Allowance                           | 2,520             | -                 | -                  | 2,520             | 0%               |
| Cell Phone Reimburse                           | 6,000             | 3,260             | -                  | 2,740             | 54%              |
| Civ Cloth/Boot Allowance                       | -                 | 125               | -                  | (125)             |                  |
| Civil Actv Healthcr                            | 2,742,729         | 1,371,364         | -                  | 1,371,365         | 50%              |
| Def Comp-Executives                            | 6,000             | 4,412             | -                  | 1,588             | 74%              |
| FICA & Medicare Exp                            | 1,382,337         | 632,332           | -                  | 750,005           | 46%              |
| Hol.Pay-Hourly Sal.                            | -                 | 7,307             | -                  | (7,307)           |                  |
| Language Skill Pay                             | 35,400            | 16,900            | -                  | 18,500            | 48%              |
| Life Insurance                                 | 15,063            | 5,031             | -                  | 10,032            | 33%              |
| Overtime Salaries                              | 165,827           | 22,867            | -                  | 142,960           | 14%              |
| Pers Leave Buy Back                            | 199,688           | 293,650           | -                  | (93,962)          | 147%             |
| Regular Salaries                               | 18,246,231        | 8,251,680         | -                  | 9,994,551         | 45%              |
| Reserve Performance Pay                        | 248,314           | -                 | -                  | 248,314           | 0%               |
| Retiree Hlth Assess                            | 352,165           | 176,083           | -                  | 176,082           | 50%              |
| Reserve COLA                                   | 210,737           | -                 | -                  | 210,737           | 0%               |
| Retiree Payout Sal                             | -                 | 37,395            | -                  | (37,395)          |                  |
| Retirement Exp                                 | 1,691,326         | 819,238           | -                  | 872,088           | 48%              |
| Salary Turnover Targ                           | (413,663)         | -                 | -                  | (413,663)         | 0%               |
| Shift Differential                             | 19,300            | 25,245            | -                  | (5,945)           | 131%             |
| Temp FICA & Medicare                           | -                 | 719               | -                  | (719)             |                  |
| Temporary Salaries                             | -                 | 9,402             | -                  | (9,402)           |                  |
| <b>Total General Fund Personal Services</b>    | <b>24,927,974</b> | <b>11,686,009</b> | <b>-</b>           | <b>13,241,965</b> | <b>47%</b>       |
| <b>City General Fund--Contractual Services</b> |                   |                   |                    |                   |                  |
| Adv and Publications                           | 11,450            | 1,330             | -                  | 10,120            | 12%              |
| Alarm and Sec. Serv.                           | 65,055            | 56,720            | -                  | 8,335             | 87%              |
| Binding & Printing                             | 52,585            | 24,375            | 1,011              | 27,199            | 48%              |
| Cleaning Services                              | 1,086,322         | 472,410           | 6,000              | 607,912           | 44%              |
| Computer Software Maint.                       | 496,898           | 480,602           | -                  | 16,296            | 97%              |
| Public Copy/Print                              | 292,263           | 80,298            | 21,103             | 190,862           | 35%              |
| Temporary Services                             | 346,399           | 152,039           | 191,693            | 2,667             | 99%              |
| Contractual Services                           | 902,114           | 442,131           | 348,066            | 111,917           | 88%              |
| Credit Card Fees                               | 24,000            | 11,841            | -                  | 12,159            | 49%              |
| Education - Classes                            | 3,623             | 999               | -                  | 2,625             | 28%              |
| Fees to Prof Contr.                            | 684,651           | 374,769           | 12,633             | 297,249           | 57%              |
| Freight and Storage                            | 31,817            | 14,501            | 17,856             | (540)             | 102%             |
| Mail and Parcel Post                           | 14,526            | 15,452            | -                  | (926)             | 106%             |
| Maint - Buildings                              | 544,267           | 292,085           | 98,274             | 153,908           | 72%              |
| Maint & Rep - Cmrcl                            | 3,393             | 399               | -                  | 2,994             | 12%              |
| Maint. - M&E                                   | 20,420            | 20,415            | 2,342              | (2,337)           | 111%             |
| Maint.- Repair Auto                            | 12,595            | 7,714             | -                  | 4,881             | 61%              |
| Membership Dues                                | 15,300            | 6,909             | -                  | 8,391             | 45%              |
| Other Contract Svcs                            | 23,000            | 26,532            | -                  | (3,532)           | 115%             |
| Rental of Equipment                            | 5,000             | -                 | -                  | 5,000             | 0%               |

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|  | FY 2017          | FY 2017          | FY 2017            | FY 2017          | FY 2017          |
| Rental Office Equipment                        | 9,000            | 3,960            | -                  | 5,040            | 44%              |
| Transportation Fees                            | 89,485           | 54,029           | -                  | 35,456           | 60%              |
| Travel-Official                                | 1,000            | 451              | -                  | 549              | 45%              |
| <b>Total General Fund Contractual Services</b> | <b>4,735,163</b> | <b>2,539,960</b> | <b>698,979</b>     | <b>1,496,224</b> | <b>68%</b>       |
|  |                  |                  |                    |                  |                  |
| <b>City General Fund--Commodities</b>          |                  |                  |                    |                  |                  |
| Clothing and Linen                             | 6,092            | 4,898            | 7,138              | (5,944)          | 198%             |
| Computer Software                              | 90,800           | 13,585           | 8,080              | 69,135           | 24%              |
| Expense Allowance                              | 1,000            | -                | -                  | 1,000            | 0%               |
| Food   | -                | 4,721            | -                  | (4,721)          |                  |
| Janitorial Supplies                            | 36,452           | 17,642           | -                  | 18,810           | 48%              |
| Library Materials                              | 272,257          | 25,984           | 64,123             | 182,150          | 33%              |
| Library Resources                              | 4,012,944        | 2,051,434        | 22,707             | 1,938,803        | 52%              |
| M&R Material Mach/Eq                           | 37,608           | 1,280            | 783                | 35,545           | 5%               |
| M&R Material Bldg/Imp                          | 71,854           | 30,112           | 5,965              | 35,776           | 50%              |
| M&R Parts Automotive                           | 7,741            | 2,434            | -                  | 5,307            | 31%              |
| Office Supplies                                | 135,877          | 66,112           | 2,692              | 67,073           | 51%              |
| Other Commodities                              | 53,000           | 26,939           | 2,800              | 23,261           | 56%              |
| Tools & Apparatus                              | -                | 2,525            | -                  | (2,525)          |                  |
| <b>Total General Fund Commodities</b>          | <b>4,725,625</b> | <b>2,247,665</b> | <b>114,290</b>     | <b>2,363,670</b> | <b>50%</b>       |
|  |                  |                  |                    |                  |                  |
| <b>City General Fund Other Expenditures</b>    |                  |                  |                    |                  |                  |
| Automotive Admin Chg                           | 1,500            | 750              | -                  | 750              | 50%              |
| Build. Maint. Chg                              | 289,055          | 144,528          | -                  | 144,527          | 50%              |
| Gas and Electricity                            | 1,022,640        | 425,096          | -                  | 597,544          | 42%              |
| General Liab. Assess                           | 92,078           | 46,039           | -                  | 46,039           | 50%              |
| Mail & Delivery Svcs                           | 10,165           | 5,082            | -                  | 5,083            | 50%              |
| Motor Fuel and Lub.                            | 20,644           | 9,047            | -                  | 11,597           | 44%              |
| Rent of City Equip.                            | 24,730           | 12,365           | -                  | 12,365           | 50%              |
| Water and Sewer                                | 186,926          | 98,586           | -                  | 88,340           | 53%              |
| Workers Comp Assess                            | 107,737          | 53,868           | -                  | 53,869           | 50%              |
| <b>Total General Fund Other Expenditures</b>   | <b>1,755,475</b> | <b>795,362</b>   | <b>-</b>           | <b>960,113</b>   | <b>45%</b>       |
|  |                  |                  |                    |                  |                  |
| <b>City General Fund Scheduled Line Items</b>  |                  |                  |                    |                  |                  |
| CAP Admin Cost-Dir                             | -                | 1,359            | -                  | (1,359)          |                  |
| CAP Admin Cost-Indir                           | -                | 582              | -                  | (582)            |                  |
| Procurement Fee                                | 153,463          | 76,731           | -                  | 76,732           | 50%              |
| Cell Phone Services                            | 5,654            | 2,676            | -                  | 2,978            | 47%              |
| Communications Radio                           | 108              | 451              | -                  | (343)            | 418%             |
| IT Assessment Fee                              | 2,154,940        | 1,077,470        | -                  | 1,077,470        | 50%              |
| Rental of Pagers                               | 998              | -                | -                  | 998              | 0%               |
| Wireless Data Communications                   | 3,833            | 19,223           | 1,213              | (16,603)         | 533%             |
| Interfnd Transf Out                            | 111,137          | 55,569           | -                  | 55,568           | 50%              |
| <b>Total General Fund Scheduled Line Items</b> | <b>2,430,133</b> | <b>1,234,062</b> | <b>1,213</b>       | <b>1,141,231</b> | <b>51%</b>       |

\*Budget line overages are allowable. Budget control is at the Department level.

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|   | FY 2017           | FY 2017           | FY 2017            | FY 2017           | FY 2017          |
| <b>City General Fund Capital Outlay</b>                         |                   |                   |                    |                   |                  |
| Cap<5000 - Comp Equ.  | 200,000           | 80,181            | 1,360              | 118,459           | 41%              |
| Cap<5000 - PC Replct  | 728,672           | 55,174            | -                  | 673,498           | 8%               |
| Cap<5000 - Furn &Fix  | 520,000           | 3,803             | 32,615             | 483,582           | 7%               |
| Cap<5000 - M&E Other  | -                 | 991               | -                  | (991)             |                  |
| <b>Total General Fund Capital Outlay</b>                        | <b>1,448,672</b>  | <b>140,150</b>    | <b>33,975</b>      | <b>1,274,547</b>  | <b>12%</b>       |
| <b>Total City General Fund</b>                                  |                   |                   |                    |                   |                  |
|   | <b>40,023,042</b> | <b>18,643,208</b> | <b>848,457</b>     | <b>20,531,377</b> | <b>49%</b>       |
| <b>Major Gifts</b>  |                   |                   |                    |                   |                  |
| Library Foundation  | 194,600           | 94,264            |                    | 100,336           | 48%              |
| Friends of the Library  | 55,000            | 16,168            |                    | 38,832            | 29%              |
| <b>Total General Fund, State/Federal Grants and Major Gifts</b> |                   |                   |                    |                   |                  |
|   | <b>40,272,642</b> | <b>18,753,640</b> | <b>848,457</b>     | <b>20,670,546</b> | <b>49%</b>       |