

AUDIT COMMITTEE

PRE-SOLICITATION BRIEFING FOR ON-CALL ENVIRONMENTAL REMEDIATION, RESTORATION & RECOVERY SERVICES

April 25, 2017

**Russ Handy
Director
Aviation Department**

Solicitation Overview



Originating Department: Aviation



Solicitation Type: Request for Proposal (RFP)



High Profile Designation: Over \$1 Million



Estimated Value: \$900,000 Annually / \$4,500,000 Total



Current Contract Status: New Contract



Proposed Term: 3 Years with 2, 1 Year Renewal Options

Project Overview

Purpose

- Obtain up to three contracts
- Provide emergency on-call services to respond to sewer and water overflows, biohazard cleanups, fuel spills along the airport roadway, asbestos abatements, and mold remediation

Scope

- Provide a variety of remediation services in response to emergencies
- Provide recovery and interior demolition services to remove contaminated materials
- Provide restoration services to allow quick repairs and continued operation of the public facilities

Solicitation Requirements



Evaluation Criteria

- Experience, Background, Qualifications: 40 Points
- Proposed Plan: 25 Points
- Pricing: 15 Points
- DBE Program: 20 Points



Additional Requirements

- SBEDA Subcontracting Requirements: Not Applicable
- Local Preference Program: Not Applicable
- Veteran Owned Small Business Preference Program: Not Applicable
- Audited Financial Statements: Not Required

Outreach Efforts

NIGP Codes Identified

- 926-78 - Remediation Services, Environmental (Including Rehabilitation Services Hazardous Waste and Mold Remediation)

Number of Vendors to be Notified

- Central Vendor Registry: 68
- Veteran Owned Small Business (SBA): 105

Advertising

- TVSA Channel 21
- COSA Bidding Opportunities Website
- Express News
- FAA DBE Connect

Project Evaluation Committee

Voting Members

Carlos Contreras, Assistant City Manager,
City Manager's Office

Russ Handy, Director, Aviation
Department

Loyce Clark, Assistant Director, Aviation
Department

Candyce Selby, Sr. Engineer, Aviation
Department

Chris Yzaguirre, Sr. Environmental
Protection Officer, Aviation Department

Kara Marks, Environmental Scientist,
Freese & Nichols

Advisory Members

Katinka Howell, Assistant City
Attorney, Aviation Department

Rod Rodriguez, Compliance Manager,
Aviation Department

Lisa Brice, Special Projects Manager,
Aviation Department

Steve Southers, Environmental
Services Manager, Aviation Depart.

John Kokesh, Bldg. Maintenance
Manager, Aviation Department

Project Timeline

Pre-Solicitation

Audit Committee
Pre Solicitation
Briefing:
▪ April 25, 2017

Release RFP:
▪ **May 5, 2017**

Solicitation

Pre-Submittal
Conference:
▪ May 16, 2017

Deadline for
Questions:
▪ May 23, 2017

RFP Due:
▪ **June 5, 2017**

Post – Solicitation

Evaluation
Complete:
▪ June 2017

Contract Negotiated:
▪ June/July 2017

**Audit Committee
Post Solicitation
Briefing:**
▪ **August 15, 2017**

Finalization

**City Council
Consideration:**
▪ **August 31, 2017**

Contract Start Date:
▪ Upon Council
Award



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