Chapter 6, Division 6, Sec. 6-674 of the City Code is amended as follows:

Sec. 6-674. - Commencement of the process for changing the name of a street and/or adding the designation of a memorial name.

(a) An application to change the name of a street or adding a memorial name designation shall only be filed with the development services department by:

    (1) A member of the city council;

    (2) The director of development services, if it is determined that the street name change is in the best interest of the health, safety, welfare, and public convenience and safety of the citizens of San Antonio;

    (3) One of the following located on the subject street:

        a. A group;

        b. An agency;

        c. A business;

        d. An owner of property; or

    (4) An officer or authorized representative of a governmental subdivision, agency, or department.

(b) The official application shall be on a form prescribed by the development services department. A complete application shall consist of:

    (1) The official application form, and

    (2) Required fees (see section 6-677).

(c) In addition to the official application, the following shall be submitted:

    (1) The name and address of all owners of property affected by the name change. The applicant shall submit this information for the purposes of official notification. The development services department shall verify the list of owners of property. An incorrect notification list shall cease the case until such time that a correct list is submitted by the applicant.

    (2) A copy of the complete application shall also be submitted to the Office of Historic Preservation so that a review as provided in subsection 6-675(c) may commence.

(d) There shall be an application completeness review that shall take no longer than ten (10) business days.

(e) From the date of the respective City Council action, a segment of street that City Council has approved for change of name or addition of memorial designation may not be altered for a period of five (5) years.