

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL**

AN ORDINANCE

**AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH
KELMAR GLOBAL IN THE AMOUNT OF \$300,000.00 TO PROVIDE
THE SAN ANTONIO POLICE DEPARTMENT WITH BACKGROUND
INVESTIGATIONS OF POLICE COMMUNICATION APPLICANTS.**

* * * *

WHEREAS, a five person Evaluation Committee consisting of personnel from Police and Human Resources Departments evaluated the proposals; and

WHEREAS, three (3) responsive proposals were reviewed; and

WHEREAS, the criteria used to evaluate the responses included experience, background and qualifications, proposed plans, price schedule; Local Preference; and Veteran-Owned Small Business Preference; and

WHEREAS, as a result of the RFP process, the staff recommends that Kelmar Global be awarded the contract to provide services; and

WHEREAS, said Contract provides for an initial 4-year term, beginning May 18th, 2017, with two (2), one (1) year options to renew; and

WHEREAS, the estimated total cost of this contract is \$300,000; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee is hereby authorized to execute a contract with to provide background check services for. The contract shall be executed for an initial four (4) year term, beginning May 18, 2017, and ending May 18, 2021, and includes an option for the City to extend the contract for two (2) one (1) year periods, subject to subsequent funding and approval by City Council. A copy of the contract, in substantially final form, is attached hereto as Exhibit A. The terms and conditions of said contract are hereby approved.

SECTION 2. Funding in the amount of \$60,000.00 for this Ordinance is available in Fund 11001000, Cost Center 1706030001 and General Ledger 5201040 as part of the Fiscal Year 2017 Budget and subsequent budgets that fall within the term period of this contract approved by City Council.

SECTION 3: Payment not to exceed the budgeted amount is authorized to Kelmar Global and should be encumbered with a purchase order.

SECTION 4: Additional funding for this Ordinance is contingent upon City Council approval of the City's operating budget and the availability of funds for Fiscal Years 2018, 2019, 2020, 2021 and 2022.

SECTION 5: The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon passage by eight affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED AND APPROVED this _____ day of May, 2017.

M A Y O R
Ivy R. Taylor

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Andrew Segovia, City Attorney