

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

## AN ORDINANCE

**AUTHORIZING THE EXECUTION OF THREE ON-CALL COST ESTIMATING SERVICE AGREEMENTS WITH AGCM, INC., SUNLAND GROUP, INC. AND JASMINE ENGINEERING, INC., EACH IN THE AMOUNT NOT TO EXCEED \$200,000.00 PER YEAR TO PROVIDE AS-NEEDED ON-CALL COST ESTIMATING SERVICES FOR CAPITAL IMPROVEMENT PROJECTS FOR A ONE YEAR TERM WITH THE OPTION TO RENEW EACH AGREEMENT FOR UP TO THREE, ONE YEAR EXTENSIONS UNDER THE SAME TERMS AND CONDITIONS.**

\* \* \* \* \*

**WHEREAS**, Transportation & Capital Improvements (TCI) previously contracted with two consultants to provide On-Call Cost Estimating Services for the City on as-needed basis for small projects and time-sensitive projects and which these contracts will expire in July 2017; and

**WHEREAS**, these Cost Estimating services will be defined by the needs of each project and Consultants will be paid based on the tasks they perform for each specific project; and

**WHEREAS**, the services to be provided under this agreement may include, but are not limited to the following:

- Cost estimating as needed during the Pre-Design, Schematic, Design and Construction phases of a project;
- Cost estimation for procurement purposes;
- Evaluation of costs based on current bid costs in area, and/or relevant to subcontractor work;
- Evaluation of costs based on subcontractors bid costs to include overhead and profit, mark-ups, etc. unless otherwise stated;
- Cost estimating for accuracy based on information provided and/or reasonable assumptions for other work not specifically covered in the drawings or specifications;
- Cost Estimate Details for structural components such as foundation, vertical structure, floor and roof structure, exterior cladding, roof and water proofing, interior partitions, etc.;
- Cost estimating for off site development and utilities;
- Cost estimating for Contractor's General Conditions, Overhead and Profit and/or additional fees; and
- Cost estimating to include inflation and escalation of pricing;

**WHEREAS**, utilization of these professional services will expedite project delivery and completion as well as utilization as needed during the execution of City capital or planning projects, city wide; and

**WHEREAS**, this Ordinance authorizes the execution of three (3) on-call Cost Estimating Services Agreements, with **AGCM, Inc.** and **Sunland Group, Inc. and Jasmine Engineering, Inc.**, each in the amount not-to-exceed \$200,000.00 per year, to provide on-call cost estimating services for capital improvement projects; and

**WHEREAS**, each agreement is for one, one-year term with option to renew each agreement for up to three, one-year extensions, under the same terms and conditions at the City's discretion;  
**NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1. AGCM, INC. and SUNLAND GROUP, INC. and JASMINE ENGINEERING, INC.** are hereby selected for negotiation and execution of three on-call Cost Estimating Services Agreements to assist with conceptual and detailed cost estimating on an as-needed basis for current and future projects located City-wide.

**SECTION 2.** The City Manager or her designee is hereby authorized to execute three on-call Cost Estimating Services Agreements with **AGCM, INC.** and **SUNLAND GROUP, INC. and JASMINE ENGINEERING, INC.** each in an amount not to exceed \$200,000.00 per contract period to provide on-call services.

**SECTION 3.** The following financial adjustments are hereby approved:

- a) Funding for this ordinance will be identified when work orders are issued. If funding for any work orders is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. Payment is limited to the amounts budgeted in the Operating and/or Capital Budget funding sources identified. All expenditures will comply with Operating and/or Capital Budgets for current and future fiscal years.
- b) Payment not to exceed \$200,000.00 per year, is authorized to be encumbered with a purchase order and made payable to **AGCM INC.**, for on-call cost estimating service, citywide.
- c) Payment not to exceed \$200,000.00 per year, is authorized to be encumbered with a purchase order and made payable to **SUNLAND GROUP, INC.**, for on-call cost estimating service, citywide.
- d) Payment not to exceed \$200,000.00 per year, is authorized to be encumbered with a purchase order and made payable to **JASMINE ENGINEERING, INC.**, for on-call cost estimating service, citywide.
- e) The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation

Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 4.** This Ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage hereof.

**PASSED AND APPROVED this 3<sup>rd</sup> day of August, 2017.**

**M A Y O R**  
**Ron Nirenberg**

**ATTEST:**

**APPROVED AS TO FORM:**

---

**Leticia M. Vacek, City Clerk**

---

**Andrew Segovia, City Attorney**