



City of San Antonio

Contract Summary Sheet

Date: 9/7/2017
Agenda Item: 17-4496

Name/Title (Caption as shown on agenda):

Annual Contract for 3M RFID Maintenance Agreement 6100005937 VF

Brief Description of Item(s) and Use:

This contract will provide the San Antonio Public Library (SAPL) with continuation of the annual service agreement for maintenance and repair of the 3M RFID (Radio Frequency Identification) equipment installed in all branches as well as continuation of the software maintenance agreement installed in the Command Center. In 2015, Bibliotheca, LLC assumed all contractual obligations from 3M Company Library services. Pricing includes labor, service parts, and periodic software upgrades necessary to maintain the equipment in proper operating condition.

These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements.

Total \$: \$312,000.00 average annual amount, \$935,000.00 total contract value

Contract Period: October 1, 2017 through September 30, 2018 with two, one year renewal options

Method of Procurement: Sole Source

Price Trend: 4% increase due to increase in cost of parts and labor

Contract Info: Formal ____ Annual X Support/Maintenance ____ Lease ____

Recommended Contractor(s): Bibliotheca, LLC, 3169 Holcomb Bridge Road, Ste 200, Norcross, GA 30071 (NON-LOCAL)

Previous Contractor(s): 3M Company, 3M Center, Bldg 225-4N-14, St. Paul, MN 55144 (Non-Local)

Comments: N/A

Anticipated Future Requirements and Action: N/A

Procurement Alternative: Should this contract not be approved, the library collection management system currently installed throughout SAPL will not receive the maintenance and repairs required to continue optimum operation. As the equipment is proprietary, there is no other vendor that can provide maintenance service.

Using Department (s): Library