

**FINANCE DEPARTMENT  
Certificate of Exemption Form**

Date: 07/12/2017

Originating Department: DHS-Head Start

The City is authorized under limited conditions to make procurements outside of the competitive solicitation process. Chapter 252 of the Local Government Code provides guidance regarding sixteen general exemptions from the competitive solicitation. Please select one exemption.

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| <input type="radio"/> a procurement made because of a public calamity that requires funds to relieve the needs of the residents or to preserve city property | <input type="radio"/> paving, drainage, street widening and other public improvements or related matter where at least one-third of the costs are paid by special assessments  |
| <input type="radio"/> a procurement to preserve or protect the public health or safety of the city's residents   | <input type="radio"/> a public improvement project which has been authorized but for which there is deficiency of funds to complete in accordance with the plans as authorized |
| <input type="radio"/> a procurement necessary because of unforeseen damage to machinery, equipment or other property   | <input type="radio"/> a payment under a contract by which a developer participates in the construction of a public improvement as provided by subchap. c, ch 212.              |
| <input type="radio"/> a procurement for personal, professional or planning services  | <input type="radio"/> personal property sold   |
| <input type="radio"/> a procurement for work that is performed and paid for by the day as the work progresses  | <input type="radio"/> services performed by blind or severely disabled persons   |
| <input type="radio"/> a purchase of land or right-of-way   | <input type="radio"/> goods purchased by a municipality for subsequent retail sale by the municipality   |
| <input checked="" type="radio"/> a procurement of items available from only one source   | <input type="radio"/> electricity  |
| <input type="radio"/> a purchase of rare books, papers and other materials for a public library  | <input type="radio"/> advertising, other than legal notices  |

This Certificate of Exemption is executed and filed with the Finance Department as follows:

1. The undersigned is authorized to approve an exemption.
2. An exemption according to Section 252.022 of the Local Government Code exists. More specifically, the following event has occurred:

The Head Start Division has utilized ChildPlus software for the division's data collection and management. It is imperative that the division continue to utilize the ChildPlus system to ensure continuity of services. The division is in the process of a Request for Proposal for a data management system.

3. Because the exemption stated above exists, the City of San Antonio intends to contract with ChildPlus.net which will cost approximately \$ 127,286.30

M. J. [Signature] 7/13/17  
Originator

M. J. [Signature] 7/12/17  
Department Director Approval

[Signature] 7/12/17  
Procurement Administrator Approval

[Signature]  
City Manager  
(approval required only for ratification by City Council)

Revised 3/12/2014

Tracking Number:

F4170248  
(For Finance Use Only)

*CONTRACT  
REQUIRED  
COUNCIL  
APPROVAL  
REQUIRED*