

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

AN ORDINANCE

AUTHORIZING THE NEGOTIATION AND EXECUTION OF THREE LEGAL SERVICES CONTRACTS FOR LOW INCOME SAN ANTONIO RESIDENTS WITH AMERICAN GATEWAYS, IN PARTNERSHIP WITH TEXAS RIOGRANDE LEGAL AID, IN AN AMOUNT UP TO \$100,000.00; CATHOLIC CHARITIES IN AN AMOUNT UP TO \$75,000.00; AND REFUGEE & IMMIGRANT CENTER FOR EDUCATION AND LEGAL SERVICES (RAICES) IN AN AMOUNT UP TO \$75,000.00, EACH FOR A PERIOD OF ONE YEAR FOR A TOTAL AMOUNT UP TO \$250,000.00 FUNDED BY THE CITY'S GENERAL FUND IN THE AMOUNT OF \$150,000.00 AND A GRANT FROM THE VERA INSTITUTE OF JUSTICE IN THE AMOUNT OF \$100,000.00, WITH 2 ONE-YEAR RENEWAL OPTIONS IF FUNDING IS AVAILABLE.

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WHEREAS, at the May 10th "B" Session, the City Council was presented with a proposed allocation of \$150,000.00 from the general fund budget to provide legal services to low-income residents; and

WHEREAS, these legal services will include education seminars, counseling and legal representation on a variety of issues including veteran issues, landlord-tenant, identification recovery for homeless, immigration, and simple wills; and

WHEREAS, based on direction from the City Council, a request for proposal was released on May 26th and closed on June 30th to provide entities an opportunity to submit proposals to provide the legal services approved by City Council; and

WHEREAS, at the May 10th "B" Session, the City Council provided direction for the submission of a letter of interest to the Vera Institute of Justice for a one-time grant match opportunity to provide legal services to immigrants; and

WHEREAS, subsequently on June 15th, the City Council authorized the submission of a grant application to the Vera Institute of Justice and acceptance of the grant upon award; and

WHEREAS, the City has been notified of a grant award of \$100,000.00; and

WHEREAS, three entities responded to the City's May 26th Request for Proposal for Legal Services and all responses were deemed eligible for review; and

WHEREAS, the American Gateways/Texas Rio Grande Legal Aid, Inc., Refugee & Immigrant Center for Education & Legal Services (RAICES) and Catholic Charities submitted proposals; and

WHEREAS, the evaluation committee met on July 27, 2017 to evaluate the three proposals received; and

WHEREAS, all three respondents are being recommended based on their responses and City's evaluation of proposals; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee, or the Director of the Department of Human Services or her designee, is authorized to negotiate and execute three contracts for the provision of legal services to low income San Antonio residents with American Gateways, in partnership with Texas RioGrande Legal Aid, in an amount up to \$100,000.00; Catholic Charities in an amount up to \$75,000.00; and Refugee & Immigrant Center For Education and Legal Services (RAICES) in an amount up to \$75,000.00, each for a period of one year for a total amount up to \$250,000.00 funded by the City's General Fund in the amount of \$150,000.00 and a grant from the Vera Institute of Justice in the amount of \$100,000.00, with 2 one-year renewal options if funding is available.

SECTION 2. The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is further authorized to execute any and all necessary documents, including contract amendments, as necessary, to effectuate this Ordinance.

SECTION 3. Funding for this Ordinance in the amount of \$100,000.00 is available as part of the Vera Institute of Justice SAFE (Safety and Fairness For Everyone) Cities Network Grant for Fund 29838000, Internal Order 838000000013 and General Ledger 5201040.

SECTION 4. Funding for this Ordinance in the amount of \$150,000.00 is available as part of the Fiscal Year 2017 Budget for Fund 11001000, Cost Center 8002060069 and General Ledger 5201040.

SECTION 5. Payment not to exceed the amount of (1) \$100,000.00 is authorized to American Gateways, in partnership with Texas RioGrande Legal Aid; (2) \$75,000.00 is authorized to Catholic Charities; (3) \$75,000.00 is authorized to Refugee & Immigrant Center For Education and Legal Services (RAICES), for a total amount not to exceed \$250,000.00 and should be encumbered with a purchase order.

SECTION 6. Future funding for the two, one-year contract renewal periods, if exercised, is contingent upon the availability of General Fund and/or Grant funds and City Council appropriation for these contracts.

SECTION 7. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP

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08/31/17
Item No. 00

Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 8. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this ____ day of _____.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Andrew Segovia, City Attorney