

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**AUTHORIZING THE 2018 APPLICATION FOR  
AND ACCEPTANCE UPON AWARD OF  
COMMUNITY SERVICES BLOCK GRANT  
FUNDS OF \$2,022,541.00 FROM THE TEXAS  
DEPARTMENT OF HOUSING AND  
COMMUNITY AFFAIRS FOR THE PERIOD  
JANUARY 1, 2018 THROUGH DECEMBER 31,  
2018, AND AUTHORIZING A BUDGET AND  
PERSONNEL COMPLEMENT OF 25 GRANT  
FUNDED POSITIONS.**

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**WHEREAS**, the City of San Antonio Department of Human Services, the designated Community Action Agency for San Antonio and Bexar County, has operated the Community Action Program since 1979; and

**WHEREAS**, the primary purpose of the Community Services Block Grant program is to transition individuals and families out of poverty and to provide safety net assistance and support, including utility, rental and tuition assistance, and long-term case management focusing on education, employment, emergency support and financial education to San Antonio and Bexar County residents at or below 125% of the Federal Poverty Level; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is authorized to apply for and to accept Community Services Block Grant funds upon award in an amount up to \$2,022,541.00 from the Texas Department of Housing and Community Affairs for the period January 1, 2018 through December 31, 2018, and to execute any and all necessary documents to effectuate acceptance of the grant funds. A copy of the grant is on file with the DHS.

**SECTION 2.** The following actions are approved, and the City Manager or her designee, or the Director of the DHS or her designee, is further authorized to execute grant contract amendments pertaining to this grant when approved by the grantor to effectuate the following: a) carry-over of funds; b) line item budget revisions; c) no cost grant term extensions; d) acceptance of supplemental grant funds in a cumulative amount up to 10% of the total amount initially awarded so long as matching funds, if applicable, are available in the City's budget (an increase in personnel complement not authorized under this circumstance); e) modifications to the performance measures so long as the terms stay within

the general parameters of the intent of the grant; f) changes in applicable grant regulations; and g) the funding of one time equipment purchases or defined program services.

**SECTION 3.** New fund and internal order numbers will be created upon acceptance of this grant, should funding be awarded, and the sum of up to \$2,022,541.00 will appropriated from TDHCA. The proposed budget, which is attached hereto and incorporated herein for all purposes as Attachment I, is approved and adopted for entry in the City books.

**SECTION 4.** The personnel complement of twenty-five (25) positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_.**

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leticia M. Vacek, City Clerk

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Andrew Segovia, City Attorney