

AN ORDINANCE 2017-09-07-0636

**AUTHORIZING AN AGREEMENT WITH GOODWILL INDUSTRIES OF SAN ANTONIO, IN AN AMOUNT NOT TO EXCEED \$80,000.00 ANNUALLY, TO PROVIDE RECYCLING OF ELECTRONIC EQUIPMENT SERVICES FOR THE CITY OF SAN ANTONIO, FUNDED BY THE SOLID WASTE OPERATING AND MAINTENANCE FUND.**

\* \* \* \* \*

**WHEREAS**, in an effort to facilitate the collection and processing of recyclable electronic equipment collected at various locations citywide, the City sought a provider that has the technology, equipment, facilities, and experience necessary to comply with the safety and environmental requirements in a professional and efficient manner; and

**WHEREAS**, the City issued a Request for Proposal for "Recycling of Electronic Equipment" (RFP 17-045) on March 13, 2017; two responses were received; the responses were evaluated and scored by a committee consisting of representatives from various City departments and, based on the evaluations and rankings made in the selection process, staff recommends awarding a contract to Goodwill Industries of San Antonio, as the most qualified firm; and

**WHEREAS**, under this agreement, Goodwill Industries of San Antonio will take possession of all recyclable electronic equipment collected from the City of San Antonio curbside collections, the Bulky Waste collection facilities, various departments and other collection programs; and

**WHEREAS**, this Ordinance authorizes an agreement with Goodwill Industries of San Antonio to provide recycling of electronic equipment services for the City of San Antonio in an amount not to exceed \$80,000.00 annually for an initial three year term, with options in favor of the City to extend the term of the agreement for two additional one-year performance periods; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1. GOODWILL INDUSTRIES OF SAN ANTONIO** is hereby selected to provide services in relation to "Recycling of Electronic Equipment" (RFP 17-045) for the City of San Antonio as the most qualified respondent to the Request for Proposals.

**SECTION 2.** The City Manager, or her designee, or the Director, Solid Waste Management Department, or his designee, is hereby authorized to take all actions necessary to negotiate and execute an Agreement with **GOODWILL INDUSTRIES OF SAN ANTONIO** in an amount up to \$80,000.00 annually, for a term of three years with the option for the City to extend the contract for two additional years under the same terms and conditions. A copy of the Agreement, in substantially final form, is attached and incorporated herein for all purposes as **ATTACHMENT I**. The execution authority granted by this ordinance shall expire 60 days from the effective date.

**SECTION 3.** Funding for this ordinance in the amount of \$80,000.00 is contingent upon approval of the Fiscal Year 2018 Budget for Fund 55001000, Cost Center 5501010001 and General Ledger 5201040.


**SECTION 4.** Payment not to exceed the amount of \$80,000.00 is authorized to Goodwill Industries and should be encumbered with a purchase order.

**SECTION 5.** Additional funding for this ordinance is contingent upon City Council approval of the City's operating budget and the availability of funds for subsequent Fiscal Years.

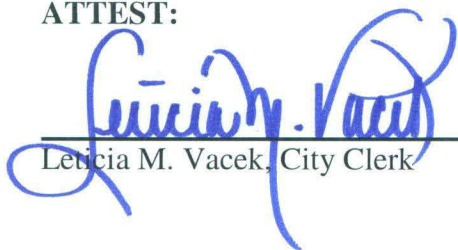
**SECTION 6.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 7.** This ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage hereof.


**PASSED and APPROVED this 7<sup>th</sup> day of September, 2017.**

  
M A Y O R  
RON NIRENBERG

**ATTEST:**

  
Leticia M. Vacek, City Clerk

**APPROVED AS TO FORM:**

  
for Andrew Segovia, City Attorney

|                     |  |                    |            |            |                |               |               |
|---------------------|--|--------------------|------------|------------|----------------|---------------|---------------|
| <b>Agenda Item:</b> | <b>16 ( in consent vote: 4, 5, 6, 8, 10, 11, 12, 13, 15, 16, 18 )</b>  |                    |            |            |                |               |               |
| <b>Date:</b>        | 09/07/2017   |                    |            |            |                |               |               |
| <b>Time:</b>        | 09:31:14 AM  |                    |            |            |                |               |               |
| <b>Vote Type:</b>   | Motion to Approve  |                    |            |            |                |               |               |
| <b>Description:</b> | An Ordinance authorizing an agreement with Goodwill Industries of San Antonio in an amount not to exceed \$80,000.00 annually, to provide recycling of electronic equipment services for the City of San Antonio. Program funded by the Solid Waste Operating and Maintenance Fund. [Roderick J. Sanchez, Assistant City Manager; David W. McCary, Director, Solid Waste Management] |                    |            |            |                |               |               |
| <b>Result:</b>      | Passed   |                    |            |            |                |               |               |
| <b>Voter</b>        | <b>Group</b>   | <b>Not Present</b> | <b>Yea</b> | <b>Nay</b> | <b>Abstain</b> | <b>Motion</b> | <b>Second</b> |
| Ron Nirenberg       | Mayor  |                    | x          |            |                |               |               |
| Roberto C. Treviño  | District 1   |                    | x          |            |                |               | x             |
| William Cruz Shaw   | District 2   |                    | x          |            |                |               |               |
| Rebecca Viagran     | District 3   |                    | x          |            |                | x             |               |
| Rey Saldaña         | District 4   |                    | x          |            |                |               |               |
| Shirley Gonzales    | District 5   |                    | x          |            |                |               |               |
| Greg Brockhouse     | District 6   |                    | x          |            |                |               |               |
| Ana E. Sandoval     | District 7   |                    | x          |            |                |               |               |
| Manny Pelaez        | District 8   |                    | x          |            |                |               |               |
| John Courage        | District 9   |                    | x          |            |                |               |               |
| Clayton H. Perry    | District 10  |                    | x          |            |                |               |               |

# ATTACHMENT I



**AGREEMENT BETWEEN  
THE CITY OF SAN ANTONIO  
AND  
GOODWILL INDUSTRIES OF SAN ANTONIO  
FOR  
RECYCLING OF ELECTRONIC EQUIPMENT (RFP 17-045)**

**STATE OF TEXAS  
COUNTY OF BEXAR**

This agreement (hereinafter referred to as the "Agreement"), made and entered into in San Antonio, Bexar County, Texas, between the City of San Antonio, a Municipal Corporation in the State of Texas acting by and through its City Manager (hereinafter referred to as "City"), and

Goodwill Industries of San Antonio  
406 West Commerce  
San Antonio, Texas 78207

a nonprofit corporation registered in the State of Texas as a 501(3)(c) nonprofit (hereinafter referred to as "Goodwill" or "Contractor"), said Agreement being executed by James Meehan, Vice President Contract Services, and pursuant to Ordinance No. 2017-08-\_\_\_\_-\_\_\_\_, passed and approved by the City Council on August \_\_\_\_, 2017.

Terms and conditions for performance and compensation payment for this Agreement are set forth in the following contract documents, true and correct copies of which are attached and fully incorporated herein verbatim for all purposes:

1. Exhibit I, a Request for Proposals for Recycling of Electronic Equipment (RFP 17-045), issued by the City on March 13, 2017;
2. Exhibit II, Addendum I, dated April 12, 2017;
3. Exhibit III, Compensation Schedule, submitted by Goodwill in the response to the RFP, as RFP Attachment B-1 and B-2;
4. Exhibit IV, Copy of enabling Ordinance No. 2017-08-\_\_\_\_-\_\_\_\_.

**Referenced Documents:** Further, Goodwill's response to the RFP and its addendum are also fully incorporated by reference, verbatim, for all purposes. All the documents attached hereto and those incorporated by reference constitute the contract documents for this Agreement.

**Conflict:** The RFP and its addendum govern Goodwill's response; this Integration Agreement governs both the RFP and response; the Enabling Ordinance governs all in case of conflict.

This agreement supersedes any previous agreement or understanding of the parties, whether written or oral.

**Compensation:** In consideration of Contractor's performance in a satisfactory and efficient manner, as determined solely by the Director, Solid Waste Management Department (hereinafter



"Director"), of all services and activities set forth in this Agreement, City agrees to pay Contractor the fees as provided in Exhibit III, the RFP Option B-1, Compensation/Price Schedule - Main Scope of Work, and Option B-2, Compensation/Price Schedule - Alternative Locations, in an amount not to exceed \$80,000.00 annually, as total compensation for all fees and expenses. The Contractor shall accept all electronic waste received by the City from residential sources for recycling and the Contractor shall provide a revenue rebate to the City, as provided in the Contractor's response to the RFP Attachment B-1 and B-2.

No additional fees or expenses of Contractor shall be charged by Contractor nor be payable by City. The parties hereby agree that all compensable expenses of Contractor have been provided for in the total payment to Contractor as specified in the Compensation Schedule. Total payments to Contractor cannot exceed that amount set forth in the Compensation Schedule above without prior approval and agreement of all parties, evidenced in writing.

If funding for the entire Agreement is not appropriated at the time this Agreement is entered into, City retains the right to terminate this Agreement at the expiration of each of City's budget periods, and any subsequent contract period is subject to and contingent upon such appropriation.

It is understood and agreed by the Parties that the City does not guarantee any minimum volume of recyclable material or any minimum amount of compensation, and that Contractor will be paid only for actual work performed and for allowable expenses, provided that Contractor shall present City with an invoice for all expenses and services monthly within 14 days of the end of the month. Payment shall be made no more than 30 calendar days following receipt and approval of each invoice.

Final acceptance of work products and services require written approval by City. The approval official shall be Director. Payment will be made to Contractor following written approval of the final work products and services by Director. City shall not be obligated or liable under this Agreement to any party, other than Contractor, for the payment of any monies or the provision of any goods or services.

**Work Start Date:** Work shall start immediately upon instruction to Goodwill from the Director, Solid Waste Management Department or his designee, but no sooner than September 1, 2017, for performance of various City projects described in the RFP's scope of services or the contract documents identified above.

**Term of Performance and Termination Date:** The term of this agreement is for three years and shall commence, after approval by the City Council as signified by the passage of an Ordinance, on the date recited in the Enabling Ordinance, and terminate on August 31, 2020. At the City's sole option, the Agreement may be renewed for two (2) additional one (1) year terms, under the same terms and conditions.

The Parties acknowledge that the City currently has a December 2016 Agreement with Goodwill for similar services issued under RFP 16-024 (the 2016 Agreement). The Parties agree this Agreement will supersede and replace the 2016 Agreement. After approval by the City Council, the 2016 Agreement shall automatically terminate upon execution of this agreement.



**Notice:** Except where the terms of this Agreement expressly provide otherwise, any election, notice or communication required or permitted to be given under this Agreement shall be in writing and deemed to have been duly given if and when delivered personally (with receipt acknowledged), or three (3) days after depositing same in the U.S. mail, first class, with proper postage prepaid, or upon receipt if sending the same by certified mail, return receipt requested, or upon receipt when sent by a commercial courier service (such as Federal Express or DHL Worldwide Express) for expedited delivery to be confirmed in writing by such courier, at the addresses set forth below or to such other address as either party may from time to time designate in writing.

**If intended for City, to:**

City of San Antonio  
Attn: Solid Waste Management Department  
P.O. Box 839966  
San Antonio, Texas 78283-3966

**If intended for Contractor, to:**

Goodwill Industries of San Antonio  
406 West Commerce  
San Antonio, Texas 78207

**Assignment and Subcontracting:** Contractor shall supply qualified personnel as may be necessary to complete the work to be performed under this Agreement. Persons retained to perform work pursuant to this Agreement shall be the employees or subcontractors of Contractor. Contractor, its employees or its subcontractors shall perform all necessary work.

It is City's understanding, and this Agreement is made in reliance thereon, that Contractor intends to use the following subcontractors in the performance of this Agreement: none. Any deviation from this subcontractor list, whether in the form of deletions, additions or substitutions shall be approved by the Director, prior to the provision of any services by said subcontractor.

Any work or services approved for subcontracting hereunder shall be subcontracted only by written contract and, unless specific waiver is granted in writing by the City, shall be subject by its terms to each and every provision of this Agreement. Compliance by subcontractors with this Agreement shall be the responsibility of Contractor. City shall in no event be obligated to any third party, including any subcontractor of Contractor, for performance of services or payment of fees. Any references in this Agreement to an assignee, transferee, or subcontractor, indicate only such an entity as has been approved by the Director.

Except as otherwise stated herein, Contractor may not sell, assign, pledge, transfer or convey any interest in this Agreement, nor delegate the performance of any duties hereunder, by transfer, by subcontracting or any other means, without the consent of the Director. As a condition of such consent, if such consent is granted, Contractor shall remain liable for completion of the services outlined in this Agreement in the event of default by the successor Contractor, assignee, transferee or subcontractor.

Any attempt to transfer, pledge or otherwise assign this Agreement without said written approval, shall be void ab initio and shall confer no rights upon any third person. Should



Contractor assign, transfer, convey, delegate, or otherwise dispose of any part of all or any part of its right, title or interest in this Agreement, City may, at its option, cancel this Agreement and all rights, titles and interest of Contractor shall thereupon cease and terminate, in accordance with the termination provisions above, notwithstanding any other remedy available to City under this Agreement. The violation of this provision by Contractor shall in no event release Contractor from any obligation under the terms of this Agreement, nor shall it relieve or release Contractor from the payment of any damages to City, which City sustains as a result of such violation.

**Nonwaiver of Performance:** Unless otherwise specifically provided for in this Agreement, a waiver by either Party of a breach of any of the terms, conditions, covenants or guarantees of this Agreement shall not be construed or held to be a waiver of any succeeding or preceding breach of the same or any other term, condition, covenant or guarantee herein contained. Further, any failure of either Party to insist in any one or more cases upon the strict performance of any of the covenants of this Agreement, or to exercise any option herein contained, shall in no event be construed as a waiver or relinquishment for the future of such covenant or option. In fact, no waiver, change, modification or discharge by either party hereto of any provision of this Agreement shall be deemed to have been made or shall be effective unless expressed in writing and signed by the party to be charged. In case of City, such changes must be approved by the Director. No act or omission by a Party shall in any manner impair or prejudice any right, power, privilege, or remedy available to that Party hereunder or by law or in equity, such rights, powers, privileges, or remedies to be always specifically preserved hereby.

**Independent Contractor:** Contractor covenants and agrees that he or she is an independent contractor and not an officer, agent, servant or employee of City; that Contractor shall have exclusive control of and exclusive right to control the details of the work performed hereunder and all persons performing same, and shall be responsible for the acts and omissions of its officers, agents, employees, contractors, subcontractors and Contractors; that the doctrine of respondent superior shall not apply as between City and Contractor, its officers, agents, employees, contractors, subcontractors and Contractors, and nothing herein shall be construed as creating the relationship of employer-employee, principal-agent, partners or joint venturers between City and Contractor. The parties hereto understand and agree that the City shall not be liable for any claims which may be asserted by any third party occurring in connection with the services to be performed by the Contractor under this Agreement and that the Contractor has no authority to bind the City.

**Termination:** For purposes of this Agreement, "termination" of this Agreement shall mean termination by expiration of the Agreement term as stated above, or earlier termination pursuant to any of the provisions hereof. This Agreement may be terminated without cause by City upon 30 calendar days written notice. Upon written notice City may terminate this Agreement as of the date provided in the notice, in whole or in part, upon the occurrence of the sale, transfer, pledge, conveyance or assignment of this Agreement without prior approval, as provided above in Assignment and Subcontracting, which shall constitute an Event for Cause under this Agreement.

**Defaults With Opportunity for Cure.** Should Contractor default in the performance of this Agreement in a manner stated in this section below, same shall be considered an event of default.



City shall deliver written notice of said default specifying such matter(s) in default. Contractor shall have fifteen (15) calendar days after receipt of the written notice to cure such default. If Contractor fails to cure the default within such fifteen-day cure period, City shall have the right, without further notice, to terminate this Agreement in whole or in part as City deems appropriate, and to contract with another Contractor to complete the work required in this Agreement. City shall also have the right to offset the cost of said new Agreement with a new Contractor against Contractor's future or unpaid invoice(s), subject to the duty on the part of City to mitigate its losses to the extent required by law.

Bankruptcy or selling substantially all of company's assets.

Failing to perform or failing to comply with any covenant herein required.

Performing unsatisfactorily.

**Termination By Law.** If any state or federal law or regulation is enacted or promulgated which prohibits the performance of any of the duties herein, or, if any law is interpreted to prohibit such performance, this Agreement shall automatically terminate as of the effective date of such prohibition.

Regardless of how this Agreement is terminated, Contractor shall affect an orderly transfer to City or to such person(s) or firm(s) as the City may designate, at no additional cost to City, all completed or partially completed documents, papers, records, charts, reports, and any other materials or information produced as a result of or pertaining to the services rendered by Contractor, or provided to Contractor, hereunder, regardless of storage medium, if so requested by City, or shall otherwise be retained by Contractor in accordance with records retention requirements. Any record transfer shall be completed within thirty (30) calendar days of a written request by City and shall be completed at Contractor's sole cost and expense. Payment of compensation due or to become due to Contractor is conditioned upon delivery of all such documents, if requested.

Within forty-five (45) calendar days of the effective date of completion, or termination or expiration of this Agreement, Contractor shall submit to City its claims, in detail, for the monies owed by City for services performed under this Agreement through the effective date of termination. Failure by Contractor to submit its claims within said forty-five (45) calendar days shall negate any liability on the part of City and constitute a **Waiver** by Contractor of any and all right or claims to collect moneys that Contractor may rightfully be otherwise entitled to for services performed pursuant to this Agreement.

Upon the effective date of expiration or termination of this Agreement, Contractor shall cease all operations of work being performed by Contractor or any of its subcontractors pursuant to this Agreement.

**Termination not sole remedy.** In no event shall City's action of terminating this Agreement, whether for cause or otherwise, be deemed an election of City's remedies, nor shall such termination limit, in any way, at law or at equity, City's right to seek damages from or otherwise pursue Contractor for any default hereunder or other action.


**Amendments:** Except where the terms of this Agreement expressly provide otherwise, any alterations, additions, or deletions to the terms hereof, shall be effected by amendment, in writing, executed by both City and Contractor, and signed by the Director. Substantive changes shall require City Council approval.

**THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS AND ALL OBLIGATIONS OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN BEXAR COUNTY, TEXAS.**

**ANY LEGAL ACTION OR PROCEEDING BROUGHT OR MAINTAINED, DIRECTLY OR INDIRECTLY, AS A RESULT OF THIS AGREEMENT SHALL BE HEARD AND DETERMINED IN THE CITY OF SAN ANTONIO, BEXAR COUNTY, TEXAS.**

**Entire Agreement:** This Agreement, together with its exhibits, as listed above, constitute the final and entire agreement between the parties hereto and contain all of the terms and conditions agreed upon. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the parties hereto, unless same be in writing, dated subsequent to the date hereto, and duly executed by the parties.

**Agreed, Consented to, and Executed this \_\_\_\_\_ day of August, 2017.**

|  |   |
|--|---|
| <b>CITY OF SAN ANTONIO</b><br><br>BY: _____<br>Printed name: _____<br><br>Title: _____<br><br><b>CITY MANAGER, or her Designee</b> | <b>Goodwill Industries of San Antonio</b><br><br><br>James Meehan<br>Vice President Contract Services |
|--|---|

**APPROVED AS TO FORM:**

Office of the City Attorney  
Andrew Segovia, City Attorney

By: \_\_\_\_\_  
Assistant City Attorney



**Exhibit I.** Request for Proposals for Recycling of Electronic Equipment (RFP 17-045), issued by the City on March 13, 2017;

**Exhibit II.** Addendum I, dated April 12, 2017;

**Exhibit III.** Compensation Schedule, submitted by Goodwill in the response to the RFP, as RFP Attachment B-1 and B-2;

**Exhibit IV.** Copy of enabling Ordinance No. 2017-08-\_\_\_\_-\_\_\_\_\_.