

FY 2018 Housing Commission Work Plan **DRAFT**

FY 2018 Outputs:

- Complete Vulnerable Communities Assessment & Toolkit
- Complete Infrastructure Affordability Study
- Complete analysis and finalize recommendations related to SAWS impact fees for affordable housing
- Finalize recommendations on a relocation assistance policy
- Assist in the planning and implementation of the annual Housing Summit

Description of Work Plan Items:

- **Vulnerable Communities Assessment & Toolkit** – this pair of consultant-led studies will help identify residents and neighborhoods at risk of losing affordable housing, due either to prolonged disinvestment or rapid redevelopment pressures, as well as develop a “toolkit” of policy responses to mitigate resident and neighborhood vulnerability. The first phase (Assessment) will be completed by November 2017; the second phase (Toolkit) will be completed in fall 2018.
- **Infrastructure Affordability Study** – this consultant-led study will identify development patterns and housing types that promote long-term affordability related to the costs of providing municipal infrastructure and services. The study will be completed by November 2017.
- **Assessment of SAWS Impact Fees** – the Housing Commission has been working with staff to identify the impact of SAWS development fees on the provision of affordable housing in San Antonio. Staff anticipates requesting that SAWS allocate additional resources toward fee waivers exclusively for the development of affordable housing. This work is expected to be completed by November 2017.
- **Relocation Assistance Policy** – a draft policy is currently being developed that will address displacement concerns related to the redevelopment of existing housing units. The Housing Commission is expected to review the draft and provide a formal recommendation to City Council by the second quarter of FY 2018.

FY 2018 Calendar:

Housing Commission		
Meets monthly on the 4 th Tuesday at 4:00pm (Oct, Nov, Jan, Mar, Apr, June, Aug, Sep)		
1st Quarter (Oct-Dec)	Staff Briefings	<ul style="list-style-type: none"> Review results of Vulnerable Communities Assessment (November) Review draft results of Infrastructure Affordability Study (November) Update on Neighborhood Improvements Bond implementation (as needed)
	Work Session	
	Action Items	<ul style="list-style-type: none"> SAWS impact fees for affordable housing
2nd Quarter (Jan-Mar)	Staff Briefings	<ul style="list-style-type: none"> Update on Neighborhood Improvements Bond implementation (as needed)
	Work Session	<ul style="list-style-type: none"> Planning begins for 2018 Housing Summit
	Action Items	<ul style="list-style-type: none"> Relocation assistance policy
3rd Quarter (Apr-Jun)	Staff Briefings	<ul style="list-style-type: none"> Update on Neighborhood Improvements Bond implementation (as needed)
	Work Session	<ul style="list-style-type: none"> Planning continues for 2018 Housing Summit
	Action Items	
4th Quarter (Jul-Sep)	Staff Briefings	<ul style="list-style-type: none"> Review completed Vulnerable Communities Toolkit Debrief from 2018 Housing Summit Update on Neighborhood Improvements Bond implementation (as needed)
	Work Session	<ul style="list-style-type: none"> Housing Summit anticipated for Sept 2018
	Action Items	

Policy & Funding Subcommittee		
Meets monthly on the 2 nd Tuesday at 11:30am (except July & December)		
1st Quarter (Oct-Dec)	Work Session	<ul style="list-style-type: none"> Continue analysis of impact fee calculations related to affordable housing; forward recommendations in advance of SAWS item for City Council in November (proposed) Continue briefing and discussion on relocation assistance policy
	Action Items	<ul style="list-style-type: none"> SAWS impact fees for affordable housing
2nd Quarter (Jan-Mar)	Work Session	<ul style="list-style-type: none"> Begin development of Vulnerable Communities Toolkit (consultant-led) Finalize recommendation(s) on relocation assistance policy
	Action Items	<ul style="list-style-type: none"> Relocation assistance policy
3rd Quarter (Apr-Jun)	Work Session	<ul style="list-style-type: none"> Vulnerable Communities Toolkit continues (consultant-led) Continue Staff briefing on potential “toolkit” programs/policies: <ul style="list-style-type: none"> Community Land Trusts (CLTs) Targeted property tax relief
	Action Items	
4th Quarter (Jul-Sep)	Work Session	<ul style="list-style-type: none"> Complete Vulnerable Communities Toolkit
	Action Items	