



CITY OF SAN ANTONIO

P. O. BOX 839966
SAN ANTONIO TEXAS 78283-3966

July 3, 2017

C. Kenneth Parker
301 Shannon Lee
San Antonio, Texas 78216

[Via Email: ckparker@swbell.net]

Re: S.P. 1955 Request to purchase city-owned property (a portion of 311 Shannon Lee)

Dear Mr. Parker

With reference to the captioned project, please be advised that the City of San Antonio has now completed the canvassing process and will recommend approval of your request.

TCI - Environmental: It is the petitioner's responsibility to conduct the due diligence process (environmental assessments) for this area. The City does not warranty that environmental impacts are not to be encountered when disturbing the land. The City shall not bear any financial burden related to environmental impacts (if any) encountered during the disturbance of the land. If environmental impacts are encountered, it is the Petitioner's responsibility to notify the City and the appropriate regulatory agencies of the issue.

The fair market value of the property based on Bexar County Appraisal District is \$14,656.55. Please submit payment for the amount of \$14,656.55 by check made payable to the City of San Antonio. Petitioner agrees to pay Bexar County Recording Costs if request is approved by City Council.

If you concur with the above mentioned conditions, please countersign this letter in the spaces provided below and return it with the total closure fee and forms to the undersigned. Upon receipt of this executed Letter of Agreement we will continue processing your request.

In addition, please complete the following forms:

The **Contracts Disclosure Form** can be found at:

<https://www.sanantonio.gov/eforms/atty/ContractsDisclosureForm.pdf>

This Letter of Agreement is being offered by City of San Antonio only to the petitioner named above and will expire thirty (30) days after date of issuance unless a specific extension is requested by the petitioner and granted by the City.

Sincerely,



Steve Hodges
Real Estate Manager

AGREED AS TO TERMS AND CONDITIONS:
PETITIONER:



By

Title



Print Name



Date