



# AUDIT AND ACCOUNTABILITY COMMITTEE MEETING

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## POST-SOLICITATION BRIEFING FOR PROFESSIONAL DESIGN SERVICES FOR THE AIRPORT INTEGRATED CONTROL CENTER

October 3, 2017

Christie Chapman  
Assistant Director  
Transportation & Capital  
Improvements

# Solicitation Overview

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**Originating Department: Transportation & Capital Improvements for Aviation**



**Solicitation Type: Request for Qualifications**



**High Profile Designation: Contract Value over \$1 Million**



**Estimated Value: \$1,000,000**



**Current Contract Status: New Contract**



**Proposed Term: Duration of the Project**

# Project Timeline

## Pre-Solicitation

Pre Solicitation Briefing:

- June 20, 2017

**Release RFQ:**

- **June 23, 2017**

## Solicitation

Pre-Submittal Conference:

- July 11, 2017

Deadline for Questions:

- July 14, 2017

**RFQ Due:**

- **July 25, 2017**

## Post – Solicitation

Evaluation Complete:

- August 15, 2017

Contract Negotiated:

- October 2017

**Post Solicitation Briefing:**

- **October 3, 2017**

## Finalization

**City Council Consideration:**

- **October 2017**

Contract Start Date:

- October 2017

# Project Scope

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- Repurpose Building 1840 at the San Antonio International Airport
- Primary source of operational oversight, information, and communications



- Provide around-the-clock situational awareness of airside, landside and terminal operations support using collaborative decision making
- Will support the new Airport Integrated Control Center (AICC), Airport Emergency Center (AEC), Training Center and office space for administrative and functional services

# Solicitation Requirements

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## Evaluation Criteria

- Experience, Background and Qualifications of Prime and Key Consultants: 40 Points
- Team's Experience with San Antonio Region Issues and Past Experience with City of San Antonio Contracts: 15 Points
- Understanding of the Project and Proposed Management Plan: 25 Points
- SBEDA Program: 20 Points (10 Points SBE Prime Contract Program; 10 Points M/WBE Prime Contract Program)



## Additional Requirements

- SBEDA Subcontracting Requirements: 18% M/WBE Subcontracting Program
- Audited Financial Statements: Not Required

# Project Evaluation Committee Members

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## Voting Members

Russell J. Handy, Director, Aviation

Loyce Clark, Chief Asset & Planning Officer, Aviation

Ryan Rocha, Chief of Operations, Aviation

Lawrence Trevino, Division Fire Chief, San Antonio Office of Emergency Management

Brett Van Hazel, Capital Programs Manager, TCI

Debra Omowale, Airport Advisory Commission

# Score Matrix

<b>Design Services for the Airport Integrated Control Center</b> <b>RFQ: MG06232017</b> <b>Summary Scoring</b>	Maximum Points	Firm 1	Firm 2	Firm 3	Firm 4
A. Experience, Background and Qualifications, Key Personnel, Key Sub Consultants, including Co-Respondent, Joint Venture or Partner	40	35.00	26.33	22.50	28.00
B. Experience with Issues in the San Antonio Region & Past Experience with the City of San Antonio	15	13.17	10.50	8.83	10.67
C. Understanding of the Project and Proposed Management Plan	25	21.67	19.00	15.17	16.17
SBEDA - SBE Prime Contract Program	10	10.00	10.00	10.00	0.00
SBEDA - M/WBE Prime Contract Program	10	10.00	10.00	10.00	0.00
<b>TOTAL SCORE</b>	<b>100</b>	<b>89.83</b>	<b>75.83</b>	<b>66.50</b>	<b>54.83</b>
<b>RANK</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>

# Procurement Overview - Due Diligence

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Number of vendors notified:	1734
Number of vendors at pre-submittal conference:	28
Number of responses received:	4
Results of Minimum Requirements Review	No findings
Results of Due Diligence Review	No findings
Respondent Background Check	No findings
Financial Statement Review	Not Applicable
References, Proof of Insurability Review and Litigation Disclosure	No findings
Contracts Disclosure Form	No findings



# Procurement Overview - Due Diligence

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## City Auditor Briefing on Due Diligence Review



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