

AN ORDINANCE 2017-09-21-0693

AUTHORIZING THE 2018 APPLICATION FOR AND ACCEPTANCE, UPON AWARD, OF COMMUNITY SERVICES BLOCK GRANT FUNDS OF \$2,022,541.00 FROM THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR THE PERIOD JANUARY 1, 2018 THROUGH DECEMBER 31, 2018, AND AUTHORIZING A BUDGET AND PERSONNEL COMPLEMENT OF 25 GRANT FUNDED POSITIONS.

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WHEREAS, the City of San Antonio Department of Human Services, the designated Community Action Agency for San Antonio and Bexar County, has operated the Community Action Program since 1979; and

WHEREAS, the primary purpose of the Community Services Block Grant program is to transition individuals and families out of poverty and to provide safety net assistance and support, including utility, rental and tuition assistance, and long-term case management focusing on education, employment, emergency support and financial education to San Antonio and Bexar County residents at or below 125% of the Federal Poverty Level; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is authorized to apply for and to accept Community Services Block Grant funds upon award in an amount up to \$2,022,541.00 from the Texas Department of Housing and Community Affairs for the period January 1, 2018 through December 31, 2018, and to execute any and all necessary documents to effectuate acceptance of the grant funds. A copy of the grant is on file with the DHS.

SECTION 2. The following actions are approved, and the City Manager or her designee, or the Director of the DHS or her designee, is further authorized to execute contract amendments pertaining to this grant when approved by the grantor to effectuate the following: a) carry-over of funds; b) line item budget revisions; c) no cost grant term extensions; d) acceptance of supplemental grant funds in a cumulative amount up to 10% of the total amount initially awarded so long as matching funds, if applicable, are available in the City's budget (an increase in personnel complement not authorized under this circumstance); e) modifications to the performance measures so long as the terms stay within the general parameters of the intent of the grant; f) changes in applicable grant regulations; and g) the funding of one time equipment purchases or defined program services.

SECTION 3. New fund and internal order numbers will be created upon acceptance of this grant, should funding be awarded, and the sum of up to \$2,022,541.00 will appropriated from TDHCA. The proposed budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books.

SECTION 4. The personnel complement of twenty-five (25) positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.

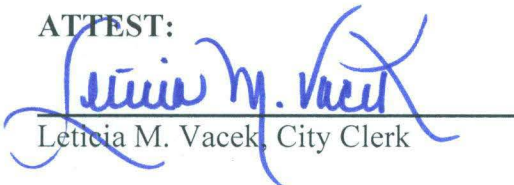
SECTION 5. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

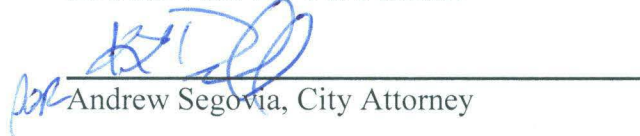
PASSED AND APPROVED this 21st day of September, 2017.


M A Y O R
Ron Nirenberg

ATTEST:


Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:


Andrew Segovia, City Attorney

Agenda Item:	28 (in consent vote: 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 16, 18A, 18B, 18C, 18D, 19, 20, 21, 22, 24A, 24B, 25, 26, 27, 28, 29, 30, 31, 32, 33, 35, 38, 40, 41, 42, 43, 44, 45, 47, 50A, 50B, 51B, 52A, 52B, 52C, 52D, 52E, 52F, 52G, 52H)						
Date:	09/21/2017						
Time:	09:45:52 AM						
Vote Type:	Motion to Approve						
Description:	An Ordinance authorizing the submission of the 2018 application for and acceptance, upon award, of Community Services Block Grant funds of \$2,022,541.00 from the Texas Department of Housing and Community Affairs for the period January 1, 2018 through December 31, 2018, and authorizing a budget and personnel complement of 25 grant funded positions. [María Villagómez, Assistant City Manager; Melody Woosley, Director, Human Services]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ron Nirenberg	Mayor		x				
Roberto C. Treviño	District 1		x			x	
William Cruz Shaw	District 2		x				x
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5	x					
Greg Brockhouse	District 6		x				
Ana E. Sandoval	District 7		x				
Manny Pelaez	District 8	x					
John Courage	District 9		x				
Clayton H. Perry	District 10		x				

KD
09/21/2017
Item No. 28

Attachment I

**2018 Community Service Block Grant
January 1, 2018 - December 31, 2018**

REVENUES:

4501100 Grants Federal Operating
TOTAL REVENUES

Budget

\$	2,022,541
\$	2,022,541

APPROPRIATIONS**13800000XXXX 2018 CSBG Administration**

5101010	Reg Salaries & Wages	\$	112,301
5101050	Language Skill Pay		1,200
5103005	FICA		8,591
5103010	Life Insurance		112
5103035	Personal Leave Buy Back Pay		1,431
5103056	Transportation Allowance		540
5103105	Cell Phone Reimbursement		600
5105010	Retirement Expense		12,746
5170040	Civln Actv Healthcr		17,092
5201025	Education - Classes		2,000
5201040	Fees to Professional Contractor		500
5202010	Temporary Services		25,000
5203040	Advertising and Publications		1,500
5203050	Membership Dues		4,750
5203060	Binding Printing & Repro.		4,000
5205010	Mail & Parcel Post		250
5205020	Rental of Equipment		7,000
5207010	Travel-Official		8,000
5302010	Office Supplies		5,000
5304010	Food		4,500
5403545	Motor Fuel & Lubricants		400
5404520	Software Licenses		50,000
5405020	Workers Comp Assess		19,968
5405030	General Liab Assess		9,624
	Total 13800000xxxx	\$	297,106

13800000XXXX 2018 CSBG Training For Job Success

5101010	Reg Salaries & Wages	\$	450,710
5101050	Language Skill Pay		3,000
5103005	FICA		34,480
5103010	Life Insurance		451
5103035	Personal Leave Buy Back Pay		6,211
5105010	Retirement Expense		51,156
5170040	Civln Actv Healthcr		81,390
5203090	Transportation Fees		3,000
5407032	Direct Assistance		345,503
	Total 13800000xxxx	\$	975,900

2018 Community Service Block Grant

January 1, 2018 - December 31, 2018

13800000XXXX 2018 CSBG Emergency Assistance

5101010	Reg Salaries & Wages	\$	459,621
5101050	Language Skill Pay		1,200
5103005	FICA		35,161
5103010	Life Insurance		460
5103035	Personal Leave Buy Back Pay		5,857
5103056	Transportation Allowance		540
5105010	Retirement Expense		52,167
5170040	Civln Actv Healthcr		89,529
5203090	Transportation Fees		2,500
5204050	Maint - Buildings		5,500
5204060	Cleaning Services		6,500
5208530	Alarm and Security Services		15,000
5404530	Gas and Electricity		3,000
5404540	Water and Sewer Charges		2,000
5407032	Direct Assistance		50,000
5501065	Furniture & Fixtures		500
Total 13800000xxxx		\$	729,535

138000001637 2017 CSBG VITA

5302010	Office Supplies		20,000
Total 13800000xxxx		\$	20,000

TOTAL APPROPRIATIONS

\$	2,022,541
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Attachment II

**2018 Community Service Block Grant
January 1, 2018 - December 31, 2018**

Personnel Complement

POSITIONS	JOB CLASS	CURRENT POSITIONS	ADD/DELETE	BUDGET 2018 POSITIONS
CSBG-Administration				
Assistant City Attorney	0066	1		1
Senior Management Analyst	0999	1		1
Admin Associate	2063	1		1
CSBG - Training For Job Success				
Family Support Coordinator	2290	1		1
Community Svcs Supervisor	2054	1		1
Admin Assistant I	0040	2		2
Community Svcs Specialist	2062	7	-1	6
CSBG - Emergency Assistance				
Family Support Supervisor	2289	3		3
Senior Admin Asst	0042	1		1
Admin Associate	2063	4		4
Community Svcs Specialist	2062	4		4
Total Positions		26	(1)	25