

San Antonio Public Library
Monthly Operating Statement
October 1, 2016 to Sept 30, 2017
Percent of FY Elapsed: 100%

	Budget FY 2017	Expended to Date FY 2017	Encumbered to Date FY 2017	Remaining Budget FY 2017	% Spent to Date* FY 2017
City General Fund--Personnel Services					
Car Exp Allowance	18,000	18,000	-	-	100%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	6,000	6,820	-	(820)	114%
Civ Cloth/Boot Allowance	-	2,450	-	(2,450)	
Civil Actv Healthcr	2,742,729	2,742,729	-	-	100%
Def Comp-Executives	6,000	6,257	-	(257)	104%
FICA & Medicare Exp	1,382,337	1,251,539	-	130,798	91%
Hol.Pay-Hourly Sal.	-	13,811	-	(13,811)	
Language Skill Pay	35,400	33,850	-	1,550	96%
Life Insurance	15,063	10,136	-	4,927	67%
Overtime Salaries	165,827	66,521	-	99,306	40%
Pers Leave Buy Back	199,688	293,650	-	(93,962)	147%
Regular Salaries	17,383,292	16,609,669	-	773,623	96%
Reserve Performance Pay	248,314	-	-	248,314	0%
Retiree Hlth Assess	352,165	352,165	-	-	100%
Reserve COLA	210,737	-	-	210,737	0%
Retiree Payout Sal	-	47,150	-	(47,150)	
Retirement Exp	1,691,326	1,640,575	-	50,751	97%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	51,240	-	(31,940)	265%
Temp FICA & Medicare	-	4,888	-	(4,888)	
Temporary Salaries	-	63,201	-	(63,201)	
Total General Fund Personal Services	24,065,035	23,214,650	-	850,385	96%
City General Fund--Contractual Services					
Adv and Publications	11,450	9,186	-	2,264	80%
Alarm and Sec. Serv.	65,055	94,641	-	(29,586)	145%
Binding & Printing	52,585	40,318	-	12,267	77%
Subscriptions to Computer Svcs	-	911	1,243	(2,154)	
Cleaning Services	1,086,322	1,149,699	-	(63,377)	106%
Computer Software Maint.	496,898	475,333	-	21,565	96%
Public Copy/Print	292,263	215,701	28,845	47,717	84%
Temporary Services	346,399	334,557	-	11,842	97%
Contractual Services	962,114	916,717	22,279	23,119	98%
Credit Card Fees	24,000	29,900	-	(5,900)	125%
Education - Classes	3,623	3,602	-	21	99%
Fees to Prof Contr.	914,651	1,033,448	78,057	(196,854)	122%
Freight and Storage	31,817	32,245	-	(428)	101%
Mail and Parcel Post	14,526	41,853	-	(27,327)	288%
Maint - Buildings	664,267	923,228	20,764	(279,725)	142%
Maint & Rep - Cmrc	3,393	13,303	-	(9,910)	392%
Maint. - M&E	20,420	34,952	-	(14,532)	171%
Maint.- Repair Auto	12,595	19,036	-	(6,441)	151%
Membership Dues	15,300	23,164	675	(8,539)	156%
Other Contract Svcs	23,000	26,553	-	(3,553)	115%
Rental of Equipment	5,000	3,017	-	1,984	60%
Rental Office Equipment	9,000	10,423	-	(1,423)	116%
Transportation Fees	89,485	112,647	-	(23,162)	126%
Travel-Official	1,000	486	-	514	49%

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Participation-Booth Fees	-	2,645	-	(2,645)	
Total General Fund Contractual Services	5,145,163	5,547,565	151,863	(554,265)	111%
City General Fund--Commodities					
Clothing and Linen	6,092	9,439	-	(3,347)	155%
Computer Software	90,800	44,304	-	46,496	49%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	10,613	128	(10,740)	
Janitorial Supplies	36,452	45,489	-	(9,037)	125%
Library Materials	272,257	135,580	-	136,677	50%
Library Resources	4,012,944	4,481,663	-	(468,719)	112%
M&R Material Mach/Eq	37,608	12,927	-	24,681	34%
M&R MaterialBldg/Imp	71,854	73,292	513	(1,950)	103%
M&R Parts Automotive	7,741	6,058	-	1,683	78%
Office Supplies	135,877	141,775	-	(5,898)	104%
Other Commodities	53,000	46,028	2,903	4,070	92%
Tools & Apparatus	-	4,929	-	(4,929)	
Total General Fund Commodities	4,725,625	5,012,096	3,543	(290,014)	106%
City General Fund Other Expenditures					
Automotive Admin Chg	1,500	1,500	-	-	100%
Software Licenses	-	38	-	(38)	
Build. Maint. Chg	289,055	289,055	-	-	100%
Gas and Electricity	1,022,640	983,428	-	39,212	96%
General Liab. Assess**	92,078	71,841	20,237	-	100%
Mail & Delivery Svcs	10,165	10,165	-	-	100%
Motor Fuel and Lub.	20,644	19,152	-	1,492	93%
Rent of City Equip.	24,730	24,730	-	-	100%
Water and Sewer	186,926	205,703	-	(18,777)	110%
Workers Comp Assess**	107,737	85,433	22,304	-	100%
Other Expenditures	-	-	-	-	
Total General Fund Other Expenditures	1,755,475	1,691,045	42,541	21,889	99%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	2,637	-	(2,637)	
CAP Admin Cost-Indir	-	1,182	-	(1,182)	
Procurement Fee	153,463	153,463	-	-	100%
Cell Phone Services	5,654	6,175	-	(521)	109%
Communications Radio	108	870	-	(762)	805%
IT Assessment Fee	2,154,940	2,154,940	-	-	100%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	3,833	6,771	-	(2,938)	177%
Interfnd Transf Out	111,137	113,513	-	(2,376)	102%
Total General Fund Scheduled Line Items	2,430,133	2,439,551	-	(9,418)	100%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	280,000	81,708	-	198,292	29%
Cap<5000 - PC Replct	728,672	709,716	18,956	(0)	100%
Cap<5000 - Other Imp	70,000	72,257	-	(2,257)	103%
Cap<5000 - Furn &Fix	546,000	424,127	57,963	63,910	88%
Cap<5000 - M&E Other	-	6,231	-	(6,231)	

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Computer Equipment (Modified)	-	26,362	-	(26,362)	
Total General Fund Capital Outlay	1,624,672	1,320,401	76,919	227,352	86%
Total City General Fund	39,746,103	39,225,307	274,867	245,930	99%
Major Gifts					
Library Foundation	194,600	176,000		18,600	90%
Friends of the Library	55,000	55,000		-	100%
Total General Fund, State/Federal Grants and Major Gifts	39,995,703	39,456,307	274,867	264,530	99%

*Budget line overages are allowable. Budget control is at the Department level.

**Final entries pending in General Fund

Library General Fund % Spent

FY 14 Budget \$33.7M, FY15 \$34.9M, FY 2016 \$37.7M & FY17 \$39.8M

