

## CITY OF SAN ANTONIO

Issued By: Transportation and Capital Improvements  
ID NO.: 35-00048

Date Issued: September 8, 2017

### (010) FORMAL INVITATION FOR BIDS (IFB) to CONTRACT Animal Care Veterinary Clinic HVAC Upgrades #35-00048

Sealed bids, subject to the Terms and Conditions of this Invitation for Bids and other contract provisions, will be received at the Office of the City Clerk, City Hall, 100 Military Plaza, San Antonio, Tx 78205 until 2:00 P.M. CST on Tuesday, October 17, 2017 and publicly read aloud in City Council Chambers, 114 W. Commerce, Municipal Plaza Building. Bids must be submitted in a sealed envelope and clearly marked with the bidder's name, Project Name and ID NO. The City is not responsible for submissions not clearly and appropriately marked. Late submissions will be rejected and returned to bidder. A Non-Mandatory Pre-bid meeting will be held at 114 W. Commerce, San Antonio, TX 78205, 9<sup>th</sup> floor conference room on September 15, 2017 at 11:00 A.M. Deadline for questions is October 4, 2017 at 4:00 P.M.

- 010 Invitation for Bids and Contract Signature Page
- 020 Bid Form
- 040 Standard Instructions to Respondent
- 041 Certificate of Interested Parties (TEC Form 1295)
- 050 SBEDA Guidelines

- ☐ Subcontractor/Supplier Utilization Plan  
*\*Determined off of base bid\**
- 060 Supplemental Conditions
- 075 Performance Bond
- 076 Payment Bond
- 081 General Conditions for Construction Contracts
- ☐ Wage Decision

The City of San Antonio point of contact for all questions regarding the solicitation is Manuel G. Garcia, and can be reached at [manuel.g.garcia@sanantonio.gov](mailto:manuel.g.garcia@sanantonio.gov). Plans, Specifications and Special Conditions are available at no cost on the City's website along with this solicitation. Changes to Plans, Specifications and Special Conditions will be included in an addendum and will be posted on the web at <http://www.sanantonio.gov/purchasing/biddingcontract/opportunities.aspx> along with this solicitation. Bidder understands and agrees that bidder is responsible for obtaining addenda and adhering to all requirements in addenda. City is not responsible for incorrect information obtained through other sources.

The following documents (fully completed and with original signatures) constitute the required information to be submitted as a part of the bid proposal:

**\*\*Bid Documents must contain "Legal Name of Company" as listed by the Texas Secretary of State Registry\*\***

- 010 Invitation for Bids and Contract Signature Page
- 020 Bid Form
- ☐ Bid Bond
- ☐ Subcontractor/Supplier Utilization Plan
- ☐ Form 1295 with Certification Number, Date Filed, & Notarized
- ☐ Signed Addenda Acknowledgement Forms

- ☐ Proof of "Active" registration with the Texas Secretary of State Registry (website: [www.sos.state.tx.us](http://www.sos.state.tx.us))

It is understood and agreed that the work is to be substantially completed on or before 120 calendar days. This project does not include hazardous environmental work. This project requires 0 project sign(s).

**Small Business Economic Development Advocacy (SBEDA) Program Compliance** – Respondents shall meet the subcontracting requirements as stated on 050.01 Form and on the *Subcontractor/Supplier Utilization Plan* posted with this solicitation on the City's website.

**Wage Decision** – Respondent shall meet the prevailing wage rate requirements established for this contract and shall reference the wage decision posted with this solicitation on the City's website.

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with Contract Documents for the amount(s) shown on the accompanying bid sheet(s). The work proposed to be done shall be accepted when fully completed and finished to the entire satisfaction of the City. The undersigned certifies all prices contained in this bid have been carefully checked and are submitted as correct and final. The bidder by submitting this bid and signing below, acknowledges that he/she has received & read the entire Bid and Contract document and agrees to be bound by the terms therein, has received all Addenda, and agrees to the terms, conditions, and requirements of the bidder's bid proposal and all documents listed in the tables above and the enabling Ordinance and associated documentation that form the entire Contract upon approval by the City Council.

Official Name of Company (legal): ACCU-AIR & MECHANICAL, LLC

Original Signature of Person Authorized to Sign Bid/Contract

Date

10/16/17  
Signer's Name: Monica M. Harris  
(Please Print or Type)

# CITY OF SAN ANTONIO

Project Name: Animal Care Veterinary Clinic HVAC Upgrade – ADDENDUM #3  
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*The estimated construction budget for this contract is \$173,500*

## 020 BID FORM

Accu-Aire Mechanical LLC.  
Legal Name of Company (print)

### I. BASE BID

Total Amount of Base Bid Insert Amount in Words and Numbers):

One Hundred Fourty-Two Thousand Four Hundred Sixty-Six Dollars \$ 142,466.00

**(UTILIZATION PLAN SHOULD BE DETERMINED FROM THE BASE BID)**

### II. ALTERNATES

Amount of each Alternates (if applicable) insert in Numbers:

Additive Alternate #1 - Replacement of the existing building exhaust fan.

Total Amount of Bid for Additive Alternate #1 (Insert Amount in Words and Numbers):

Three Thousand Seven Hundred Fourty-One Dollars \$ 3,741.00

Additive Alternate #2 - Clean existing duct systems.

Total Amount of Bid for Additive Alternate #2 (Insert Amount in Words and Numbers):

Four Thousand Two Hundred Dollars \$ 4,200.00

Monica M. Harris  
Person Authorized to Sign Bid/Contract (Print)

203251514  
Tax Id No.

1441 S. WW White Rd.  
Address

San Antonio, Texas 78220  
City, State and Zip Code

(210) 455-9003  
Telephone No.

President  
Title of Person Signing

(210) 648-7377  
Fax No.

☒ Local Headquarters

☐ Local Branch Office

mharris@accuaireonline.com  
E-mail Address

(Check one)

Revised 9/1/2017

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CITY OF SAN ANTONIO  
CITY CLERK

2017 OCT 17 PM 1:39