

Audit and Accountability Committee



November 29, 2017

Pre Solicitation Briefing for SA Tomorrow Sub-Area Planning Services – Year 2

Presented by
Bridgett White, AICP, Director
Planning Department

Solicitation Overview



Originating Department

- Planning Department



Solicitation Type

- Request for Qualifications (RFQ)



High Profile Designation

- Contract Value over \$1 Million



Estimated Value

- \$1,055,000 total value



Current Contract Status

- New Contract



Proposed Term

- 2 years w/ 2, 1 year renewal options

Project Overview



- SA Tomorrow Comprehensive Plan
- 1.1 Million New Residents
- Key Data: 500,000 Housing Units / 500,000 Jobs
- Implementation includes development of Sub-Area plans: Regional Centers and Community Areas

Regional Centers

- 13 Regional Centers
- Current: 15,000 or more jobs
- Three Types: Activity Centers, Logistics / Service Centers, and Special Purpose Centers

Community Area Plans

- 17 Community Areas
- Areas need planning for growth and development
- Neighborhood Considerations
- Plan scaled for infrastructure planning: Growth Assumptions

Project Scope

Project Chartering

- Kick-Off Meeting
- Detailed Scope and Schedule
- Identification and Confirmation of Planning Team

Analysis and Visioning

- Assessment of Theme Groupings and Connections
- Existing Conditions Mapping and Analysis
- Areas of Change and Areas of Stability Analysis
- Visioning and Goal Setting

Plan Framework

- Land Use Plan and Map Development
- Parks, Public Space, and Recreation Plan
- Mobility and Access Improvement Plan
- Infrastructure and Amenities Improvement Plan
- Identification of Catalytic Sites for Development and/or Placemaking
- Economic Development Strategy
- Housing Strategy
- Modeling and Visualization

Project Scope

Recommendations and Implementation Strategies

- Priority Investments and Phasing
- Implementation Action Plan
- Community Programming and Placemaking Strategy

Documentation and Adoption

- Administrative Draft Plan
- Project Websites and e-Plans
- Executive Summary Documents
- Support for Approval and Adoption Processes
- Next Steps Strategy Meetings

Ongoing Coordination and Engagement

- Community Engagement Strategies
- Community Engagement Implementation
- Community Engagement Reports
- Coordination with Concurrent Planning Efforts
- Coordination with Partner Agencies
- Ongoing Project Management and Coordination

Solicitation Requirements

Evaluation Criteria	Experience, Background, Qualifications: 35 Points Proposed Plan: 30 Points SBEDA Program: 20 Points (10 points SBE Prime; 10 points MWBE Prime) Local Preference: 10 Points Veteran Owned Small Business Preference: 5 Points
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Additional Requirements	SBEDA Subcontracting Requirements: 16% MWBE Audited Financial Statements: Not Required
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Goal Setting Committee Members	Richard Keith, Chair Melanie Keeton, Assistant Director, Finance Michael Sindon, Assistant Director, EDD – Small Business Office Rudy Niño, Assistant Director, Planning
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Outreach Efforts

NIGP Codes Identified

- 91892, Urban Planning Consulting

Number of Vendors to be Notified

- Central Vendor Registry: 77
- Small Business Administration/South Central Texas Regional Agency (SBA/SCTRA): 1
- Targeted Vendor Outreach: 7

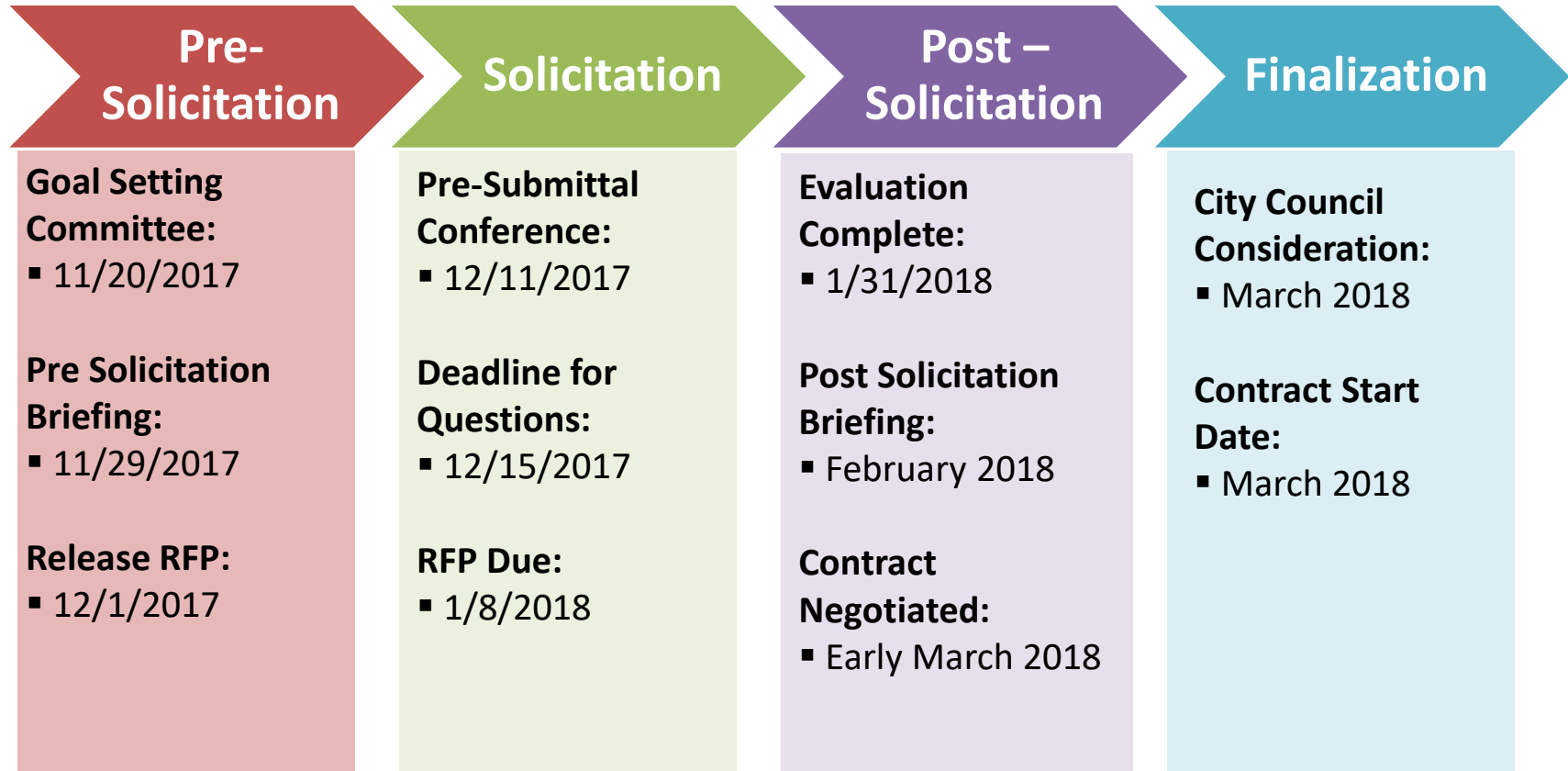
Advertising

- TVSA Channel 21
- COSA Bidding Opportunities website
- San Antonio Express-News

Project Evaluation Committee

Voting Members	Voting Members	Advisory Members
Bridgett White, AICP Director Planning Department	Douglas Melnick Chief Sustainability Officer Office of Sustainability	Micah Diaz Planning Coordinator Planning Department
Rudy Nino, Jr., AICP Assistant Director Planning Department	Sandy Jenkins Parks & Recreation Manager Parks & Recreation Department	
Jason Rodriguez Strategic Planning Manager VIA		

Project Timeline



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