

San Antonio Public Library
Monthly Operating Statement
October 1, 2017 to October 31, 2017
Percent of FY Elapsed: 8%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2018	FY 2018	FY 2018	FY 2018	FY 2018
City General Fund--Personnel Services					
Car Exp Allowance	18,000	1,500	-	16,500	8%
Cell Phone Reimburse	6,720	610	-	6,110	9%
Civil Actv Healthcr	2,629,117	219,093	-	2,410,024	8%
Def Comp-Executives	6,200	-	-	6,200	0%
FICA & Medicare Exp	1,412,950	105,759	-	1,307,191	7%
Language Skill Pay	34,200	2,800	-	31,400	8%
Life Insurance	15,303	879	-	14,424	6%
Overtime Salaries	1,737	3	-	1,734	0%
Pers Leave Buy Back	199,688	-	-	199,688	0%
Regular Salaries	18,418,265	1,466,828	-	16,951,437	8%
Reserve Performance Pay	254,478	-	-	254,478	0%
Retiree Hlth Assess	337,113	28,093	-	309,020	8%
Reserve COLA	216,693	-	-	216,693	0%
Reserve for Pay Plan	264,498	-	-	264,498	0%
Retiree Payout Sal	-	4,248	-	(4,248)	
Retirement Exp	1,780,579	144,693	-	1,635,886	8%
Transportation Allowance	286	-	-	286	0%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	4,348	-	14,952	23%
Temp FICA & Medicare	-	278	-	(278)	
Temporary Salaries	-	3,581	-	(3,581)	
Total General Fund Personal Services	25,201,464	1,982,714	-	23,218,750	8%
City General Fund--Contractual Services					
Adv and Publications	11,450	3,177	-	8,273	28%
Alarm and Sec. Serv.	65,055	7,668	-	57,387	12%
Binding & Printing	52,585	2,473	-	50,112	5%
Subscriptions to Computer Svcs	-	1,080	-	(1,080)	
Cleaning Services	1,086,322	97,711	-	988,611	9%
Computer Software Maint.	560,811	464,885	-	95,926	83%
Public Copy/Print	292,263	1,347	555	290,361	1%
Temporary Services	306,399	25,739	328,870	(48,210)	116%
Contractual Services	942,114	22,648	707,262	212,204	77%
Credit Card Fees	24,000	2,272	-	21,728	9%
Education - Classes	3,623	904	-	2,719	25%
Fees to Prof Contr.	751,721	0	-	751,721	0%
Freight and Storage	31,817	(2,268)	32,992	1,093	97%
Mail and Parcel Post	14,526	-	-	14,526	0%
Maint - Buildings	544,267	21,333	33,213	489,722	10%
Maint & Rep - Cmrc	3,393	6,027	-	(2,634)	178%
Maint. - M&E	20,420	11,257	3,724	5,439	73%
Maint.- Repair Auto	12,595	266	-	12,329	2%
Membership Dues	15,300	100	-	15,200	1%
Other Contract Svcs	23,000	-	-	23,000	0%
Rental of Equipment	5,000	450	2,976	1,574	69%
Rental Office Equipment	9,000	-	286	8,714	3%
Transportation Fees	89,485	9,345	-	80,140	10%
Travel-Official	1,000	-	-	1,000	0%
Total General Fund Contractual Services	4,866,146	676,414	1,109,877	3,079,855	37%
City General Fund--Commodities					
Clothing and Linen	6,092	767	10,851	(5,526)	191%
Computer Software	63,300	7,911	-	55,389	12%
Expense Allowance	1,000	-	-	1,000	0%
Janitorial Supplies	36,452	3,835	-	32,618	11%
Library Materials	222,257	53,670	7	168,580	24%
Library Resources	4,512,944	332,204	4,192	4,176,548	7%
M&R Material Mach/Eq	37,608	1,031	-	36,577	3%
M&R MaterialBldg/Imp	71,854	5,965	-	65,889	8%
M&R Parts Automotive	7,741	43	-	7,698	1%

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Office Supplies	135,877	10,146	-	125,731	7%
Other Commodities	53,000	5,878	142	46,980	11%
Tools & Apparatus	-	105	-	(105)	
Total General Fund Commodities	5,148,125	421,553	15,192	4,711,379	8%
City General Fund Other Expenditures					
Automotive Admin Chg	1,353	113	-	1,240	8%
Build. Maint. Chg	359,513	29,959	-	329,554	8%
Gas and Electricity	975,350	79,339	-	896,011	8%
General Liab. Assess	92,078	7,673	-	84,405	8%
Mail & Delivery Svcs	11,065	922	-	10,143	8%
Motor Fuel and Lub.	21,959	1,889	-	20,070	9%
Rent of City Equip.	27,628	2,302	-	25,326	8%
Water and Sewer	213,802	16,006	-	197,796	7%
Workers Comp Assess	107,737	8,978	-	98,759	8%
Total General Fund Other Expenditures	1,810,485	147,181	-	1,663,304	8%
City General Fund Scheduled Line Items					
Procurement Fee	138,868	11,572	-	127,296	8%
Cell Phone Services	6,483	896	-	5,587	14%
Communications Radio	1,106	-	-	1,106	0%
IT Assessment Fee	2,370,434	197,536	-	2,172,898	8%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	12,122	187	-	11,935	2%
Interfnd Transf Out	111,487	-	-	111,487	0%
Total General Fund Scheduled Line Items	2,641,498	210,191	-	2,319,820	8%
City General Fund Capital Outlay					
Cap<5000 - PC Replct	484,807	17,955	-	466,852	4%
Cap<5000 - Furn & Fix	419,530	2,938	-	416,592	1%
Total General Fund Capital Outlay	904,337	20,893	-	883,444	2%
Total City General Fund	40,572,055	3,458,947	1,125,070	35,988,038	11%
Major Gifts					
Library Foundation	183,012	-		183,012	0%
Friends of the Library	60,000	-		60,000	0%
Total General Fund, State/Federal Grants and Major Gifts	40,815,067	3,458,947	1,125,070	36,231,050	11%