



# City of San Antonio

## Contract Summary Sheet

Date: 1/11/2018  
Agenda Item: 17-6309

<b>Name/Title (Caption as shown on agenda):</b> <b>Annual Contract for Window Washing Services at the Convention Center 6100009279 JG</b>	
<b>Brief Description of Item(s) and Use:</b> This contract will provide the Convention and Sports Facilities Department with a contractor to provide all labor, material and equipment to provide washing services at the Henry B. Gonzalez Convention Center, Lila Cockrell Theater, University of Mexico and Room 209 and 211. The contractor will provide window washing services to the internal and external windows of the facilities to maintain the cleanliness and beauty of the Henry B. Gonzalez Convention Center, to keep it a viable location to attract events to the City of San Antonio.	
<b>Total \$:</b>	\$58,000.00 annually
<b>Contract Period:</b>	April 01, 2018 through March 31, 2021 with two, one year renewal options
<b>Method of Procurement:</b>	Competitive (3 bids received)
<b>Price Trend:</b>	2.7% Increase due to rise in labor rates
<b>Contract Info:</b>	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
<b>Recommended Contractor(s):</b>	<b>Champion Floors, Inc., 25711 Creekside Cove, Boerne, TX 78006 (Local)</b>
<b>Previous Contractor(s):</b>	Champion Floors, Inc., 25711 Creekside Cove, Boerne, TX 78006
<b>Comments:</b>	Lines A12 and B19 have been deleted, and will not be re-bid.  <b>NAS:</b> Wylies' Super Clean Cleaning Company LLC. dba Tracy Cleaning Service - did not meet the subcontracting goal  <b>NAS:</b> Wolfe Logistical Services - did not meet the subcontracting goal
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this contract not be approved, the Convention and Sports Facilities department would be required to process individual procurements on an as needed basis. However, processing purchases as services are needed could result in paying higher than contract rates as well as affect the frequency and quality of washing of the doors and windows of the facilities.
<b>Using Department (s):</b>	Convention and Sports Facilities