

San Antonio Public Library  
Monthly Operating Statement  
October 1, 2017 to December 31, 2017  
Percent of FY Elapsed: 25%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2018	FY 2018	FY 2018	FY 2018	FY 2018
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	4,500	-	13,500	25%
Cell Phone Reimburse	6,720	1,830	-	4,890	27%
Civil Actv Healthcr	2,629,117	657,279	-	1,971,838	25%
Def Comp-Executives	6,200	-	-	6,200	0%
FICA & Medicare Exp	1,412,950	340,692	-	1,072,258	24%
Language Skill Pay	34,200	8,850	-	25,350	26%
Life Insurance	15,303	2,659	-	12,644	17%
Overtime Salaries	1,737	486	-	1,251	28%
Pers Leave Buy Back	199,688	316,783	-	(117,095)	159%
Regular Salaries	18,418,265	4,357,775	-	14,060,490	24%
Reserve COLA	216,693	-	-	216,693	0%
Reserve for Pay Plan	264,498	-	-	264,498	0%
Reserve Performance Pay	254,478	-	-	254,478	0%
Retiree Hlth Assess	337,113	84,278	-	252,835	25%
Retiree Payout Sal	-	6,599	-	(6,599)	
Retirement Exp	1,780,579	459,927	-	1,320,652	26%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	14,948	-	4,352	77%
Temp FICA & Medicare	-	679	-	(679)	
Temporary Salaries	-	9,213	-	(9,213)	
Transportation Allowance	286	-	-	286	0%
<b>Total General Fund Personal Services</b>	<b>25,201,464</b>	<b>6,266,500</b>	<b>-</b>	<b>18,934,964</b>	<b>25%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	4,332	-	7,118	38%
Alarm and Sec. Serv.	65,055	16,782	-	48,273	26%
Binding & Printing	52,585	6,541	4,052	41,992	20%
Cleaning Services	1,086,322	293,395	-	792,927	27%
Computer Software Maint.	560,811	470,123	-	90,688	84%
Contractual Services	942,114	215,427	603,127	123,561	87%
Credit Card Fees	24,000	6,040	-	17,960	25%
Education - Classes	3,623	3,602	-	21	99%
Fees to Prof Contr.	751,721	141,443	-	610,278	19%
Freight and Storage	31,817	3,116	25,254	3,447	89%
Mail and Parcel Post	14,526	2,741	-	11,785	19%
Maint - Buildings	544,267	169,940	46,220	328,107	40%
Maint & Rep - Cmrc	3,393	6,106	-	(2,713)	180%
Maint - M&E	20,420	38,073	1,821	(19,474)	195%
Maint - Repair Auto	12,595	1,318	-	11,277	10%
Membership Dues	15,300	1,239	-	14,061	8%
Other Contract Svcs	23,000	-	-	23,000	0%
Participation-Booth Fees	-	10,000	-	(10,000)	
Public Copy/Print	292,263	42,064	623	249,576	15%
Rental of Equipment	5,000	3,712	-	1,288	74%
Rental Office Equipment	9,000	2,316	286	6,397	29%
Subscriptions to Computer Svcs	-	1,430	-	(1,430)	
Temporary Services	306,399	83,900	274,912	(52,412)	117%
Transportation Fees	89,485	25,604	-	63,881	29%
Travel-Official	1,000	380	-	620	38%
<b>Total General Fund Contractual Services</b>	<b>4,866,146</b>	<b>1,549,624</b>	<b>956,295</b>	<b>2,360,227</b>	<b>51%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	3,054	8,529	(5,491)	190%
Computer Software	63,300	2,673	7,429	53,198	16%

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Expense Allowance	1,000	-	-	1,000	0%
Food	-	2,365	-	(2,365)	
Janitorial Supplies	36,452	13,853	156	22,442	38%
Library Materials	222,257	60,973	12,254	149,030	33%
Library Resources	4,512,944	976,178	210,555	3,326,211	26%
M&R Material Bldg/Imp	71,854	20,230	17	51,607	28%
M&R Material Mach/Eq	37,608	2,390	3,742	31,476	16%
M&R Parts Automotive	7,741	339	-	7,402	4%
Office Supplies	135,877	27,077	372	108,429	20%
Other Commodities	53,000	12,188	-	40,812	23%
Tools & Apparatus	-	1,839	-	(1,839)	
<b>Total General Fund Commodities</b>	<b>5,148,125</b>	<b>1,123,158</b>	<b>243,054</b>	<b>3,781,913</b>	<b>27%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,353	338	-	1,015	25%
Build. Maint. Chg	359,513	89,878	-	269,635	25%
Gas and Electricity	975,350	204,928	-	770,422	21%
General Liab. Assess	92,078	23,020	-	69,058	25%
Mail & Delivery Svcs	11,065	2,766	-	8,299	25%
Motor Fuel and Lub.	21,959	5,005	-	16,954	23%
Rent of City Equip.	27,628	6,907	-	20,721	25%
Water and Sewer	213,802	45,481	-	168,321	21%
Workers Comp Assess	107,737	26,934	-	80,803	25%
<b>Total General Fund Other Expenditures</b>	<b>1,810,485</b>	<b>405,257</b>	<b>-</b>	<b>1,405,228</b>	<b>22%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	-	262	-	(262)	
CAP Admin Cost-Indir	-	119	-	(119)	
Cell Phone Services	7,481	2,314	-	5,167	31%
Communications Radio	1,106	-	-	1,106	0%
Interfnd Transf Out	111,487	27,872	-	83,615	25%
IT Assessment Fee	2,370,434	592,608	-	1,777,826	25%
Procurement Fee	138,868	34,717	-	104,151	25%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	12,122	450	-	11,672	4%
<b>Total General Fund Scheduled Line Items</b>	<b>2,642,496</b>	<b>658,341</b>	<b>-</b>	<b>1,984,155</b>	<b>25%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Furn &Fix	419,530	44,858	-	374,672	11%
Cap<5000 - M&E Other	-	357	-	(357)	
Cap<5000 - PC Replct	484,807	17,955	-	466,852	4%
<b>Total General Fund Capital Outlay</b>	<b>904,337</b>	<b>63,170</b>	<b>-</b>	<b>841,167</b>	<b>7%</b>
<b>Total City General Fund</b>	<b>40,573,053</b>	<b>10,066,050</b>	<b>1,199,348</b>	<b>29,307,655</b>	<b>28%</b>
<b>Major Gifts</b>					
Library Foundation	280,094	-	-	280,094	0%
Friends of the Library	60,000	-	15,000	45,000	25%
<b>Total General Fund, State/Federal Grants and Major Gifts</b>	<b>40,913,146</b>	<b>10,066,050</b>	<b>1,214,348</b>	<b>29,632,749</b>	<b>28%</b>