

Audit and Accountability Committee

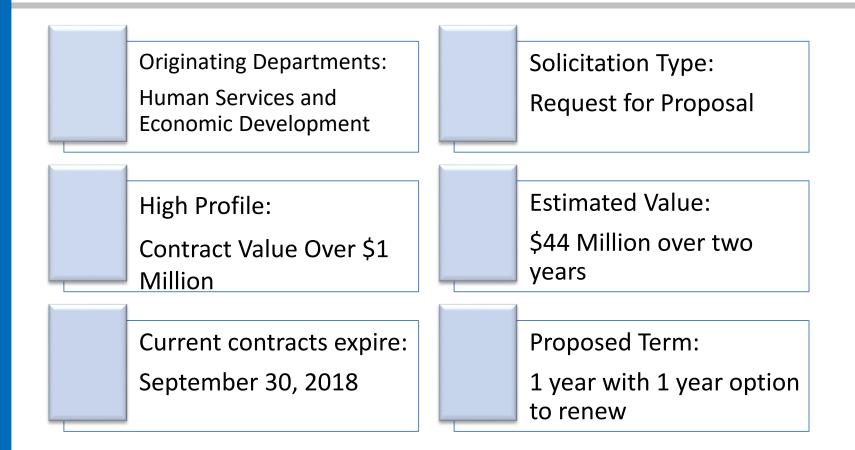
February 20, 2018



FY 2019 and FY 2020 Human and Workforce Development Services Consolidated Funding Process

Presented by
Melody Woosley
Human Services Director

Solicitation Overview



Project Overview



Biennial Consolidated Funding Process – 2 departments, general & grant funding



Utilized to procure human and workforce development services since 2005



Maximizes Human Services and Economic Development's ability to make the greatest impact in improving the quality of life for residents

Project Scope



 Seeks Human and Workforce Development Services proposals that align with DHS and EDD long-term outcomes



 Eligible applicants are non-profit, faith-based, community-based, and governmental organizations



Funds to support programs provided through General Fund and federal HUD grants

Solicitation Requirements

Evaluation Criteria Experience, Background, Qualifications: 30 Points Proposed Plan: 45 Points Pricing: 25 Points SBEDA Program: Waived Local Preference: Not Applicable Veteran Owned Small Business Preference: Not Applicable **Additional** SBEDA Subcontracting Requirements: Waived Requirements Audited Financial Statements: Required **Goal Setting** N/A

Committee Members

Outreach Efforts

NIGP Codes Identified

Class 95259 Human Services

Number of Vendors to be Notified

- Central Vendor Registry: 42
- Veteran Owned Small Business (SBA): 3,501
- Targeted Vendor Outreach: 100+

Advertising

- TVSA Channel 21
- COSA Bidding Opportunities website
- Express News

Project Evaluation Committee

Voting Members	Advisory Members
María Villagómez, Assistant City Manager	City Attorney's Office
Melody Woosley, Director, DHS	DHS Contracts/Fiscal Staff
Rene Dominguez, Director, EDD	
10+ Evaluation Committees	

Project Timeline

Pre-Solicitation

Solicitation

Post – Solicitation

Finalization

Audit Committee Pre Solicitation Briefing:

February 20, 2018

City Council B Session:

March 7 and March 28, 2018 (as needed)

Release RFP:

■ March 30, 2018

Pre-Submittal Conference:

■ April 6, 2018

Deadline for **Questions:**

■ April 12, 2018

RFP Due:

■ May 2, 2018

Evaluation Complete:

■ June 1, 2018

Contract Negotiated:

■ August 2018

Audit Committee Post Solicitation Briefing:

■ August 2018

City Council Consideration:

■ September 13, 2018

Contract Start Date:

October 1, 2018



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