



# Audit and Accountability Committee

February 20, 2018

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## Pre Solicitation Briefing for FY 2019 and FY 2020 Human and Workforce Development Services Consolidated Funding Process

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Presented by  
Melody Woosley  
Human Services Director


# Solicitation Overview




Originating Departments:  
Human Services and  
Economic Development




Solicitation Type:  
Request for Proposal




High Profile:  
Contract Value Over \$1  
Million



Estimated Value:  
\$44 Million over two  
years



Current contracts expire:  
September 30, 2018



Proposed Term:  
1 year with 1 year option  
to renew

# Project Overview



- Biennial Consolidated Funding Process – 2 departments, general & grant funding



- Utilized to procure human and workforce development services since 2005



- Maximizes Human Services and Economic Development's ability to make the greatest impact in improving the quality of life for residents

# Project Scope



- Seeks Human and Workforce Development Services proposals that align with DHS and EDD long-term outcomes



- Eligible applicants are non-profit, faith-based, community-based, and governmental organizations



- Funds to support programs provided through General Fund and federal HUD grants

# Solicitation Requirements

<b>Evaluation Criteria</b>	Experience, Background, Qualifications: 30 Points Proposed Plan: 45 Points Pricing: 25 Points SBEDA Program: Waived Local Preference: Not Applicable Veteran Owned Small Business Preference: Not Applicable
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<b>Additional Requirements</b>	SBEDA Subcontracting Requirements: Waived
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	Audited Financial Statements: Required
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<b>Goal Setting Committee Members</b>	N/A
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# Outreach Efforts

## NIGP Codes Identified

- Class 95259 Human Services

## Number of Vendors to be Notified

- Central Vendor Registry: 42
- Veteran Owned Small Business (SBA): 3,501
- Targeted Vendor Outreach: 100+

## Advertising

- TVSA Channel 21
- COSA Bidding Opportunities website
- Express News

# Project Evaluation Committee

Voting Members	Advisory Members
María Villagómez, Assistant City Manager	City Attorney's Office
Melody Woosley, Director, DHS	DHS Contracts/Fiscal Staff
Rene Dominguez, Director, EDD	
10+ Evaluation Committees	

# Project Timeline







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