

Post Solicitation Briefing for SA Tomorrow Sub- Area Planning Services – Year 2

Presented by
Bridgett White, AICP, Director
Planning Department

Audit and Accountability Committee



February 20, 2018

Solicitation Overview



Originating Department

- Planning Department



Solicitation Type

- Request for Qualifications (RFQ)



High Profile Designation

- Contract Value over \$1 Million



Estimated Value

- \$1,055,000 total value



Current Contract Status

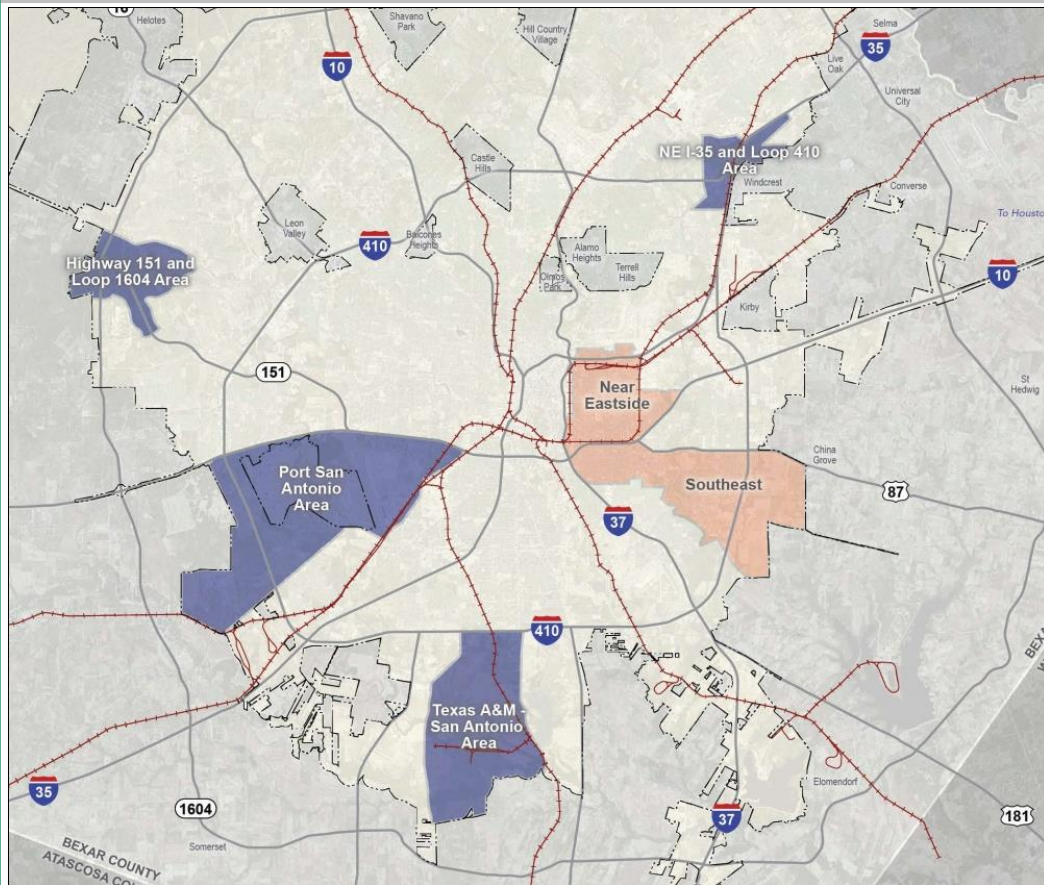
- New Contract



Proposed Term

- 2 years w/ 2, 1-year renewal options

Project Scope: 6 Sub-Area Plans



YEAR 2 PLAN AREAS

4 Regional Center Plans:

Hwy 151/Loop 1604 Area

Port San Antonio Area

Texas A&M-San Antonio Area

NE I-35/Loop 410 Area

2 Community Area Plans:

Near Eastside

Southeast

Project Scope: 6 Sub-Area Plans

Project Chartering

- Kick-Off Meeting
- Detailed Scope and Schedule
- Identification and Confirmation of Planning Team

Analysis and Visioning

- Assessment of Theme Groupings and Connections
- Existing Conditions Mapping and Analysis
- Areas of Change and Areas of Stability Analysis
- Visioning and Goal Setting

Plan Framework

- Land Use Plan and Map Development
- Parks, Public Space, and Recreation Plan
- Mobility and Access Improvement Plan
- Infrastructure and Amenities Improvement Plan
- Identification of Catalytic Sites for Development and/or Placemaking
- Economic Development Strategy
- Housing Strategy
- Modeling and Visualization

Project Scope: 6 Sub-Area Plans

Recommendations and Implementation Strategies

- Priority Investments and Phasing
- Implementation Action Plan
- Community Programming and Placemaking Strategy

Documentation and Adoption

- Administrative Draft Plan
- Project Websites and e-Plans
- Executive Summary Documents
- Support for Approval and Adoption Processes
- Next Steps Strategy Meetings

Ongoing Coordination and Engagement

- Community Engagement Strategies
- Community Engagement Implementation
- Community Engagement Reports
- Coordination with Concurrent Planning Efforts
- Coordination with Partner Agencies
- Ongoing Project Management and Coordination

Project Timeline



Solicitation Requirements

Evaluation Criteria	Experience, Background, Qualifications: 35 Points Proposed Plan: 30 Points SBEDA Program: 20 Points (SBE Prime Contract – 10 points, MWBE Prime Contract – 10 points) Local Preference: 10 Points Veteran Owned Small Business Preference: 5 Points
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Additional Requirements	SBEDA Subcontracting Requirements: 16% S/M/WBE Audited Financial Statements: Not Required
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Goal Setting Committee Members	Richard Keith, Chair, Assistant Director, Neighborhood & Housing Services Melanie Keeton, Assistant Director, Finance Michael Sindon, Assistant Director, EDD – Small Business Office Rudy Niño, Assistant Director, Planning
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Evaluation Committee

Voting Members

Bridgett White, AICP, Director, Planning Department

Rudy Niño, Jr., AICP, Assistant Director, Planning Department

Douglas Melnick, Chief Sustainability Officer, Office of Sustainability

Timothy Mulry, Strategic Planner II, VIA Metropolitan Transit

Brian C. Dillard, President, Dignowity Hill Neighborhood Association

Crystal D. Gomez, Vice President of Operations, Southside First Economic Development Council

Advisory Member

Micah Diaz, Planning Coordinator, Planning Department

Score Matrix

RFQ SA Tomorrow Sub-Area Planning Services- Year 2 (RFP 18-009, RFx: 6100009704) Score Summary FINAL EVALUATION Wednesday, February 7, 2018	Maximum Points	Firm 1	Firm 2	Firm 3
A - Experience, Background, Qualifications	35	34.17	16.83	16.83
B - Proposed Plan	30	29.33	15.00	12.50
C - SBEDA - SBE Prime Contract Program	10	0.00	0.00	0.00
C - SBEDA - M/WBE Prime Contract Program	10	0.00	0.00	0.00
D - Local Preference Program	10	0.00	0.00	0.00
E - VOSB Preference Program	5	0.00	0.00	0.00
TOTAL SCORE	100	63.50	31.83	29.33
RANK BASED ON TOTAL SCORE		1.00	2.00	3.00

Procurement Overview

Due Diligence

Troy Elliott, Deputy Chief Financial Officer
Kevin Barthold, City Auditor

Due Diligence

Number of vendors notified:	91 – Central Vendor Registration Database (CVR) and 1 – SBO Outreach = Total 92
Number of vendors at pre-submittal conference:	12
Number of responses received:	4 (one respondent deemed non-responsive for failure to meet subcontracting requirements)
Results of Minimum Requirements Review	3 respondents eligible for evaluation
Results of Due Diligence Review	No Findings
Respondent Background Check	No Findings
Financial Statement Review	N/A
References, Proof of Insurability Review and Litigation Disclosure	No Findings
Contracts Disclosure Form	No Findings

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