

**EARLY CHILDHOOD EDUCATION MUNICIPAL DEVELOPMENT
CORPORATION BOARD OF DIRECTORS
MEETING MINUTES**

TUESDAY, FEBRUARY 28, 2018

2:00 PM

NORTH EDUCATION CENTER, TRAINING ROOM 1

Members Present: Board Member Elaine Mendoza, Chair, *Mayoral*
Board Member Gloria Ramirez, *District 5*
Board Member Dr. Tracy Hurley, *District 6*
Board Member Frances Guzman, *District 7*
Board Member Dr. Shari Albright, Secretary, *District 8*
Board Member Dr. Gogi Dickson, *District 9*

Members Absent: Board Member Dr. Richard Middleton, *District 1*
Board Member Pamela Ray, *District 2*
Board Member Major General Joe Robles, *District 3*
Board Member Richard Perez, *District 4*
Board Member Vacant, *District 10*

Staff Present: Sarah Baray, Ph.D., *Pre-K 4 SA Chief Executive Officer*; Peter Zaroni, *Deputy City Manager*; Ed Guzman, *City Attorney's Office*; Larrisa Wilkinson, *Pre-K 4 SA*; Alfredo Martinez, *Pre-K 4 SA*

Also Present: Brad Davenport, *Pre-K 4 SA*; Andie Rodriguez, *Pre-K 4 SA*; Vickie Garza, *Pre-K 4 SA*; Sarah Perez, *Pre-K 4 SA*; Amber French, *Pre-K 4 SA*; Lety Espinoza, *Pre-K 4 SA*; Shawnyel Haywood, *Pre-K 4 SA*; Janet Henry, *Pre-K 4 SA*; Erin Burnett, *Pre-K 4 SA*; Laura Gomez, *Pre-K 4 SA*; Joe De La Rosa, *Pre-K 4 SA*; Marcos Mora, *Pre-K 4 SA*; Simon Nicholson, *City's Budget Office*

Call To Order

Chairwoman Mendoza called the meeting to order.

Consent Agenda

Individual Briefings

- 1. Briefing and Board discussion on Pre-K 4 SA Competitive Education Grant awards for 2018-2020 including staff recommendation of organizations to be awarded a cumulative total of \$4.2 million in Competitive Grants with anticipated Board consideration on March 6, 2018 [Sarah Baray, Ph.D., Pre-K 4 SA CEO]**

Dr. Baray introduced Larrisa Wilkinson who presented the competitive education grants awards for 2018-2020. Ms. Wilkinson gave the Board a briefing of the background of the Request for Proposals (RFP) and selection process. Ms. Wilkinson went on to explain the six grants program goals and the different components with each goal. She moved on to the RFP timeline with the dates and milestones including planning a finalizing contracts with the awardees before June 30.

She continued with the breakdown of the selection process and selection results. Ms. Wilkinson began with the recommendations for the Public/Charter and Private/Parochial with the funding percentage breakdown for each tier. She explained the four tiers and what the percentage for each tier entailed. She then moved on to discuss the funding for half-day to full -day and extended day funding. Ms. Wilkinson explained the funding for the Child Development Associates Degree (CDA) and CLASS. She detailed the funding by city council districts. Board Members went into discussion on the breakdown per district and requested if there was a comparison from the last cycle of grants. Dr. Baray mentioned that she would present the information in the next Board meeting.

Board Members went into discussion about tracking the sales tax contributions by city council district. Ms. Wilkinson continued with the funding for the Public/Charter and the breakdown for each school district.

Board Members went into discussion about the funding requested, funding proposed, and distribution of funding. Most applicants altered their proposals to focus on quality impact. There were 44 applicants received and 23 are being recommended.

Board Members went into discussion on reaching out for grant funding and how Pre-K 4 SA would be able to be the creditable agency for our partners. Ms. Wilkinson moved on to the funding for the Private/Parochial and the breakdown for each applicant. She then went to the Child Development Center 1 and Center 2 categories. Mr. Davenport explained the allocations for child development centers are comprised of funding for classroom, center services, and services provided by the Pre-K 4 SA Professional Learning Department.

Chairwoman Mendoza reiterated that the Board will have the opportunity to review and approve final recommendations at next week's Board Meeting.

2. Briefing and Board work session/discussion on proposed Pre-K 4 SA FY 2019 Annual Operating Budget [Sarah Baray, Ph.D., Pre-K 4 SA CEO]

Dr. Baray presented the proposed budget for FY 2019. She started with the budget assumptions which included serving 2,000 students in the Education Centers with instructional program being of highest quality. Dr. Baray went on to identify accomplishments in FY 2018. She mentioned the restructuring of Professional Learning Department to support the Pre-K – 3rd grade alignment and comprehensive professional learning plan using the high quality impact pyramid tool. Dr. Baray moved on to Family Engagement and Outreach and the recent reorganization to improve performance. She moved on to Competitive Grants and the reorganization to support Pre-K – 3rd grade alignment again using the High Quality Impact Pyramid Tool. Dr. Baray spoke on Research and Innovation and mentioned having strong results and partnering with HighScope Research Foundation in Ypsilanti, Michigan. Program Support accomplishments included additional engagement with alumni families and the receipt of over 350 student applications during Sibling Registration. Strengthened outreach and recruiting efforts resulted in the receipt of over 2,000 applications by February 16, over a month earlier than the previous year.

Mr. Martinez started his presentation on the FY 2019 budget. He started with the key components that have changed over the year and how it will affect the budget in coming years. Mr. Martinez mentioned a slower than expected sales tax growth rate which will negatively impact the budget. He explained that other revenues from tuition and scholarship students increased by 25% which

results in a positive financial impact. Mr. Martinez moved on to the City of San Antonio fees which include the Retiree Health Assessment, Building Maintenance Charges, Indirect Cost Transfer, IT Assessment, and Procurement Fees. There are still discussions with the City and these rates are anticipated to change.

Mr. Martinez moved on the to Pre-K 4 SA changes which included personnel complement, program assessment, transportation, competitive grant awards, department re-organization, and nutrition Request for Proposals which collectively result in a positive financial impact. He moved on to the personnel complement and the difference from the existing budget plan to the FY 2019 proposed budget. Mr. Martinez discussed the FY 2019-2021 budget challenges. Staff will request Board approval of the FY 2019 Budget during the April 3 Board Meeting.

Board Members requested that staff provide the FY 2018 financials and proposed FY 2019 budget documents prior to the April 3 meeting.

Consideration of Future Meetings

- 3. The next meeting of the Board of Directors is scheduled to take place on Tuesday, March 6, 2018.**

Adjournment

There being no further discussion, the meeting was adjourned at 3:41 pm.

Respectfully Submitted,

Elaine Mendoza, Chairperson

Vickie W. Garza, Pre-K 4 SA