

Post Solicitation Briefing for Airport Development & Strategic Planning Services

Presented by

Russell J. Handy, Aviation Director

Audit and Accountability Committee



March 20, 2018

Solicitation Overview



Originating Department

- Aviation



Solicitation Type

- Request for Qualifications (RFQ)



High Profile Designation

- Over \$1 Million



Estimated Phase I Value

- \$3.6M Total
 - COSA Share: \$998K
 - FAA Share: \$2.6M



Current Contract Status

- New Contract



Proposed Term

- Upon Award Through Completion

Project Scope

Phase I

- Stakeholder Engagement, Existing Conditions, Aviation Forecasts, Facility Requirements (75% FAA/25% City)
- Update 2012 Economic Impact Study (100% City)

Phase I Closeout

- Incorporate Key Stakeholder Input to help Refine Phase II
- Airport System Development Committee, Stakeholder Working Group, Technical Advisory Committee, Transportation & Planning Partners Working Group, and Public Engagement

Phase II

- Stakeholder Engagement, Airport Alternatives, Airport Layout Plan, Facilities Implementation Plan/CIP, Financial Feasibility (75% FAA/25% City)
- Noise Exposure Map (80% FAA/20% City)

Project Timeline



Solicitation Requirements

Evaluation Criteria

Experience, Background, Qualifications: 45 Points
Team's Experience with San Antonio Region Issues: 5 Points
Proposed Approach/Management Plan: 30 Points
DBE Program: 20 Points

Additional Requirements

SBEDA Program: Not Applicable
Local Preference: Not Applicable
Veteran Owned Small Business Preference: Not Applicable
Audited Financial Statements: Not Required

Goal Setting Committee Members

Not Applicable

Evaluation Committee

Voting Members	Advisory Members
Russ Handy, Director, Aviation Department	Carlos Contreras, Assistant City Manager, City Manager's Office
Loyce Clark, Chief Asset and Planning Officer, Aviation Department	Katinka Howell and Mark Triesch, Assistant City Attorneys, City Attorney's Office
Ryan Rocha, Chief of Operations, Aviation Department	Syed Mehdi, Chief Strategy & Development Officer; Mukesh Patel, Chief Aviation Administration Officer; Aviation
Carmen Lara, Chief Administrative Officer, SA Economic Development Foundation	Debbie Drew, Planning & Administration Mgr; Susan St. Cyr, PE, CM, Special Projects Mgr; David Ellison, Project Mgr; Aviation
Tripp Riedel, Airport Advisory Commission	Arturo Arispe, Compliance Manager; Barbara Trevino, Small Business Coordinator; Aviation
Dave Sellers, Manager, Airport Affairs, Southwest Airlines	Jacob Powell, PE, CFM, Storm Water Engineering Manager, TCI

Score Matrix

Airport Development & Strategic Planning Services RFQ #20170609MA Score Summary	Maximum Points	Firm A	Firm B	Firm C
A - Experience, Background, Qualifications	45	25.83	32.00	41.67
B - Team's Experience with San Antonio Regional Issues	5	3.33	3.83	4.33
C - Proposed Approach/ Management Plan	30	13.50	15.17	27.00
A - C SUB-TOTAL	80	42.67	51.00	73.00
D - DBE	20	20.00	20.00	20.00
D SUB-TOTAL	20	20.00	20.00	20.00
TOTAL SCORE	100	62.67	71.00	93.00
RANK BASED ON TOTAL SCORE		3.00	2.00	1.00

Procurement Overview

Due Diligence

Troy Elliott, Deputy Chief Financial Officer
Kevin Barthold, City Auditor

Due Diligence

Number of vendors notified: 11

Number of vendors at pre-submittal conference: 33

Number of responses received: 5

Results of Minimum Requirements Review	No Finding
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Results of Due Diligence Review	No Finding
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Respondent Background Check	No Finding
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Financial Statement Review	No Finding
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References, Proof of Insurability Review and Litigation Disclosure	No Finding
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Contracts Disclosure Form	No Finding
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