

**FINANCE DEPARTMENT**  
**Certificate of Exemption Form**

Date: 11/22/2017

Originating Department: Library

The City is authorized under limited conditions to make procurements outside of the competitive solicitation process. Chapter 252 of the Local Government Code provides guidance regarding sixteen general exemptions from the competitive solicitation. Please select one exemption.

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| <input type="radio"/> a procurement made because of a public calamity that requires funds to relieve the needs of the residents or to preserve city property | <input type="radio"/> paving, drainage, street widening and other public improvements or related matter where at least one-third of the costs are paid by special assessments  |
| <input type="radio"/> a procurement to preserve or protect the public health or safety of the city's residents   | <input type="radio"/> a public improvement project which has been authorized but for which there is deficiency of funds to complete in accordance with the plans as authorized |
| <input type="radio"/> a procurement necessary because of unforeseen damage to machinery, equipment or other property   | <input type="radio"/> a payment under a contract by which a developer participates in the construction of a public improvement as provided by subchap. c, ch 212.              |
| <input type="radio"/> a procurement for personal, professional or planning services  | <input type="radio"/> personal property sold   |
| <input type="radio"/> a procurement for work that is performed and paid for by the day as the work progresses  | <input type="radio"/> services performed by blind or severely disabled persons   |
| <input type="radio"/> a purchase of land or right-of-way   | <input type="radio"/> goods purchased by a municipality for subsequent retail sale by the municipality   |
| <input checked="" type="radio"/> a procurement of items available from only one source   | <input type="radio"/> electricity  |
| <input type="radio"/> a purchase of rare books, papers and other materials for a public library  | <input type="radio"/> advertising, other than legal notices  |

This Certificate of Exemption is executed and filed with the Finance Department as follows:

1. The undersigned is authorized to approve an exemption.
2. An exemption according to Section 252.022 of the Local Government Code exists. More specifically, the following event has occurred:

The San Antonio Public Library is requesting a contract with Overdrive for downloadable e-books, e-audio, e-music, streaming videos and software maintenance for OverDrive Media Stations. Overdrive offers more than 1,800,000 titles representing 5,000 publishers. Titles range from best sellers to business and educational subjects. All materials are suitable for public library customers including children and teens. Overdrive is the only provider of e-books, e-audio, e-music and streaming videos that are available to public library customers that can be downloaded/streamed to all mobile devices including Kindle. The Library is requesting a contract for OverDrive digital content as well as contract capacity for future expansion of OverDrive Media Stations.

3. Because the exemption stated above exists, the City of San Antonio intends to contract with OverDrive, Inc which will cost approximately \$ 4,000,000.00.

Michael D. Howard 11-22-17  
Originator  
Dale McAlle 11/22/17  
Department Director Approval

[Signature] 12/7/2017  
Procurement Administrator Approval

[Signature]  
City Manager  
(approval required only for ratification by City Council)