

San Antonio Public Library
Monthly Operating Statement
October 1, 2017 to March 31, 2018
Percent of FY Elapsed: 50%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2018	FY 2018	FY 2018	FY 2018	FY 2018
City General Fund--Personnel Services					
Car Exp Allowance	18,000	9,000	-	9,000	50%
Cell Phone Reimburse	6,720	3,510	-	3,210	52%
Civil Actv Healthcr	2,629,117	1,314,559	-	1,314,558	50%
Def Comp-Executives	6,200	7,741	-	(1,541)	125%
FICA & Medicare Exp	1,412,950	668,312	-	744,638	47%
Hol.Pay-Hourly Sal.	-	7,118	-	(7,118)	
Language Skill Pay	34,200	17,600	-	16,600	51%
Life Insurance	15,303	5,330	-	9,973	35%
Overtime Salaries	1,737	15,926	-	(14,189)	917%
Pers Leave Buy Back	199,688	316,783	-	(117,095)	159%
Regular Salaries	18,418,265	8,769,039	-	9,649,226	48%
Reserve COLA	216,693	-	-	216,693	0%
Reserve for Pay Plan	264,498	-	-	264,498	0%
Reserve Performance Pay	254,478	-	-	254,478	0%
Retiree Hlth Assess	337,113	168,557	-	168,556	50%
Retiree Payout Sal	-	35,940	-	(35,940)	
Retirement Exp	1,780,579	918,798	-	861,781	52%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	26,331	-	(7,031)	136%
Temp FICA & Medicare	-	1,358	-	(1,358)	
Temporary Salaries	-	17,652	-	(17,652)	
Transportation Allowance	286	-	-	286	0%
Total General Fund Personal Services	25,201,464	12,303,553	-	12,897,911	49%
City General Fund--Contractual Services					
Adv and Publications	11,450	8,095	-	3,355	71%
Alarm and Sec. Serv.	65,055	51,865	-	13,190	80%
Binding & Printing	52,585	15,742	2,236	34,607	34%
Cleaning Services	1,086,322	580,109	-	506,213	53%
Computer Software Maint.	560,811	535,934	-	24,877	96%
Contractual Services	942,114	467,952	385,169	88,993	91%
Credit Card Fees	24,000	13,988	-	10,012	58%
Education - Classes	3,623	2,225	-	1,398	61%
Fees to Prof Contr.	751,721	493,231	-	258,490	66%
Freight and Storage	31,817	13,165	17,558	1,093	97%
Mail and Parcel Post	14,526	13,040	-	1,486	90%
Maint - Buildings	544,267	331,446	45,015	167,806	69%
Maint & Rep - Cmrcl	3,393	6,170	-	(2,777)	182%
Maint. - M&E	20,420	41,218	1,685	(22,483)	210%
Maint.- Repair Auto	12,595	5,227	-	7,368	42%
Membership Dues	15,300	3,540	-	11,761	23%
Other Contract Svcs	23,000	23,406	-	(406)	102%
Participation-Booth Fees	-	10,557	-	(10,557)	
Public Copy/Print	292,263	91,958	135	200,170	32%
Rental of Equipment	5,000	4,244	-	756	85%
Rental Office Equipment	9,000	5,419	-	3,581	60%
Subscriptions to Computer Svcs	-	1,595	-	(1,595)	
Temporary Services	306,399	167,856	190,955	(52,412)	117%
Transportation Fees	89,485	54,093	-	35,392	60%
Travel-Official	1,000	436	-	564	44%
Total General Fund Contractual Services	4,866,146	2,942,512	642,753	1,280,881	74%

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City General Fund--Commodities					
Clothing and Linen	6,092	4,981	6,059	(4,948)	181%
Computer Software	63,300	9,538	1,183	52,579	17%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	2,900	-	(2,900)	
Janitorial Supplies	36,452	24,623	-	11,829	68%
Library Materials	222,257	74,520	8,324	139,413	37%
Library Resources	4,512,944	2,151,120	3,846	2,357,979	48%
M&R Material Bldg/Imp	71,854	29,546	1,365	40,943	43%
M&R Material Mach/Eq	37,608	15,884	4,332	17,392	54%
M&R Parts Automotive	7,741	1,580	-	6,161	20%
Office Supplies	135,877	54,333	1,029	80,515	41%
Other Commodities	53,000	21,662	1,305	30,032	43%
Tools & Apparatus	-	3,587	-	(3,587)	
Total General Fund Commodities	5,148,125	2,394,275	27,443	2,726,407	47%
City General Fund Other Expenditures					
Automotive Admin Chg	1,353	677	-	677	50%
Build. Maint. Chg	359,513	179,757	-	179,756	50%
Gas and Electricity	975,350	436,061	-	539,289	45%
General Liab. Assess	92,078	46,039	-	46,039	50%
Mail & Delivery Svcs	11,065	5,532	-	5,533	50%
Motor Fuel and Lub.	21,959	10,211	-	11,748	46%
Rent of City Equip. (Vehicle Replacement Fund)	27,628	13,814	-	13,814	50%
Water and Sewer	213,802	88,827	-	124,975	42%
Workers Comp Assess	107,737	53,868	-	53,869	50%
Total General Fund Other Expenditures	1,810,485	834,785	-	975,700	46%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	872	-	(872)	
CAP Admin Cost-Indir	-	156	-	(156)	
Cell Phone Services	6,483	5,246	-	1,237	81%
Communications Radio	1,106	8	-	1,098	1%
Interfnd Transf Out	111,487	55,743	-	55,744	50%
IT Assessment Fee	2,370,434	1,185,217	-	1,185,217	50%
Procurement Fee	138,868	69,434	-	69,434	50%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	12,122	1,312	-	10,810	11%
Total General Fund Scheduled Line Items	2,641,498	1,317,988	-	1,323,510	50%
City General Fund Capital Outlay					
Cap<5000 - Furn &Fix	419,530	100,664	263,650	55,216	87%
Cap<5000 - M&E Other	-	357	-	(357)	
Cap<5000 - PC Replct	502,762	17,955	206,472	278,335	45%
Total General Fund Capital Outlay	922,292	118,976	470,122	333,194	64%
Total City General Fund	40,590,010	19,912,089	1,140,319	19,537,603	52%
Major Gifts					
Friends of the Library	60,000	30,000	5,300	24,700	59%
Library Foundation	280,094	57,538	26,339	196,217	30%
Total General Fund, State/Federal Grants and Major Gifts	40,930,103	19,999,626	1,171,958	19,758,519	52%

Library General Fund % Spent

FY 15 Budget \$34.9M, FY16 \$37.7M, FY 17 \$39.8M & FY18 \$40.4M

