

**COMMUNITY HEALTH AND EQUITY
COUNCIL COMMITTEE MEETING
APRIL 3, 2018
8:45 A.M.
MUNICIPAL PLAZA BUILDING**

Members Present: Councilmember Ana Sandoval, Chair, *District 7*
Councilmember Rey Saldaña, *District 4*
Councilmember Manny Pelaez, *District 8*

Members Absent: Councilmember William Cruz Shaw, *District 2*
Councilmember Greg Brockhouse, *District 6*

Staff Present: Rod Sanchez, *Assistant City Manager*; Kristine Duff, *Assistant City Attorney*; Chris Hebner, *Assistant City Attorney*; Melody Woosley, *Director, Department of Human Services*; Rebecca Flores, *Education Program Administrator*; Douglas Melnick, *Chief Sustainability Officer*; Denice F. Treviño, *Office of the City Clerk*

Others Present: Carla De La Chapa, *Senior Manager, CAAP Program. CPS Energy*; Rhonda Krisch, *Chief of Staff, Operations and Strategy, CPS Energy*; Yliana Flores, *Vice President, External Affairs, STEER*; Meredith McGuire, *Alamo Sierra Club*

Call to order

Chairperson Sandoval called the meeting to order.

1. Approval of the Minutes for the March 6, 2018 Community Health and Equity Committee Meeting.

Councilmember Saldaña moved to approve the minutes of the March 6, 2018 Community Health and Equity Council Committee Meeting. Councilmember Pelaez seconded the motion. The motion carried unanimously by those present.

Citizens to be Heard

Chairperson Sandoval called upon the citizen registered to speak.

Meredith McGuire thanked the Committee for their support of the Climate Action and Adaptation Plan.

Briefing and Possible Action on:

2. Briefing and Possible Action on Head Start Program Items and Fiscal Activities for January 2018.
[Maria Villagómez, Assistant City Manager; Melody Woosley, Director, Department of Human Services]

Rebecca Flores presented the following Early Head Start and Head Start Program and Fiscal Reports:

Program and Fiscal Report: Early Head Start		
Indicators for program year 2017-2018 (August 1, 2017-July 31, 2018)	Goal	Status, 5 months (August 2017-January 2018)
Enrollment	216	214 students
Waitlist	>0	469 students
Attendance	85% (required)	88%
Well-child exams	100% (within 90 days of entry)	100%
Home visits	100% (2x by end of program year)	97%
Family Needs Assessment	100% (by January 19, 2018)	98%
Total Budget for FY 2017-2018 (August 1, 2017- July 31, 2018)	Expenditures (August 2017-January 2018)	% expended (August 2017-January 2018)
\$3.4 million	\$1.6 million	49%

Program and Fiscal Report: Head Start		
Indicators for program year 2017-2018 (August 14, 2017-June 7, 2018)	Goal	Status, 5 months (August 2017-January 2018)
Enrollment	3,020 students	2,960 students
Waitlist	>0 students	89 students
Attendance	85% (required)	92%
Physical exams	100% (within 90 days of entry)	98%
Home visits	100% (within 45 days of entry)	95%
Family needs assessment	100% (by January 19, 2018)	95%
Total Budget for FY 2017-2018 (February 1, 2017-January 31, 2018)	Expenditures (February 2017-January 2018)	% expended (February 2017-January 2018)
\$28.6 million	\$23.5 million	82%

Councilmember Pelaez requested more information on the Early Head Start and Head Start Programs.

Chairperson Sandoval asked of other entities with Early Head Start and Head Start Programs. Ms. Flores stated that Avance, Family Services Association, South San Independent School District, and Region 20 all had said programs.

Councilmember Saldaña moved to approve the Early Head Start and Head Start Programs Annual Report and the program and fiscal items for the month of January 2018. Councilmember Pelaez seconded the motion. The motion carried unanimously by those present.

3. An Update on the Status of the Climate Action and Adaptation Plan. [Roderick Sanchez, Assistant City Manager; Douglas Melnick, Chief Sustainability Director, Office of Sustainability]

Douglas Melnick stated that meetings regarding the Climate Action and Adaptation Plan were completed over the past few weeks with the Steering Committee and the Technical Working Groups. He noted that the final meeting schedule was being finalized and the public would be notified of said meetings in various ways. He provided examples of the vision and priorities feedback. He stated that feedback indicated interest in sidewalks,

renewable energy, green spaces, improved air quality, and education and outreach. He reviewed a list of upcoming meetings and engagement activities. He stated that the following key next steps would be accomplished:

- Issue a Request for Proposals (RFPs) for communications and engagement consultant
- Post open positions-Climate Action Interns (2)
- Select Climate Equity Fellow
- Complete greenhouse gas inventory
- Set dates for citywide events

Mr. Melnick presented a high-level timeline for the Climate Action and Adaptation Plan development.

Councilmember Pelaez asked if the city's Climate Action and Adaptation Plan was compared with those of other cities and if best practices were reviewed. Mr. Melnick replied that it was and stated that staff could compile a summary of the comparable data.

Chairperson Sandoval asked if the consultant would assist in engagement. Mr. Melnick stated that the consultant would assist with engagement, provide expertise, and assist with marketing and branding activities.

Councilmember Pelaez recommended the use of success metrics.

Chairperson Sandoval asked of the key messages. Mr. Melnick stated that the key messages were to create a vision for a climate-ready San Antonio, provide information on climate change in San Antonio, and to create key messages for specific groups.

No action was required for Item 3.

Adjourn

There being no further discussion, the meeting was adjourned at 9:47 a.m.

Ana Sandoval, Chair

Respectfully Submitted

Denice F. Trevino, Office of the City Clerk