

**CITY OF SAN ANTONIO  
OFFICE OF THE CITY CLERK  
GOVERNANCE CITY COUNCIL COMMITTEE**

TO: Mayor Ron Nirenberg, Chair  
Councilmember Roberto C. Treviño  
Councilmember Rebecca J. Viagran  
Councilmember Rey Saldaña  
Councilmember Ana E. Sandoval

FROM: Leticia M. Vacek, City Clerk, TRMC/CMC/MMC

SUBJECT: Consideration of Applicants to the Zoning Board of Adjustment At-Large  
Alternate Category (6 Slots)

DATE: May 16, 2018

**SUMMARY:**

The Governance City Council Committee will review and recommend six applicants to the full Council for the At-Large Alternate positions to the Zoning Board of Adjustment (ZBOA). The recommendations for appointment are for the remainder of unexpired terms of office to expire May 31, 2019. Below is a list of eligible applicants:

<i>First Name</i>	<i>MI</i>	<i>Last Name</i>	<i>District</i>	<i>New or Reappt.</i>	<i>Employer</i>
<i>Richard</i>		<i>Acosta</i>	<i>1</i>	<i>Reappointment</i>	<i>Retired</i>
<i>Richard</i>	<i>H.</i>	<i>Farias</i>	<i>1</i>	<i>New</i>	<i>Alamo Colleges - San Antonio College</i>
<i>John</i>	<i>R.</i>	<i>Hillyer</i>	<i>9</i>	<i>New</i>	<i>Jadestone Real Estate</i>
<i>Frank</i>	<i>A.</i>	<i>Quijano</i>	<i>1</i>	<i>New</i>	<i>Retired</i>
<i>Cyra</i>	<i>M.</i>	<i>Trevino</i>	<i>7</i>	<i>New</i>	<i>Alpha Filtronics LLC</i>
<i>Jesse</i>	<i>G.</i>	<i>Zuniga</i>	<i>6</i>	<i>New</i>	<i>Self Employed - Realtor</i>

**BACKGROUND INFORMATION:**

Six (6) Alternates are appointed At-Large for two-year terms to the ZBOA. The ZBOA is comprised of 11 District Appointees by the Mayor and each City Councilmember. Members receive \$20.00 per meeting. The Board hears variances and appeals related to the enforcement of Chapter 28, Signs and Billboards, and Chapter 35, the Unified Development Code (UDC).

**ISSUE:**

Alternate appointments require full City Council approval.

**FISCAL IMPACT:**

There is no fiscal impact.

**RECOMMENDATION:**

The Office of the City Clerk recommends forwarding the selected Alternates by the Council Committee to the full City Council for consideration on May 31, 2018.

## *Table of Contents*

	<i>Page</i>
<i>ZBOA Board Roster</i>	<i>1</i>
<i>ZBOA Attendance Report</i>	<i>2</i>
<i>Richard Acosta</i>	<i>3</i>
<i>Richard H. Farias</i>	<i>11</i>
<i>John R. Hillyer</i>	<i>28</i>
<i>Frank A Quijano</i>	<i>36</i>
<i>Cyra M. Trevino</i>	<i>38</i>
<i>Jesse G. Zuniga</i>	<i>59</i>

### Zoning Board of Adjustment

The Zoning Board of Adjustment is comprised of 11 members appointed by the Mayor and each City Councilmember and six (6) alternates appointed at-large for two-year terms. Members receive \$20.00 per meeting.

The Board hears variances and appeals related to the enforcement of Chapter 28, Signs and Billboards and Chapter 35, the Unified Development Code (UDC). The concurring vote of nine (9) members of the Board is necessary to approve a variance.

The Board adopts a schedule of meetings each calendar year. Meetings are held at the Board Room of the Cliff Morton Development and Business Services Center, 1901 South Alamo, 1st Floor.

For more information, please go to <http://www.sanantonio.gov/dsd/boardofadjustments.asp>

Term: Two Years

Term Limit:

Liaison: Hector Hernandez (210) 207-0261

Name	Representing	Date Appointed	Date Reappointed	Date 2nd Reappointed	Date Expires
<b>Lisa K. Zottarelli</b>	District 1	Nov 02, 2017			May 31, 2019
<b>Alan C. Neff</b>	District 2	Feb 20, 2014	Aug 20, 2015	Nov 30, 2017	May 31, 2019
<b>Denise Ojeda</b>	District 3	Jun 02, 2016	Feb 08, 2018		May 31, 2019
<b>George L. Britton Jr.</b>	District 4	Jan 15, 2009	Aug 20, 2009	Sep 21, 2017	May 31, 2019
<b>Maria R. Cruz</b>	District 5	Nov 07, 2013	Aug 06, 2015		May 31, 2017
<b>Seth P. Teel</b>	District 6	Jan 11, 2018			May 31, 2019
<b>Mary E. Rogers</b>	District 7	Jan 27, 2005	Mar 16, 2006	Dec 07, 2017	May 31, 2019
<b>Donald Oroian</b>	District 8	Oct 05, 2017			May 31, 2019
<b>John E. Kuderer</b> Chair	District 9	Apr 04, 2013	Oct 03, 2013	Jan 11, 2018	May 31, 2019
<b>Roger F. Martinez</b> Vice Chair	District 10	Feb 20, 2014	Sep 03, 2015	Oct 19, 2017	May 31, 2019
<b>Henry Rodriguez</b>	Mayoral	Jun 30, 2016	Dec 07, 2017		May 31, 2019
<b>Richard Acosta</b> Alternate	At Large	Jun 30, 2016			May 31, 2017
<b>Jeffrey M. Finlay</b> Alternate	At Large	Jun 19, 2014	Jun 30, 2016		May 31, 2017
<b>Jay C. Gragg</b> Alternate	At Large	Jun 30, 2016			May 31, 2017
<b>Paul E. Klein</b> Alternate	At Large	Oct 29, 2009	Jun 19, 2014	Jun 30, 2016	May 31, 2017
<b>Edward P. Magallanes</b> Alternate	At Large	Jun 30, 2016			May 31, 2017
<b>Vacancy</b> Alternate	At Large				May 31, 2019

**NAME OF BOARD/COMMISSION: Zoning Board of Adjustment**

**REPORTING PERIOD: July 1, 2017 - December 31, 2017**

MEMBER'S NAME	Representing District or At-Large	Total # of Meetings	# of Meetings Attended	% of Meetings Attended	Attendance Issues?	Meeting Dates
Dr. Lisa Zottarelli	1	11	3		recent appointment	12/18/17,11/20/17,11/6/17
Alan Neff	2	11	9	81.8%		12/17/17,12/4/17,11/20/17,11/6/17,10/16/17,10/10/2/17,8/21/17,8/7/17,7/17/17
Denise Ojeda	3	11	8	72.7%		12/17/17,12/4/17,11/20/17,11/6/17,10/16/17,10/2/17,9/18/17,7/17/17,
George L. Britton	4	11	8	72.7%		12/17/17,12/4/17,11/20/17,10/2/17,9/18/17,8/21/17,8/7/17/17/17
Maria Cruz	5	11	9	81.8%		12/17/17,12/4/17,11/20/17,11/6/17,10/16/17,9/18/17,8/21/17,8/7/17,7/17/17
Seth Teel	6	11	8	72.7%		12/17/17,12/4/17,10/16/17,10/2/17,9/18/17,8/21/17,8/7/17,7/17/17
Mary Rogers	7	11	9	81.8%		12/18/17,12/4/17,11/20/17,11/6/17,11/6/17,10/16/17,9/18/17,8/21/17,8/7/17,7/17/17
Donald Oroian	8	11	5	45.5%	recent appointment	12/17/17,12/4/17,11/20/17,11/6/17,10/16/17
John Kuderer	9	11		0.0%		12/17/17,11/20/17,11/6/17,10/2/17,8/7/17
Roger Martinez	10	11	9	81.8%		12/4/17,11/20/17,11/6/17,10/16/17,10/2/17,9/18/17,8/21/17,8/7/17,7/17/17
Henry Rodriguez	Mayor	11	8	72.7%		12/17/17,12/4/17,10/16/17,10/2/17,9/18/17,8/21/17,8/7/17,7/17/17

Submitted by: Hector Hernandez  
Development Services  
Telephone: 210-207-0261

MEMBER'S NAME	Representing District or At-Large	Total # of Meetings	# of Meetings Attended	% of Meetings Attended	Attendance Issues?	Meeting Dates
Jeff Finlay	Alternate	11	8			12/17/17,12/4/17,10/20/17,11/6/17,10/2/17,9/18/17,8/7/17,7/17/17
Acosta	Alternate	11	6			11/6/17,10/2/17,9/18/17,8/21/17,8/7/17,7/17/17
Gragg	Alternate	11	4			11/6/17,10/16/17,10/2/17,8/7/17
Klein	Alternate	11	0			0
Magallanes	Alternate	11	0			0

<b>Zoning Board of Adjustment At Large Alternate</b>	<b>Application No: No: 20171031182253_6331</b>
ELIGIBILITY	
Are you a qualified voter in the City of San Antonio?	Yes
PROFILE	
Prefix	MR
Last Name	ACOSTA
First Name	RICARD
Middle Name	
Suffix	
Preferred Name	
Gender:	Male
Ethnicity:	Hispanic
Title	mr.
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	
Phone Type?	Cell
Phone number	
Phone 2 Type?	
Phone 2 number	
eMail	
Employer	RETIRED
Job Title	

Occupation	
Board/Commission/Committee Name	Zoning Board of Adjustment~At Large~Alternate~04
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length - Years	70
In which City Council District do you reside?	01
How many years have you lived in the City Council District where you reside?	40
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or	No

any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public	No

office or board or commission in the foreseeable future?	
Have you ever been hired for a position with the City of San Antonio?	No
Have you had any convictions of criminal offenses other than parking or traffic tickets?	No
Describe your Educational history.	HIGH SCHOOL GRADUATED
Describe your Professional History & Certification designations (Current and historical).	MY PROFESSIONAL HISTORY IS IN THE TRANSPORTATION INDUSTRY AND NEIGHBORHOOD ADVISER IN COMMUNITY POLICY AND PROCEDURES.
Describe your Volunteer Experience & Community Service	PRESENT VOLUNTEER AT CUCITY OF SAN ANTONIO BOARD OF ADJUSTMENT( ALTERNATE) FORMAL BUILDING STANDARD BOARD MEMBER.MEMBER,APPRO.25YEARS MEMBER @ OFFICER WITH THE LOS ANGES NEIGHBORHOOD ASSOCIATION.
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	I DESIRE TO BE SELECTED TO BE A MEMBER OF THE BOARD OF ADJUSTMENT AND CONTINUE TO SERVE AS AN ALTERNATE MEMBER.
APPLICATION SIGN-OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San	

Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.

I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from

Acknowledged

any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	
I recognize that I am an applicant for Zoning Board of Adjustment~At Large~Alternate~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged

Enter Your Name	RICHARD ACOSTA
Date of submission.	10/31/2017
<p>The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.</p>	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number.	No
	No

I want the public to have access to my Emergency Contact Information.	
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	

<b>Zoning Board of Adjustment At Large Alternate</b>	<b>Application No: No: 20180219142325_6534</b>
ELIGIBILITY	
Are you a qualified voter in the City of San Antonio?	Yes
PROFILE	
Prefix	Mr.
Last Name	Farias
First Name	Richard
Middle Name	Henry
Suffix	
Preferred Name	Richard
Gender:	Male
Ethnicity:	Hispanic
Title	Mr.
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	
Phone Type?	Cell
Phone number	
Phone 2 Type?	Business
Phone 2 number	
eMail	
Employer	Alamo Colleges - San Antonio College

Job Title	Director - Advancement and Community Engagement
Occupation	Higher Education Administration
Board/Commission/Committee Name	Zoning Board of Adjustment~At Large~Alternate~04
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length - Years	39
In which City Council District do you reside?	01
How many years have you lived in the City Council District where you reside?	07
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No

Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	Yes
List name of employer, family member and describe contract.	Alamo Community College District
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit	No

entities, agencies, or other entities?	
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Have you had any convictions of criminal offenses other than parking or traffic tickets?	No
Describe your Educational history.	Master of Arts (English), Univ. of Texas-San Antonio, 2003 Bachelor of Arts (English and Philosophy), Univ. of the Incarnate Word, 2000
Describe your Professional History & Certification designations (Current and historical).	<p>San Antonio College, Alamo Colleges District, San Antonio, Texas Director, Advancement and Community Engagement Office of the President January 2018 present • Lead oversight of public/private partnerships (Tobin Lofts) to include contractual agreements, facilities coordination, student services, and communications.</p> <ul style="list-style-type: none"> <li>• Direct service delivery, interpret policy, and implement strategies and operations concerning scholarships, alumni, and community development.</li> <li>• Foster external partnerships to develop new services and sources of revenue.</li> <li>• Assists the President in areas related to external communications and relationships with groups on and off campus.</li> </ul>

Serves as a liaison between the presidents office and the community. Interim Dean of Student Success August 2015 December 2017 Oversee 9 units within the Student Success division, including Outreach and Recruitment, disAbility Support Services, Veterans Affairs, Services for Women and Non-traditional Students, Student Life, the Student Learning Assistance Center, and four TRiO programs (SSS-STEM, SSS-Veterans, Upward Bound Classic, and Upward Bound STEM). • Serve on the College Executive Team • Assist and collaborate with Vice President of Student Success in matters regarding the divisions goals, planning, key performance indicators, assessment, and operational/labor budgets • Liaise with Institutional Planning and Performance Excellence to deploy and improve measures for Student Success Learning Outcomes • Oversee continuous improvements to New Student Orientation based upon survey feedback and strategic goals of the college and division • Coordinate graduation promotion events, activities, and messaging, across departments, including the Office of Former Students and Alumni. • Directly oversaw Academic Advising during several months of interim appointment, including serving on districtwide advising meetings and implementing case-management

procedures under AlamoADVISE mode Director of Student Activities May 2013 August 2015 Led the Office of Student Life, which includes student leadership programming, campus activities and events, registered student organizations, multicultural events series, recreational sports (intramural/extramural), center for civic engagement, health promotions activities, new student orientation, and student fitness center. • Implemented mandatory college-wide new student orientation • Established and improved operational policies and procedures to enhance workflow • \$600,000 annual budget, including operations and personnel • Supervised staff of 4 full-time and 11 part-time employees • Serve 20,000 students, including new student orientation for 4,500 new students yearly • Chaired the colleges Student Activity Fee Committee Faculty Instructor, Department of English, Reading, and Education August 2006 Present (Tenure-Track from 2006-2013 / Adjunct from 2013-present) Courses taught (face-to-face, online, and hybrid): English 0301: Basic English II, English 1301: Freshman Composition I, English 1302: Freshman Composition II, English 2322: British Literature: Beowulf through Neoclassicism, English 2332: World Literature: Antiquity to

	<p>Renaissance, English 2327: American Literature: Beginnings to Civil War. Assistant to the Adjunct Coordinator, Department of English August 2006 August 2008 Duties include monitoring class enrollment each semester consolidating classes when needed due to enrollment and budgetary requirements contacting adjuncts or students to provide notifications or inquire about classes devising new ways of organizing and maintaining adjunct faculty files meeting with new adjuncts on occasion to provide basic campus/departamental information. ---- -----</p> <p>Communications Associate, U.S. Global Investors, San Antonio, Texas June 2000 June 2006 • Edited and maintained marketing and PR copy to ensure regulatory oversight requirements were met, including the implementation of the Sarbanes Oxley Act of 2002 in all company communiquis, printed, and web materials. • Responded to shareholder concerns and queries via regular mail, e-mail, and telephone. • Acted as liaison to the information technology department to coordinate, develop, and implement internal shareholder management systems. • Obtained Series 6, 63, and 26 NASD licenses.</p>
	<p>Chair, Board of Directors, Pride Center San Antonio LGBT</p>

Describe your Volunteer Experience & Community Service	Community Center, 2009-2014 Member, Board of Directors, Equality Texas, 2011-2014. Chaired "Spirit of Texas Brunch fundraiser in 2011, 2012, 2013, netting over \$125,000. Member, San Antonio Downtown Residents Association, 2011-2013 Participant, SA2020 Community Improvement Forums, 2010-2011
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	For the last ten years, I have followed our municipal government very closely, and have always wanted to have the opportunity to become more engaged through service on a municipal board or commission. Now is an opportune time for me, and I was referred about the opening on the Zoning Board of Adjustment from a sitting member of the Zoning Adjustment Board, Dr. Lisa Zottarelli. I am applying because I want this to be an opportunity to serve the community where I was born and raised, and because I want to be a more actively involved resident. I am a quick learner, a close reader, and have a fair-minded, pragmatic sense of understanding the line between policy and everyday practice. I believe I would be an excellent at-large member of this board.
APPLICATION SIGN-OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San	

Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.

I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from

Acknowledged

any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	
<p>I recognize that I am an applicant for Zoning Board of Adjustment~At Large~Alternate~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.</p>	Acknowledged
<p>OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.</p>	Acknowledged
Enter Your Name	Richard Farias

Date of submission.	2/19/2018
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number.	No
I want the public to have access to my Emergency Contact Information.	No

I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	

## Summary of Qualifications

- Career-long emphasis on consensus-building, student/stakeholder engagement, process improvement, and project management.
- Ability to thrive in collaborative environments, and excellent at building consensus in work groups to enhance communication and workflow.
- Strong communication abilities (oral and written). Excellent public speaker and communicator.
- 11+ years in higher education, with wide variety of administrative and supervisory experience, as well as diverse teaching experience in face-to-face, hybrid, and online environments.
- 6+ years in financial industry developing strong business, financial, and regulatory sense.
- Proven record leading district-wide instructional design projects in developmental education.
- Excellent problem-solving and analytical skills.
- Ability to quickly learn and apply new technology and more innovative processes.
- Successful fundraiser, event planner, and member/donor relationship manager.

## Administrative Experience

### San Antonio College, Alamo Colleges District, San Antonio, Texas

#### **Director, Advancement and Community Engagement—Office of the President January 2018 – present**

- Lead oversight of public/private partnerships (Tobin Lofts) to include contractual agreements, facilities coordination, student services, and communications.
- Direct service delivery, interpret policy, and implement strategies and operations concerning scholarships, alumni, and community development.
- Foster external partnerships to develop new services and sources of revenue.
- Assists the President in areas related to external communications and relationships with groups on and off campus. Serves as a liaison between the president's office and the community.

#### **Interim Dean of Student Success August 2015 – December 2017**

Oversee 9 units within the Student Success division, including Outreach and Recruitment, disAbility Support Services, Veterans Affairs, Services for Women and Non-traditional Students, Student Life, the Student Learning Assistance Center, and four TRiO programs (SSS-STEM, SSS-Veterans, Upward Bound Classic, and Upward Bound STEM).

- Serve on the College Executive Team
- Assist and collaborate with Vice President of Student Success in matters regarding the division's goals, planning, key performance indicators, assessment, and operational/labor budgets
- Liaise with Institutional Planning and Performance Excellence to deploy and improve measures for Student Success Learning Outcomes
- Oversee continuous improvements to New Student Orientation based upon survey feedback and strategic goals of the college and division
- Coordinate graduation promotion events, activities, and messaging, across departments, including the Office of Former Students and Alumni.
- Directly oversaw Academic Advising during several months of interim appointment, including serving on districtwide advising meetings and implementing case-management procedures under AlamoADVISE mode

**Director of Student Activities****May 2013 – August 2015**

Led the Office of Student Life, which includes student leadership programming, campus activities and events, registered student organizations, multicultural events series, recreational sports (intramural/extramural), center for civic engagement, health promotions activities, new student orientation, and student fitness center.

- Implemented mandatory college-wide new student orientation
- Established and improved operational policies and procedures to enhance workflow
- \$600,000+ annual budget, including operations and personnel
- Supervised staff of 4 full-time and 11 part-time employees
- Serve 20,000+ students, including new student orientation for 4,500 new students yearly
- Chaired the college's Student Activity Fee Committee

**Coordinator, Committee for Equity and Engagement****September 2011 – May 2013**

Began work on a new initiative to improve coordination among college programs and services to better serve the diverse student body of San Antonio College and to more accurately reflect the demographics of the community it serves. Efforts included outreach to college departments, K-12 schools in the San Antonio area, businesses, and business associations.

**English Curriculum Project Lead, Developmental Education Demonstration Project Grant****September 2010 – May 2013**

Led two content design teams to create accelerated learning curricula for all five Alamo Colleges.

- PASS English Program Curriculum Lead: Team developed intensive one-week refresher course in English writing, essay composition, and grammar skills.
- MyMAP Writing Section Module Lead: Team developed online module (MyMAP) test preparation content for all incoming Alamo Colleges students, which was operationalized in Spring 2013.

**Interim Director, College Writing Center****Summer 2010**

Responsible for keeping center operational during interim timeframe. Oversaw summer budget, assisted with staffing needs and tutor training, and created documentation for first-time visitors.

**Assistant to the Adjunct Coordinator, Department of English****August 2006 – August 2008**

Duties include monitoring class enrollment each semester; consolidating classes when needed due to enrollment and budgetary requirements; contacting adjuncts or students to provide notifications or inquire about classes; devising new ways of organizing and maintaining adjunct faculty files; meeting with new adjuncts on occasion to provide basic campus/departamental information.

**Teaching Experience****San Antonio College, Alamo Colleges District, San Antonio, Texas****Faculty Instructor, Department of English, Reading, and Education****August 2006 – Present (Tenure-Track from 2006-2013 / Adjunct from 2013-present)**

Courses taught (face-to-face, online, and hybrid): English 0301: Basic English II, English 1301: Freshman Composition I, English 1302: Freshman Composition II, English 2322: British Literature: *Beowulf* through Neoclassicism, English 2332: World Literature: Antiquity to Renaissance, English 2327: American Literature: Beginnings to Civil War.

**St. Mary's University, San Antonio, Texas****Adjunct Professor, Department of English and Communication Studies****August 2014 – 2016**

Taught several sections of SMC 2304: Foundation of Practice - Literature, an introduction to literature and literary critical theory course, which is part of the university's core curriculum.

## **Institutional Service at San Antonio College**

### **District Support Office**

- Participate in Districtwide Strategic Planning Retreats, 2013-present
- Participate in Cross-College teams for implementing Pathways (AlamoINSTITUTES) model
- Review Committee for Board Policies Relating to Student Success, 2014-present
- Alamo Colleges Student Activities (ACSA) District Committee, 2013-2015
- District Committee for THECB Developmental Education Demonstration Project (DEDP) Grant  
Chaired District Committee on English PASS and MyMAP curricula – designed to better prepare students for the THEA/Accuplacer Placement Test and accelerate (PASS) students through developmental coursework, 2010-2012
- Alamo Colleges Integrated Reading/Writing Curriculum Development Team, 2011-2013
- Presenter, Alamo Colleges Developmental Education Summit, June 2011
- Alamo Colleges Academic Summit Planning Committee, 2010-2011

### **College and Division of Student Success**

- Hiring Committee Member, Vice President for College Services, 2016
- Hiring Committee Member, Vice President of Student Success, 2015-2016
- SACS-COC Reaccreditation Report Reader, 2015
- Student Success Division 4DX Coach, 2015
- Strategic Planning and Student Learning Outcomes Committee, 2014-present
- Campus Coordinator for New Student Orientation (NSO) for FTIC Students, 2013-present
- United Way Campaign Co-Chair, 2014-2015
- Founder and Chair, LGBT History Month Planning Committee, 2010-2013
- Chair, Hispanic Heritage Month Committee, 2008-2009
- Murguia Learning Institute (MLI) Professional Development Advisory Committee, 2009-2011
- Faculty Sponsor, GALA LGBT Alliance of SAC, 2008-2013
- College Council, 2010-present
- SAC Employee Development Day Planning Committee, 2010-present
- Women's History Week Committee, 2008-2010

### **English Department (2008-2013)**

- Co-Chair, Developmental Course Curriculum Committee, 2009-2013  
Assist with the deployment of district developmental initiatives in departmental curriculum, including instructional design of developmental course for accelerated student learners.
- English Department Unit Review/Unit Planning Committee, 2008-2013  
Primary Aggregator and Analyst of Data for departmental five-year review
- English Department Academic Advising Committee, 2009-2012

## **Education**

### **Master of Arts – English Literature, 2003**

#### **University of Texas at San Antonio, San Antonio, Texas**

Courses in Theory and Practice of Teaching Composition/Literature, Practicum in Tutoring.

### **Bachelor of Arts degree – English and Philosophy, 2000 (*Summa Cum Laude*)**

#### **University of the Incarnate Word, San Antonio, Texas**

Concentrations: Medieval/Victorian British Literature, Literary Critical Theory.

## **Professional Development**

- Project Management Training, WHY Group/San Antonio College, 2015-2016
- Leading from the Middle, TCCTA Institute, 2015
- Overcoming the Five Dysfunctions of a Team, Alamo Colleges District, 2014
- Orientation Professionals Institute, National Association for Orientation, Transition, and Retention (NODA), 2014

- Alamo Colleges Academy for Leadership and Success (ALAS) 2014
- Four Disciplines of Execution (4DX) Manager Certification, 2014
- Alexander Briseno Leadership Development Program (ABLDP), San Antonio Hispanic Chamber of Commerce, 2013
- Leadership Fellows Program 2014, National Community College Hispanic Council
- Seven Habits of Highly Effective People, 2013
- Raul S. Murguia Learning Institute, Faculty development program, 2006

## Conferences

- CASE Conference for Community College Advancement Professionals, 2017, Anaheim, CA
- Nat'l Community College Hispanic Council Leadership Conference, 2016, Costa Mesa, CA
- Assoc. of Community College Trustees Summit on Disaster Preparedness, 2016, Portland, OR
- Achieving the Dream Annual Conference, 2016, Atlanta, GA
- **Presenter: “¡Bienvenidos a todos! Improving Connection and Entry for New Students Through Orientation and a Better Built Environment.”** Nat'l Community College Hispanic Council Leadership Conference, 2015, Ft. Worth, TX
- Student Life Advisor's Institute, Association for the Promotion of College Activities (APCA), 2015, Las Vegas, NV
- League for Innovation Annual Conference, 2015, Phoenix, AZ
- NASPA Annual Conference, 2015, New Orleans, LA
- Achieving the Dream Annual Conference, 2015, Baltimore, MD
- Nat'l Organization for Orientation, Transition, and Retention (NODA) Annual Conference, 2014, Orlando, FL
- Nat'l Community College Hispanic Council Leadership Conference, 2014, Scottsdale, AZ
- Nat'l Association for Campus Activities (NACA) Conference, 2013, Boston, MA
- Nat'l Organization for Orientation, Transition, and Retention (NODA) Annual Conference, 2013, San Antonio, TX
- Student Life Advisor's Institute, Association for the Promotion of College Activities (APCA), 2013, Las Vegas, NV
- Nat'l Community College Hispanic Council Leadership Conference, 2013, Chicago, IL
- **Presenter: “CEEing” the Truth: Advocating for Latina/o Success on Campus,” Hispanic Association of Colleges and Universities (HACU) Annual Conference, 2012, Washington, DC**
- Nat'l Community College Hispanic Council Leadership Conference, 2011, San Antonio, TX
- Nat'l Conference on Acceleration in Developmental Education (Accelerated Learning Program), Community College of Baltimore County, 2011, Baltimore, MD
- THECB Planning Session Conferences for Developmental Education and Integrated Reading/Writing Courses, 2011, January (Austin, TX) and March (Ft. Worth, TX)
- Texas Community College Teachers Association, 2011, San Antonio, TX
- Student Life Advisor's Institute, Association for the Promotion of College Activities (APCA), 2010, Las Vegas, NV
- Nat'l Council of Teachers of English (NCTE) Annual Conference, 2008, San Antonio, TX
- **Presenter: “Throwing Them to the Reservoir Dogs: Teaching Descriptive Narratives with Tarantino.” Two-Year College Association Conference, 2007, San Antonio, TX**
- **Presenter: “In the Hall of the Scylding Queen: Wealtheow and the Queen Thematic in Beowulf.” College English Association Annual Conference, 2002, Cincinnati, OH**

## Professional Memberships

National Association for Student Personnel Administrators (NASPA)  
 National Community College Hispanic Council (NCCHC)  
 National Association for Orientation, Transition and Retention (NODA)  
 Texas Community College Teachers Association (TCCTA)

## **Community Involvement**

Chair, Board of Directors, Pride Center San Antonio LGBT Community Center, 2009-2014

Member, Board of Directors, Equality Texas, 2011-2014.

Chaired "Spirit of Texas Brunch" fundraiser in 2011, 2012, 2013, netting over \$125,000.

Member, San Antonio Downtown Residents Association, 2011-2013

Participant, "SA2020" Community Improvement Forums, 2010-2011

## **Additional Work History**

### **Communications Associate, U.S. Global Investors, San Antonio, Texas**

**June 2000 – June 2006**

- Edited and maintained marketing and PR copy to ensure regulatory oversight requirements were met, including the implementation of the Sarbanes Oxley Act of 2002 in all company communiqués, printed, and web materials.
- Responded to shareholder concerns and queries via regular mail, e-mail, and telephone.
- Acted as liaison to the information technology department to coordinate, develop, and implement internal shareholder management systems.
- Obtained Series 6, 63, and 26 NASD licenses.

### **Customer Service Specialist, Nature's Harvest Department, H.E.B., San Antonio, Texas**

**April 1999 – June 2000**

### **Sales Associate, CD Exchange, Inc., San Antonio, Texas**

**November 1997 – April 1999**

### **Work Study, Liberal Arts Career Services Office, University of Texas at Austin, Austin, Texas**

**August 1996 – December 1996**

### **Vitamin Department Associate, Sun Harvest Market, Inc., San Antonio, Texas**

**June 1994 – July 1996 / December 1996 – November 1997**

<b>Zoning Board of Adjustment At Large Alternate</b>	<b>Application No: No: 20171207133952_6416</b>
ELIGIBILITY	
Are you a qualified voter in the City of San Antonio?	Yes
PROFILE	
Prefix	Mr
Last Name	John
First Name	Ryan
Middle Name	Hillyer
Suffix	
Preferred Name	Ryan
Gender:	Male
Ethnicity:	Non-Minority
Title	
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	
Phone Type?	Cell
Phone number	
Phone 2 Type?	Business
Phone 2 number	
eMail	
Employer	Jadestone Real Estate
Job Title	Real Estate Broker

Occupation	Real Estate
Board/Commission/Committee Name	Zoning Board of Adjustment~At Large~Alternate~04
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length - Years	11
In which City Council District do you reside?	09
How many years have you lived in the City Council District where you reside?	01
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract (s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that	No

you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Have you had any convictions of criminal offenses other than parking or traffic tickets?	No
Describe your Educational history.	Masters Degree - Human Relations - University of Oklahoma - 2005 BA - History - University of Oklahoma - 2003 BA - Political Science - University of Oklahoma - 2003

Describe your Professional History & Certification designations (Current and historical).	Licensed Real Estate Broker - Texas - 2009 - Current
Describe your Volunteer Experience & Community Service	
<p>Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:</p>	<p>I have worked for a number of years in real estate and development, as well as lived in areas where development and growth impact citizens. I have grown to understand the importance of measured and responsible growth, the impact Government can have the rise and/or fall of neighborhoods through policy, and believe that my knowledge and education can serve the City well in working through the numerous issues that are faced.</p>
<b>APPLICATION SIGN-OFF</b>	
<p>As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics</p>	

Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	Acknowledged
I recognize that I am an applicant for Zoning Board of Adjustment~At Large~Alternate~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of	Acknowledged

discretionary contracts for a period of one year after leaving city service.	
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	John Ryan Hillyer
Date of submission.	12/7/2017
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number.	No

I want the public to have access to my Emergency Contact Information.	No
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	

# J. Ryan Hillyer

## Experience

### **Real Estate** **May 2007 - Current**

- Actively involved in commercial and residential brokerage, property management, investments, and development. Including ownership and management of Brokerage office.

### **Development Consulting** **May 2007 - Current**

- Assisting others in obtaining permits, plats, and other government / development related issues.

### **Retail Management** **March 2006 - May 2007**

- Management operations for Retail store including but not limited to sales, scheduling, inventory control, fiscal management, and training.

### **Teaching / Coaching** **June 2003 - December 2004**

- Graduate teaching assistant at the University of Oklahoma. Duties included teaching, program management, and gymnastics coaching.

## Education

### **University of Oklahoma** **June 2003 - December 2004**

- Obtained a Masters Degree in HR with a focus on mediation and conflict resolution.

### **University of Oklahoma** **August 1998 - June 2003**

- Obtained Bachelor Degrees in History and Political Science and a Minor in Russian Language.

## Accomplishments / Honors

### **Professional**

- Licensed Real Estate Broker in the State of Texas

### **Athletics**

- NCAA National Champion and All-American Gymnast at The University of Oklahoma
- Black Belt in Taekwondo & Hapkido

<b>Zoning Board of Adjustment At Large Alternate</b>	<b>Application No: No: 20180220162913_6537</b>
ELIGIBILITY	
Are you a qualified voter in the City of San Antonio?	Yes
PROFILE	
Prefix	Mr
Last Name	Quijano
First Name	Frank
Middle Name	A
Suffix	
Preferred Name	
Gender:	Male
Ethnicity:	Hispanic
Title	
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	
Phone Type?	Home
Phone number	
Phone 2 Type?	Cell
Phone 2 number	
eMail	
Employer	Retired
Job Title	

Occupation	
Board/Commission/Committee Name	Zoning Board of Adjustment~At Large~Alternate~04
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length - Years	72
In which City Council District do you reside?	01
How many years have you lived in the City Council District where you reside?	46
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own	No

have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
	No

Have you ever been hired for a position with the City of San Antonio?	
Have you had any convictions of criminal offenses other than parking or traffic tickets?	No
Describe your Educational history.	<p>Education Background: • Wayland Baptist University Masters of Arts in Management, specialization in Organizational Management. (5/2008 5/2010) GPA 3.75 • Wayland Baptist University Bachelor of Science in Occupational Education, specialization in Electronic Systems Technologies. (5/2005 11/2006) GPA 3.24 • San Antonio College - Associate in Science, Physics, Dec. 1987 • USAF Community College - Associate in Applied Science. • High School Graduate.</p>
Describe your Professional History & Certification designations (Current and historical).	<p>Palo Alto College, Instructor/Chair • Developed and implemented Industrial Automation curriculum leading to a 72 semester hour Associate of Applied Science Degree, including adopting textbooks for all classes of the program, and procured \$1.5M of laboratory equipment for program. • Served as content expert on State-level workforce advisory panels and participated in workshops such as the WECM Career Cluster Workshop, Leadership workshops, Course Review Workshops, Career</p>

Pathways, etc. • Education liaison to external education partners and stakeholders. Articulated Toyota curriculum to academic course credit. • Served on the Alamo WorkSource Manufacturing Industry Cluster Steering Committee, and the San Antonio Manufacturing Association Education Committee. • PASSkey Program, Student Choice, Instructor of the Year. UTHSCSA, Assistant Director of Informatics • Departmental Web-site Editor and Content Manager for 13 UTHSCSA - AIS divisions. • Reviewed, analyzed and updated UTHSCSA - AIS internal departmental/operational policies and procedures. • Chief project manager for \$650,000 Technology Infrastructure Fund (TIF) for UTHSCSA. UTHSCSA, Director, Instrumentation Services • Created Dept. of Instrumentation Services computer repair facility to service institutional computers. Awarded A and Apple Certified Servicing Center designation. Established custom service contracts for in-house customers. • Changed the departments management organizational structure from a traditional vertical hierarchy to horizontal team-centered work units and streamlined many other business processes, which resulted

	<p>in increased revenues by 170 work requests increased by 392 and production person-hours increased by 102 during the first two years. • First HSC department to create an official five-year business plan and update it annually. • Authored the departments Office and Departmental Operating Policies and Procedures handbook. • Authored the Health Science Centers (HSC) Y2K Assessment Toolkit, and involved in developing the Y2K Business Continuity, Emergency Contingency Plan for lab computer and embedded systems. • Directed and managed the Health Science Centers Fiesta de Tejas event from a 2,000 attendance to 15,000 attendances for six years, with 300 volunteers, and negotiated the first corporate sponsorship of an official fiesta event with HEB Corp Certification: • National Association of Service Managers (NASM) and University of Texas - Arlington, Texas - Certified Service Executive (CSE) - 1990. Recertified - 1993. Life certification awarded - 1996.</p>
Describe your Volunteer Experience & Community Service	<p>Volunteer Experience/Community Service Background: • United Way - Various Agency Allocation Panels. • United Way - Community Leadership Development Program - Member. • United Way - Chairman,</p>

Management Development Committee. • United Way - Vice-chair, Counseling Services Panel. • United Way - Chair, Counseling Services. • United Way - Member, Appeals Process Committee. • United Way - Field of Service Group Vice Chair, People with Disabilities. • United Way - Field of Service Group Chair, People with Disabilities. • United Way - Member, Fund Distribution Committee. • United Way Chairman, Technology Initiatives Committee. • Texas State Technical Institute - Biomedical Academic Program Advisory Board. • St. Philips College - Biomedical Academic Program Advisory Board. • USAF. Reserves - Chairman, Airman Advisory Board. • Town and Country Optimist Little League All Stars Manager Special Projects Director. • San Antonio Fiesta Commission - Commissioner. • San Antonio Bears Baseball, Coach and Manager, Connie-Mac League. • Association of South Texas Communities - Member, Quality Workforce Development Group. • NASA Tech Briefs Reader Advisory Panel. • National Fire Protection Association - Member. • Macintosh Scientific and Technical Users Group - Member. • Institute of Industrial Engineers (IIE) -

	<p>Member. • Institute of Electrical and Electronic Engineers (IEEE). • New York Academy of Sciences - Member. • National Geographic Channel Advisory Panel - Member. • Texas Community College Teachers Association. • San Antonio Manufacturing Association Education Committee. • Alamo WorkSource Manufacturing Industry Cluster Steering Committee. • ACCD Manufacturing Steering Committee. • Automotive Manufacturers Technology Consortium (AMTEC) member. • Northside Independent School District - Career and Technology Summit. • Northside Independent School District, Design and Technology Academy Advisory Committee. • Southwest Texas Junior College Career Foundation Grant for Automated Manufacturing Implementation content expert. • FBLA State Convention Judge • FBLA National Convention Judge • City of San Antonio, Texas, 2012-2017 Bond Program, District 1 Parks Community Bond Committee. • City of San Antonio, Texas, District 1 Representative, Zoning Board of Adjustment.</p>
Please provide a brief narrative outlining your reasons for seeking	My desire is to continue the work I accomplished with the Board of Appeals. I bring a lifetime of

<p>appointment to this board or commission:</p>	<p>successful program and project management expertise, serving as founder of local organizations to National organizations. I have worn many hats: of worker, manager, leader, educator, motivator, counselor, adviser, and husband, father, and grandfather. This past year serving on the Board has been educational, and fun. I believe that I have added to the success of the Board and desired to continue to serve. I hope I have been successful in appealing to your requirements.</p>
<p><b>APPLICATION SIGN-OFF</b></p>	
<p>As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.</p>	
<p>I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be</p>	<p>Acknowledged</p>

disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.

I recognize that I am an applicant for Zoning Board of Adjustment~At Large~Alternate~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend

Acknowledged

with regard to many types of discretionary contracts for a period of one year after leaving city service.	
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	Frank A Quijano
Date of submission.	2/20/2018
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	

I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number.	No
I want the public to have access to my Emergency Contact Information.	No
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	

## **Frank A. Quijano, MAM, LCSE**

**PROFESSIONAL SUMMARY:** Seeking a position in a leadership role that will utilize my business experience, strong people skills, organizational abilities, and computer knowledge.

I am recognized as a certified service executive/leader with proven record of accomplishment of significant contributions to productivity and profit, with many years of management experience in consumer and industrial products. I have a thorough knowledge of Customer Service, and am successful in building long-term relationships. I am a builder of systems and people. My capabilities include, but are not limited to:

- Utilize expertise in organizational development and management, including strategic direction and planning, decision-making, problem solving, team building, and creating organizational structure.
- Manage total operations and logistics, including budget preparation, financial and risk analysis, resource planning and allocation, supplier/customer relations, performance measurement and continuous improvement, and oversight of administrative and labor force.
- Effective people skills, such as, recruiting, retention, evaluation, training, mentoring, motivating, supervision, listening and communication.
- Organize and manage all aspects and details in the execution of projects from start to finish, including business case preparation and presentation.
- Coordinate marketing and event planning, including instructional programs, instructional workshops, exhibitor program and social events.
- Consult with clients, initiate sales and service agreements, and negotiate contracts.
- Promote public understanding and support for programs and services through presentations, speeches, and workshops to public, private, and non-profit organizations.
- Generate enthusiasm and unity of purpose to achieve goals.
- Understand safety, health, and environmental issues.
- Effective use of information technologies on various computer platforms and operate a variety of software programs, including most major word processors, database programs and graphics packages.

### **PROFESSIONAL WORK EXPERIENCE**

**Palo Alto College**

**January 2004 – May 2011**

#### **Chair – Industrial Automation & Engineering Department**

- Oversee and direct all administrative and teaching activities relating to the operations of the Electro-Mechanical Technology Program, Engineering Program, and the Industrial Training Program.

#### **Lead Instructor – Electro-Mechanical Technology Program (Tenured)**

- Conduct administrative and teaching activities relating to the re-organization and general workings of the program.
- Developed and reorganized curriculum leading to an Associate of Applied Science Degree, including adopting textbooks for all 20 classes of the program, and procured \$1.5M of laboratory equipment for program.
- Handled all of program's marketing and public relations efforts including editing program's web site
- Serve on college committees as appointed by VP of Academic Affairs, such as Dean Search Comm., Marketing, and Student Advising.
- Consulted and served on workforce development efforts such as serving on WECM Career Cluster Workshop, Leadership workshops, Course Review Workshops, Career Pathways, Tech-Prep Events.
- PAC Liaison for Toyota Employee Training Center and converted Toyota curriculum to academic credit.

## **University of Texas Health Science Center at San Antonio (UTHSCSA), July 1976 – June 7, 2002**

### **Assistant Director of Special Projects**

#### *Department of Academic Informatics Services (AIS)*

Conducted administrative activities relating to the re-organization of the department:

- Departmental Web-site Editor and Content Manager for 13 AIS divisions.
- Updated the AIS database for the UTHSCSA Handbook of Operating Procedures.
- Reviewed, analyzed and updated AIS internal departmental/operational policies and procedures.
- Chief project manager and consultant for \$650,000 Technology Infrastructure Fund (TIF) for UTHSCSA.

### **Director of Instrumentation Services.**

#### *Department of Instrumentation Services*

Chief administrative officer for the department of Instrumentation Services consisting of four divisions, which were Machining & Fabrication, Biomedical Electronics, Office Automation, and Research & Development. The director managed the department through efforts such as, planning, organizing, evaluating, staffing, training, developing, controlling the departmental operations, including costs and expenditures, and preparing operating budgets for the department using short and long-term forecasts. Directed all aspects of customer satisfaction in the delivery of its services over a wide geographical area, servicing various geographical-separate units. Some accomplishments were:

- Established computer repair facility to service institutional computers. Awarded A+ and Apple Certified Servicing Center designation. Established custom service contracts for in-house customers.
- Increased revenues by 170%; work requests increased by 392%; and production person-hours increased by 102% during the first few years.
- First HSC department to create an “official” five-year business plan and update it annually.
- Authored the department’s “Office and Departmental Operating Policies and Procedures” handbook.
- Changed the department’s management organizational structure from a traditional vertical hierarchy to horizontal team-centered work units and streamlined many other business processes.
- Authored the Health Science Center’s (HSC) Y2K Assessment Toolkit, and involved in developing the Y2K Business Continuity, Emergency Contingency Plan for biomedical systems with embedded microprocessors and laboratory computer systems.
- Proficient in using Microsoft Word, Excel, PowerPoint, Deltagraph, ClarisDraw, Employee Appraiser, Marketing Builder, BizPlan Builder, Employee Manual Maker. Proficient with Macintosh and PC platforms.
- Numerous other accomplishments, including numerous community activities.

### **EDUCATION:**

- Wayland Baptist University – Masters of Arts in Management, specialization in Organizational Management.
- Wayland Baptist University – Bachelor of Science in Occupational Education, specialization in Electronic Systems Technologies.
- San Antonio College - Associate in Science – Physics.
- USAF Community College - Associate in Applied Science.
- University of Texas at Arlington in cooperation with NASM – Certified Service Executive (CSE).
- High School Graduate.

#### **Certification:**

- National Association of Service Managers (NASM) & University of Texas - Arlington, Texas - Certified Service Executive (CSE). Awarded Life certification.

### **MILITARY EXPERIENCE**

U.S. Air Force Reserves (USAFRes), 404th Combat Logistics Support Squadron, Kelly AFB, Texas (210) 925-7188, (Retired, E-7).

- Electronic Countermeasures Technician.
- Unit Career Counselor/Advisor.

### **ACCOMPLISHMENTS:**

- Selected by National Search Committee to head the Electro-Mechanical Technology Program at Palo Alto College in San Antonio, Texas.
- Awarded United States Air Force Medal of Commendation for Superior Service.
- Elected President of the National Association of Service Managers (NASM), and awarded “Certified Service Executive” (CSE) status from NASM, and subsequently “Life” status (LCSE).
- Led the United Way "People with Disabilities" Field of Service Group's transition from an agency efficiency-based evaluation process to a program outcomes-based evaluation process.
- Selected as the Director of Instrumentation at the University of Texas Health Science Center at San Antonio to lead the institution's R&D engineering department.
- Established and organized several local non-profit trade associations, such as HealthCareers, Biomedical Society, etc.
- Selected to the “Year 2000 Leadership San Antonio XXV” class sponsored by the San Antonio Greater Chamber of Commerce and the Hispanic Chamber of Commerce.
- Directed and managed Instrumentation's “Research and Laboratory Equipment Expo” for several years increasing vendor and client attendance every year.
- Directed and managed the Health Science Center's “Fiesta de Tejas” event from a 2,000 attendance to 15,000+ attendances for six years, with 300 volunteers, and negotiated the first corporate sponsorship of an “official” fiesta event with HEB Corp.
- Wayland Baptist University outstanding Graduate – Helen Dutmer Award.
- Selected by students as the “Instructor of the Year” for PASSkey/TRIO program.
- Numerous other accomplishments.

### **Public & Industry Memberships:**

- Texas Public Employees Association - Chapter President.
- Texas Public Employees Association - State Legislative Committee.
- American Association of Medical Instrumentation (AAMI) - Society of Biomedical Equipment Technicians - Charter Member.
- Medical Electronics and Data Society (MEDS) - Member.
- Southwest Association for Instrumentation, Data, Education, and Service (Co-founder) - Past President, Vice-president, Secretary, Treasurer.
- Health Care Instrumentation Society (Founder) - Executive Board of Directors; Chairman, Nominating Committee; Chairman, Steering Committee.
- South Texas Biomedical Instrumentation Society (Founder) - President.
- Association for Services Management International - Member.
- NASA Tech Briefs' Reader Advisory Panel.
- National Fire Protection Association - Member.
- Macintosh Scientific & Technical Users Group - Member.
- Institute of Industrial Engineers (IIE) - Member.
- Institute of Electrical and Electronic Engineers (IEEE).
- New York Academy of Sciences - Member.
- National Geographic Channel Advisory Panel - Member.
- Texas Community College Teachers Association.
- San Antonio Manufacturing Association – Education Committee.
- Alamo WorkSource Manufacturing Industry Cluster Steering Committee.
- ACCD Manufacturing Steering Committee.
- Automotive Manufacturers Technology Consortium (AMTEC) member.

### **Public & Industry Schools & Training:**

- San Antonio College - Certificate of Completion - “Human Relations.”
- American Heart Association - CPR Instructor Course.
- UTHSCSA - “Effective Supervision.”
- UTHSCSA - “Compliance with Equal Employment Opportunity Law.”
- UTHSCSA - “Improve Performance through Appraisal & Coaching; Advanced Leadership Skills.”
- UTHSCSA - “Personnel Evaluation Techniques.”

- UTHSCSA - “Internal Control Management.”
- Texas State Technical Institute - Biomedical Instrumentation.
- St. Philip’s College - Biomedical Equipment Technology.
- St. Philip’s College - Machine Shop Technology.
- UT-Arlington - “Managerial and Leadership Skills for the Service Manager,” Unit I.
- UT-Arlington - “Planning and Budgeting in Service Management,” Unit II.
- UT-Arlington - “Marketing and Customer Service Considerations in Service Management,” Unit III.
- Data-Tech Institute - “Telecommunications Technologies.”
- Institute of Industrial Engineers - “Industrial Engineering.”
- Institute of Industrial Engineers - “Time-Compression Management.”
- Alamo Community College District On-line Advantage Approver Training.
- Lab-Volt GradePoint training.
- Alamo Community College District Banner Training.
- Blackboard Certified.
- City of San Antonio Texas Municipal Leadership Institute.
- State of Texas Open Meeting Act course completion.

### **Community Involvement:**

- United Way - Community Leadership Development Program.
- United Way - Chairman, Management Development Committee.
- United Way - Vice-chair, Counseling Services Panel.
- United Way - Chair, Counseling Services.
- United Way - Member, Appeals Process Committee.
- United Way - Field of Service Group Vice Chair, People with Disabilities.
- United Way - Field of Service Group Chair, People with Disabilities.
- United Way - Member, Fund Distribution Committee.
- United Way – Chairman, Technology Initiatives Committee.
- Texas State Technical Institute - Biomedical Academic Program Advisory Board.
- St. Philip’s College - Biomedical Academic Program Advisory Board.
- USAF. Reserves - Chairman, Airman Advisory Board.
- Town & Country Optimist Little League “All Stars” Manager; Special Projects Director.
- San Antonio Fiesta Commission - Commissioner.
- San Antonio Bears Baseball, Coach and Manager, Connie-Mac League.
- Association of South Texas Communities (ASTC) - Member, Quality Workforce Development Grp.
- Northside Independent School District - Career and Technology Summit.
- Northside Independent School District, Design and Technology Academy Advisory Committee.
- Southwest Texas Junior College Career Foundation Grant for Automated Manufacturing Implementation – content expert.
- FBLA State Convention Judge.
- FBLA National Convention Judge.
- City of San Antonio, Texas, 2012 – 2017 Bond Program, District 1 Parks Community Bond Committee.
- City of San Antonio, Texas, 2012 – 2017 District 1 Representative, Zoning Board of Adjustment.
- City of San Antonio, Texas, 2012 – 2016 Joint City/County Bond Oversight Committee.

### **Public Speaking/Publications:**

- Texas Convention for Medical Laboratory Technologist - Speaker, “Importance of Maintenance Management within a Laboratory Setting.”
- St. Philip's College - Speaker for Biomedical Technology Graduating Class.
- UTHSCSA - Guest lecturer for Allied Health, Medical Technology - “Preventive Maintenance and Electrical Safety for the Medical Technologist.”
- Panel member - Conference on Effective Psychotherapy with Hispanics; “Policy Issues of Treatment Services for Hispanics.”
- UTHSCSA - speaker for various Council of Administrative Personnel (CAPs) meetings.
- Service & Support Magazine, “Certification of the Service Manager.”

- Service & Support Magazine, Editorial Panel.
- South Texas Biomedical Instrumentation Society - Keynote Speaker, “The Road to Successful Team-building.”
- Clark National Service Managers Conference - Keynote Speaker, “Team-building, What You Need to Know Before You Start.”
- National Association of Service Managers’ 41st Annual Conference - Workshop presenter, “Team-building: What You Need to Know Before You Start.”
- Computer Technology Industry Association (CompTIA) meeting - Speaker, “Certification of the Service Manager.
- Northside Independent School District, Taft High School - Speaker, “Engineering and Technology Careers.”
- United Way television promo on various TV outlets.
- San Antonio Witte Museum’s “Meet the Scientist” - Guest Speaker, “Inventions.”
- San Antonio Independent School District, Highland Park Elementary School’s Invention Convention – Judge.
- First Annual South Texas Health Expo – Presenter.
- St. Mary’s University’s Engineering Prep. Program - Speaker, “Design Engineering & Inventions.”
- KENS-TV interview on “Hand Warmer” patent.
- Panelist for International Consortium for Education & Economic Development.
- Speaker for “Career Days” at various Elementary, Junior High School’s, High School’s, College’s and Universities.
- Impromptu in-service seminars for various Hospitals, Laboratories, and Biomedical Groups.
- Numerous other speaking engagements.

#### **Awards and other Honors:**

- Awarded United States Air Force Medal of Commendation for Superior Service.
- Patent Holder # 5,728,142 “Method and Apparatus of Increasing Venous Blood Flow to the Hand.”
- Awarded “Helen Dutmer” outstanding Graduate.
- Selected by students as the “Instructor of the Year” for PASSkey/TRIO program.

<b>Zoning Board of Adjustment At Large Alternate</b>	<b>Application No: No: 20180309143602_6597</b>
ELIGIBILITY	
Are you a qualified voter in the City of San Antonio?	Yes
PROFILE	
Prefix	Mrs.
Last Name	Trevino
First Name	Cyra
Middle Name	Mortazavi
Suffix	
Preferred Name	Cyra
Gender:	Female
Ethnicity:	Other
Title	
Address Type?	Preferred
Address	
City	San Antonio
State	TX
Zip	
Phone Type?	Cell
Phone number	
Phone 2 Type?	
Phone 2 number	
eMail	
Employer	Alpha Filtronics LLC
Job Title	Principal Managing Partner
Occupation	
Board/Commission/Committee Name	Zoning Board of Adjustment~At Large~Alternate~04
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes

Are you a City of San Antonio resident?	Yes
San Antonio Resident Length - Years	34
In which City Council District do you reside?	07
How many years have you lived in the City Council District where you reside?	28
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members or any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Have you had any convictions of criminal offenses other than parking or traffic tickets?	No

Describe your Educational history.	TEXAS REAL ESTATE COMMISSION 2017 Licensed Realtor CBRE 689970 AMBERTON UNIVERSITY GARLAND, TX 2012 MS in Human Resource Training and Development UNIVERISTY OF TEXAS SAN ANTONIO, TX 2008 BA in Politics/Law INSTITUTE FOR LAW and PUBLIC AFFAIRS SAN ANTONIO, TX 2007 Certified in Legal Reasoning
Describe your Professional History & Certification designations (Current and historical).	ALPHA FILTRONICS LLC OCTOBER 2001 - PRESENT Managing Partner of a successful retail and service water treatment company in the greater Metropolitan San Antonio area and throughout Texas dealing in commercial, industrial, residential sales and service. Known for accuracy, attention to detail and timeliness in managing office related functions, A/P, A/R, P/R, Sales, Service, Customer Care, Vendor relations, Cash Flow and Human Resource Management. CYRA TREVINO GROUP REAL ESTATE JUNE 2017 - PRESENT Founder / CEO VERDE COMMERCIAL REAL ESTATE DECEMBER 2018 - PRESENT Junior Vice President Commercial Realty
Describe your Volunteer Experience & Community Service	Volunteered at local nursing homes to help take care of the elderly, perform dance routines for entertainment and provide companionship.
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	Seeking to contribute to my community by becoming an alternate for the board. I am new to the commercial real estate world but have been in a successful retail business for the past 17 years and would like to become an added value to what the board seeks to accomplish. I feel I would offer an unbiased and neutral perspective.
APPLICATION SIGN-OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure	

Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	Acknowledged
I recognize that I am an applicant for Zoning Board of Adjustment~At Large~Alternate~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	Cyra Mortazavi Trevino
Date of submission.	3/9/2018
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone	

number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number.	No
I want the public to have access to my Emergency Contact Information.	No
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	



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## CYRA MORTAZAVI TREVINO

PRINCIPAL MANAGING PARTNER  
MS-HRD  
CERTIFIED IN LEGAL REASONING  
LICENSED REALTOR

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### OBJECTIVE

To add value to any organization with the education and experience I have acquired over the past 17 years.

### SKILLS & ABILITIES

Critical thinking, Proficient in QB Pro, Publisher, PowerPoint, Word, MS Office Suite, Excel and Access database systems.

### VITALS

## EXPERIENCE

### ALPHA FILTRONICS LLC

OCTOBER 2001 - PRESENT

Managing Partner of a successful retail & service water treatment company in the greater Metropolitan San Antonio area and throughout Texas dealing in commercial, industrial, residential sales and service. Known for accuracy, attention to detail and timeliness in managing office related functions, A/P, A/R, P/R, Sales, Service, Customer Care, Vendor relations, Cash Flow and Human Resource Management.

### CYRA TREVINO GROUP REAL ESTATE

JUNE 2017 - PRESENT

Founder / CEO

### VERDE COMMERCIAL REAL ESTATE

DECEMBER 2018 - PRESENT

Junior Vice President – Commercial Realty

## EDUCATION

### TEXAS REAL ESTATE COMMISSION

2017 Licensed Realtor CBRE# 689970

### AMBERTON UNIVERSITY – GARLAND, TX

2012 MS in Human Resource Training & Development

### UNIVERSITY OF TEXAS – SAN ANTONIO, TX

2008 BA in Politics/Law

### INSTITUTE FOR LAW & PUBLIC AFFAIRS – SAN ANTONIO, TX

2007 Certified in Legal Reasoning

## HOBBIES

### BALLROOM DANCER / TEACHER

<b>Zoning Board of Adjustment At Large Alternate</b>	<b>Application No: No: 20180227135732_6556</b>
ELIGIBILITY	
Are you a qualified voter in the City of San Antonio?	Yes
PROFILE	
Prefix	Mr.
Last Name	ZUNIGA
First Name	JESSE
Middle Name	GONZALES
Suffix	
Preferred Name	JESSE
Gender:	Male
Ethnicity:	Hispanic
Title	
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	
Phone Type?	Cell
Phone number	
Phone 2 Type?	
Phone 2 number	
eMail	
Employer	SELF EMPLOYEE
Job Title	REALTOR
Occupation	SALES COUNSULTON
Board/Commission/Committee Name	Zoning Board of Adjustment~At Large~Alternate~04
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular	Yes

council district, do you meet those residency requirements?	
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length - Years	60
In which City Council District do you reside?	06
How many years have you lived in the City Council District where you reside?	40
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members or any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
	No

Have you ever been hired for a position with the City of San Antonio?	
Have you had any convictions of criminal offenses other than parking or traffic tickets?	No
Describe your Educational history.	MASTERS,INTERNATIONAL ECONOMICS ST MARYS UNIVERSITY BBA BUSINESS MANAGEMENT ST MARYS UNIVERSITY
Describe your Professional History & Certification designations (Current and historical).	REALTOR/REAL ESTATE CONSULTANT U.S. ARMY COMMISSION OFFICER
Describe your Volunteer Experience & Community Service	SAN ANTONIO BOARD OF REALTORS, MEMBER-PUBLIC POLICY AND CIVIC ENGAGEMENT FORUM, VARIOUS CITY OF SAN ANTONIO BOARDS AND COMMISSIONS MEMBER. ALSO SOME COMMUNITY AND RELIGIOUS ORGANIZATIONS.
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	THE REASON I WANT TO BE APPOINTED AS AN ALTERNATE TO THE BOARD OF ADJUSTMENT IS TO CONTINUE TO SERVE THE PERSONS AS AN INFORM MEMBER AND A FAIR AND COMPASSION AND BALANCE PERSON.
APPLICATION SIGN-OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion	Acknowledged

in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	
I recognize that I am an applicant for Zoning Board of Adjustment~At Large~Alternate~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	JESSE ZUNIGA,JR.
Date of submission.	2/27/2018
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information	

Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number.	No
I want the public to have access to my Emergency Contact Information.	No
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	