

**San Antonio Public Library  
Monthly Operating Statement  
October 1, 2017 to April 30, 2018  
Percent of FY Elapsed: 58%**

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2018	FY 2018	FY 2018	FY 2018	FY 2018
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	10,500	-	7,500	58%
Cell Phone Reimburse	6,720	4,070	-	2,650	61%
Civil Actv Healthcr	2,629,117	1,533,652	-	1,095,465	58%
Def Comp-Executives	6,200	7,741	-	(1,541)	125%
FICA & Medicare Exp	1,412,950	771,891	-	641,059	55%
Hol.Pay-Hourly Sal.	-	7,118	-	(7,118)	
Language Skill Pay	34,200	20,550	-	13,650	60%
Life Insurance	15,303	6,219	-	9,084	41%
Overtime Salaries	1,737	16,039	-	(14,302)	923%
Pers Leave Buy Back	199,688	316,783	-	(117,095)	159%
Regular Salaries	18,418,265	10,185,900	-	8,232,365	55%
Reserve COLA	216,693	-	-	216,693	0%
Reserve for Pay Plan	264,498	-	-	264,498	0%
Reserve Performance Pay	254,478	-	-	254,478	0%
Retiree Hlth Assess	337,113	196,650	-	140,463	58%
Retiree Payout Sal	-	36,068	-	(36,068)	
Retirement Exp	1,780,579	1,061,735	-	718,844	60%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	30,616	-	(11,316)	159%
Temp FICA & Medicare	-	1,639	-	(1,639)	
Temporary Salaries	-	21,328	-	(21,328)	
Transportation Allowance	286	-	-	286	0%
<b>Total General Fund Personal Services</b>	<b>25,201,464</b>	<b>14,228,498</b>	<b>-</b>	<b>10,972,966</b>	<b>56%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	8,739	1,600	1,111	90%
Alarm and Sec. Serv.	65,055	57,136	-	7,919	88%
Binding & Printing	52,585	16,133	1,252	35,200	33%
Cleaning Services	1,086,322	676,067	-	410,255	62%
Computer Software Maint.	560,811	538,933	-	21,878	96%
Contractual Services	908,513	500,575	368,463	39,475	96%
Credit Card Fees	24,000	16,319	-	7,681	68%
Education - Classes	3,623	4,025	-	(402)	111%
Fees to Prof Contr.	751,721	553,413	-	198,308	74%
Freight and Storage	31,817	15,540	15,184	1,093	97%
Mail and Parcel Post	14,526	13,040	-	1,486	90%
Maint - Buildings	544,267	378,518	79,105	86,644	84%
Maint & Rep - Cmrc	3,393	6,266	-	(2,873)	185%
Maint. - M&E	20,420	41,930	520	(22,030)	208%
Maint.- Repair Auto	12,595	7,706	-	4,889	61%
Membership Dues	15,300	3,540	-	11,761	23%
Other Contract Svcs	23,000	23,406	-	(406)	102%
Participation-Booth Fees	-	10,557	-	(10,557)	
Public Copy/Print	292,263	106,987	135	185,141	37%
Rental of Equipment	5,000	4,244	-	756	85%
Rental Office Equipment	9,000	5,500	-	3,500	61%
Subscriptions to Computer Svcs	-	1,650	-	(1,650)	
Temporary Services	340,000	193,530	179,281	(32,811)	110%
Transportation Fees	89,485	65,997	-	23,488	74%
Travel-Official	1,000	847	-	153	85%
<b>Total General Fund Contractual Services</b>	<b>4,866,146</b>	<b>3,250,597</b>	<b>645,540</b>	<b>970,009</b>	<b>80%</b>

\*Budget line overages are allowable. Budget control is at the Department level.

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<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	6,373	5,334	(5,615)	192%
Computer Software	63,300	9,538	1,183	52,579	17%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	3,732	-	(3,732)	
Janitorial Supplies	36,452	29,608	819	6,024	83%
Library Materials	222,257	83,683	39,140	99,434	55%
Library Resources	4,512,944	2,547,151	4,210	1,961,583	57%
M&R Material Bldg/Imp	71,854	33,046	677	38,131	47%
M&R Material Mach/Eq	37,608	20,465	383	16,760	55%
M&R Parts Automotive	7,741	2,674	-	5,067	35%
Office Supplies	135,877	60,089	3,434	72,354	47%
Other Commodities	53,000	23,559	255	29,186	45%
Tools & Apparatus	-	3,587	-	(3,587)	
<b>Total General Fund Commodities</b>	<b>5,148,125</b>	<b>2,823,506</b>	<b>55,436</b>	<b>2,269,184</b>	<b>56%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,353	789	-	564	58%
Build. Maint. Chg	359,513	209,716	-	149,797	58%
Gas and Electricity	975,350	513,617	-	461,733	53%
General Liab. Assess	92,078	53,712	-	38,366	58%
Mail & Delivery Svcs	11,065	6,455	-	4,610	58%
Motor Fuel and Lub.	21,959	11,733	-	10,226	53%
Rent of City Equip. (Vehicle Replacement Fund)	27,628	16,116	-	11,512	58%
Water and Sewer	213,802	103,136	-	110,666	48%
Workers Comp Assess	107,737	62,846	-	44,891	58%
<b>Total General Fund Other Expenditures</b>	<b>1,810,485</b>	<b>978,120</b>	<b>-</b>	<b>832,365</b>	<b>54%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	-	872	-	(872)	
CAP Admin Cost-Indir	-	156	-	(156)	
Cell Phone Services	6,483	6,160	-	323	95%
Communications Radio	1,106	8	-	1,098	1%
Interfnd Transf Out	111,487	65,034	-	46,453	58%
IT Assessment Fee	2,370,434	1,382,753	-	987,681	58%
Procurement Fee	138,868	81,006	-	57,862	58%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	12,122	1,461	-	10,661	12%
<b>Total General Fund Scheduled Line Items</b>	<b>2,641,498</b>	<b>1,537,451</b>	<b>-</b>	<b>1,104,047</b>	<b>58%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Furn & Fix	419,530	102,143	323,858	(6,471)	102%
Cap<5000 - M&E Other	-	357	-	(357)	
Cap<5000 - PC Replct	502,762	224,427	-	278,335	45%
<b>Total General Fund Capital Outlay</b>	<b>922,292</b>	<b>326,927</b>	<b>323,858</b>	<b>271,507</b>	<b>71%</b>
<b>Total City General Fund</b>	<b>40,590,010</b>	<b>23,145,098</b>	<b>1,024,834</b>	<b>16,420,077</b>	<b>60%</b>
<b>Major Gifts</b>					
Friends of the Library	60,000	30,551	9,269	20,180	66%
Library Foundation	280,094	67,276	42,175	170,643	39%
<b>Total General Fund, State/Federal Grants and Major Gifts</b>	<b>40,930,103</b>	<b>23,242,925</b>	<b>1,076,278</b>	<b>16,610,900</b>	<b>59%</b>

# Library General Fund % Spent

FY 15 Budget \$34.9M, FY16 \$37.7M, FY 17 \$39.8M & FY18 \$40.4M

