

**San Antonio Public Library  
Monthly Operating Statement  
October 1, 2017 to June 30, 2018  
Percent of FY Elapsed: 75%**

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2018	FY 2018	FY 2018	FY 2018	FY 2018
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	13,500	-	4,500	75%
Cell Phone Reimburse	6,720	5,090	-	1,630	76%
Civil Actv Healthcr	2,629,117	1,971,838	-	657,279	75%
Def Comp-Executives	6,200	7,741	-	(1,541)	125%
FICA & Medicare Exp	1,412,950	988,612	-	424,338	70%
Hol.Pay-Hourly Sal.	-	7,693	-	(7,693)	
Language Skill Pay	34,200	26,200	-	8,000	77%
Life Insurance	15,303	7,988	-	7,315	52%
Overtime Salaries	1,737	18,662	-	(16,925)	1074%
Pers Leave Buy Back	199,688	316,783	-	(117,095)	159%
Regular Salaries	18,414,347	13,112,105	-	5,302,242	71%
Reserve COLA	216,693	-	-	216,693	0%
Reserve for Pay Plan	264,498	-	-	264,498	0%
Reserve Performance Pay	254,478	-	-	254,478	0%
Retiree Hlth Assess	337,113	252,835	-	84,278	75%
Retiree Payout Sal	-	37,864	-	(37,864)	
Retirement Exp	1,780,579	1,349,516	-	431,063	76%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	40,756	-	(21,456)	211%
Temp FICA & Medicare	-	2,182	-	(2,182)	
Temporary Salaries	-	28,400	-	(28,400)	
Transportation Allowance	286	-	-	286	0%
<b>Total General Fund Personal Services</b>	<b>25,197,546</b>	<b>18,187,766</b>	<b>-</b>	<b>7,009,780</b>	<b>72%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	12,125	1,600	(2,275)	120%
Alarm and Sec. Serv.	65,055	67,757	-	(2,702)	104%
Binding & Printing	52,585	23,217	2,847	26,521	50%
Cleaning Services	1,086,322	868,599	-	217,723	80%
Computer Software Maint.	560,811	545,919	-	14,892	97%
Contractual Services	908,513	688,344	195,603	24,566	97%
Construction Cost	-	-	9,270	(9,270)	
Credit Card Fees	24,000	21,096	-	2,904	88%
Education - Classes	3,623	3,475	-	148	96%
Fees to Prof Contr.	751,721	679,029	-	72,692	90%
Freight and Storage	31,817	18,595	9,884	3,338	90%
Mail and Parcel Post	14,526	12,984	-	1,542	89%
Maint - Buildings	544,267	536,623	119,850	(112,206)	121%
Maint & Rep - Cmrcl	3,393	6,920	-	(3,527)	204%
Maint. - M&E	20,420	44,542	520	(24,642)	221%
Maint.- Repair Auto	12,595	12,602	-	(7)	100%
Membership Dues	15,300	15,931	-	(631)	104%
Other Contract Svcs	23,000	23,406	-	(406)	102%
Participation-Booth Fees	-	11,487	-	(11,487)	
Public Copy/Print	292,263	136,210	-	156,053	47%
Rental of Equipment	5,000	4,244	-	756	85%
Rental Office Equipment	9,000	9,091	140	(231)	103%
Subscriptions to Computer Svcs	-	1,760	-	(1,760)	
Temporary Services	340,000	251,279	125,007	(36,286)	111%
Transportation Fees	89,485	82,408	-	7,077	92%
Travel-Official	1,000	856	-	144	86%
<b>Total General Fund Contractual Services</b>	<b>4,866,146</b>	<b>4,078,498</b>	<b>464,720</b>	<b>322,927</b>	<b>93%</b>

\*Budget line overages are allowable. Budget control is at the Department level.

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	FY 2018	FY 2018	FY 2018	FY 2018	FY 2018
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	7,698	4,010	(5,616)	192%
Computer Software	63,300	28,027	15	35,258	44%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	6,344	-	(6,344)	
Janitorial Supplies	36,452	33,405	97	2,951	92%
Library Materials	222,257	128,743	-	93,514	58%
Library Resources	4,512,944	3,336,077	5,959	1,170,907	74%
M&R Material Bldg/Imp	71,854	41,667	1,117	29,070	60%
M&R Material Mach/Eq	37,608	27,953	68	9,587	75%
M&R Parts Automotive	7,741	3,596	-	4,145	46%
Office Supplies	135,877	82,286	1,573	52,018	62%
Other Commodities	53,000	25,358	6,334	21,309	60%
Tools & Apparatus	-	3,587	-	(3,587)	
<b>Total General Fund Commodities</b>	<b>5,148,125</b>	<b>3,724,740</b>	<b>19,173</b>	<b>1,404,212</b>	<b>73%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,353	1,015	-	338	75%
Software Licenses	-	113	-	(113)	
Build. Maint. Chg	359,513	269,635	-	89,878	75%
Gas and Electricity	975,350	701,559	-	273,791	72%
General Liab. Assess	92,078	69,059	-	23,019	75%
Mail & Delivery Svcs	11,065	8,299	-	2,766	75%
Motor Fuel and Lub.	21,959	16,324	-	5,635	74%
Rent of City Equip. (Vehicle Replacement Fund)	27,628	20,721	-	6,907	75%
Water and Sewer	213,802	135,436	-	78,366	63%
Workers Comp Assess	107,737	80,803	-	26,934	75%
<b>Total General Fund Other Expenditures</b>	<b>1,810,485</b>	<b>1,302,962</b>	<b>-</b>	<b>507,523</b>	<b>72%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	-	1,028	-	(1,028)	
CAP Admin Cost-Indir	-	225	-	(225)	
Cell Phone Services	6,483	7,493	-	(1,010)	116%
Communications Radio	1,106	11	-	1,095	1%
Interfnd Transf Out	111,487	83,615	-	27,872	75%
IT Assessment Fee	2,370,434	1,777,825	-	592,609	75%
Procurement Fee	138,868	104,151	-	34,717	75%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	12,122	1,703	1,239	9,180	24%
<b>Total General Fund Scheduled Line Items</b>	<b>2,641,498</b>	<b>1,976,051</b>	<b>1,239</b>	<b>664,208</b>	<b>75%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Furn & Fix	419,530	202,935	148,344	68,251	84%
Cap<5000 - PC Replct	502,762	212,643	25,220	264,899	47%
<b>Total General Fund Capital Outlay</b>	<b>922,292</b>	<b>415,577</b>	<b>173,564</b>	<b>333,150</b>	<b>64%</b>
<b>Total City General Fund</b>	<b>40,586,092</b>	<b>29,685,595</b>	<b>658,696</b>	<b>10,241,801</b>	<b>75%</b>
<b>Major Gifts</b>					
Friends of the Library	60,000	40,000	5,000	15,000	75%
Library Foundation	280,094	98,821	93,582	87,691	69%
<b>Total General Fund, State/Federal Grants and Major Gifts</b>	<b>40,926,185</b>	<b>29,824,415</b>	<b>757,278</b>	<b>10,344,492</b>	<b>75%</b>

# **Library General Fund % Spent** FY 15 Budget \$34.9M, FY16 \$37.7M, FY 17 \$39.8M & FY18 \$40.4M

