

**EARLY CHILDHOOD EDUCATION MUNICIPAL DEVELOPMENT  
CORPORATION BOARD OF DIRECTORS  
MEETING MINUTES**

**TUESDAY, JUNE 19, 2018  
2:00 PM  
MEDIA BRIEFING ROOM, CITY HALL**

**Members Present:** Board Member Elaine Mendoza, Chair, *Mayoral*  
Board Member Dr. Richard Middleton, *District 1*  
Board Member Brandon Logan, *District 2*  
Board Member Gloria Ramirez, *District 5*  
Board Member Dr. Tracy Hurley, *District 6*  
Board Member Frances Guzman, *District 7*  
Board Member Dr. Shari Albright, Secretary, *District 8*  
Board Member Dr. Gogi Dickson, *District 9*  
Board Member Jenni Laster, *District 10*

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**Members Absent:** Board Member Major General Joe Robles, *District 3*  
Board Member Richard Perez, *District 4*

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**Staff Present:** Sarah Baray, Ph.D., *Pre-K 4 SA Chief Executive Officer*; Peter Zaroni, *Deputy City Manager*; Ed Guzman, *City Attorney's Office*; Brad Davenport, *Pre-K 4 SA*; Susan Golla, *McGriff, Seibels & Williams, Inc.*

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**Also Present:** Andie Rodriguez, *Pre-K 4 SA*; Vickie Garza, *Pre-K 4 SA*; Sarah Perez, *Pre-K 4 SA*; Jill Byrd, *Creative Noggin*; Brooke Haley, *Creative Noggin*; Colleen Pence, *Creative Noggin*; Larrisa Wilkinson, *Pre-K 4 SA*; Audrey Shakra, *Thompson and Horton*

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**Call To Order**

Chairwoman Mendoza called the meeting to order

- 2. Citizens to be Heard [Interested citizens will have 3 minutes to address Pre-K 4 SA Board on Pre-K related matters]**

There were citizens to be heard.

- 1. Welcome new Board Members Brandon A Logan (District 2) and Jenni Roelf Laster (District 10)**

Board Member Laster gave a brief introduction of herself and mentioned that she is happy to be part of the Board.

- 3. Approval of minutes of the May 8, 2018 Early Childhood Education Municipal Development Corporation Board of Directors Meetings**

Board Member Guzman moved to approve the minutes of the May 8, 2018 Early Childhood Education Municipal Development Corporation Board of Directors Meeting. Board Member Albright seconded the motion. Motion carried unanimously by those present.

## **Consent Agenda**

### **Individual Briefing**

#### **4. Staff briefing and possible Board action to approve a Memorandum of Understanding with Edgewood ISD establishing a partnership through SB 1882 [Sarah Baray, Ph.D., Pre-K 4 SA CEO]**

Dr. Baray began briefing the board on the background of SB 1882 and TEA requirements. She explained that the partnership with Edgewood ISD will not alter existing operations with the school district. Additional state funding for the SB 1882 partnership will help support model classrooms in Edgewood ISD in future school years. Staff will establish a timeline and develop a comprehensive plan.

Ms. Audrey Shakra with Thompson and Horton spoke further on the SB 1882 partnership. She mentioned the state hopes to implement statewide and for Pre-K in particular.

Dr. Baray continued her briefing by mentioning that contracts traditionally involve a charter management organization, university, or non-profit taking full control of an ISD campus. This is not what the partnership with Pre-K 4 SA will do, but rather help build capacity and a strong early learning program.

Board Members went into discussion on the SB 1882 agreement. The Edgewood partnership would go into effect for the upcoming 2018-19 school year with the intention of further discussing building model classrooms particularly through Kindergarten in following years. This would help retain families by building up a quality pipeline for education.

Dr. Baray provided an overview of the timeline and approval process.

Board Member Middleton moved to approve the SB 1882 partnership with Edgewood ISD contingent on edits finalizing the Memorandum of Understanding to include finance and school schedule details required by 1882. Board Member Dickson seconded the motion. Motion carried unanimously by those present.

Dr. Baray agreed to keep the board updated on the process.

#### **5. Staff briefing and possible Board action to approve an application by New Frontiers Public Schools to become a partnering organization in the Pre-K 4 SA Program [Sarah Baray, Ph.D., Pre-K 4 SA]**

Dr. Baray briefed the board on the New Frontiers partnership. She gave a quick history of the school and how they expressed an interest in joining Pre-K 4 SA. She explained the details of this partnership which would increase eligible students at Pre-K 4 SA and expand opportunities for New Frontiers families.

Board Members went into discussion about the New Frontiers partnership and how it would be a great opportunity for Pre-K 4 SA. They continued to discuss transportation, funding, and if it affected any partnering districts.

Board Member Middleton moved to approve the application by New Frontiers Public Schools to become a partnering organization in the Pre-K 4 SA Program. Board Member Logan seconded the motion. Motion carried unanimously by those present.

**6. Staff briefing and possible Board action to approve the purchase of required insurance through McGriff, Seibels, and Williams, Inc. for Property, Casualty, Directors and Officers Insurance for the North, South, East and West Education Centers with a total premium not to exceed \$125,000 annually through July 2021 for a total amount not to exceed \$375,000 [Brad Davenport, Pre-K 4 SA Assistant to the Director]**

Mr. Davenport began his briefing on the purchase of insurance coverage from new companies due to the current insurer not renewing coverage due to the April 2016 hail storm. Mr. Davenport introduced Ms. Golla who would brief the board on the recommendations.

Ms. Susan Golla with McGriff, Seibels, and Williams reiterated that the current insurer Markel would not renew coverage for Fiscal Year 2019. She was able to find three separate insurers with lower premiums and more coverage. The Hartford would cover the buildings and personal property, Liberty Mutual would cover the general liability, Umbrella, School Leaders, and risk control services, and Chubb and Son carrier would cover student accident.

Board Member Albright moved to approve the purchase of required insurance. Board Member Guzman seconded the motion. Motion carried unanimously by those present.

### **Strategic Planning Work Session**

**7. Staff briefing and Board follow-up to January 2018 Strategic Planning Retreat [Sarah Baray, Ph.D., Pre-K 4 SA CEO]**

Dr. Baray briefed the board on the program's strategic planning process. The January 2018 board retreat focused on what would happen in the next three years. The board identified nine big promises, which were consolidated into five big promises, to work towards as a program. Dr. Baray requested that the Board provide feedback in small groups on measureable SMART goals for the big promises.

The Board Members regrouped and discussed their SMART goals for each five big promises. Dr. Baray mentioned the board would revisit this topic in the August board meeting.

Dr. Baray mentioned the proposed calendar for school year 2018-19 was given to the board and acknowledged that the location for meetings will be determined due to the renovation taking place in City Hall.

### **Executive Session**

**At any time during the meeting, the Board may recess into executive session to deliberate or discuss legal issues related to Pre-K 4 SA center staffing and**

**operations pursuant to Texas Government Code Section 551.071 (consultation with attorney)**

Chairwoman Mendoza recessed the Early Childhood Education Municipal Development Corporation Board of Directors Meeting into Executive Session at 3:17 PM to discuss topics addressed today. She reconvened the meeting at 3:48 PM.

Board Member Logan mentioned his group, Leadership San Antonio will have an event at the East Education Center on July 18 that will consist of creating a mural and conducting other service projects. Staff will invite incoming students and families.

Board Member Guzman mentioned that District 7 City Councilwoman Ana Sandoval acknowledged Gracias San Antonio Event in her newsletter and was pleased with Pre-K 4 SA donating to The Children's Shelter located in her district.

**Consideration of Future Meetings**

- 8. The next meeting of the Board of Directors is scheduled to take place on Tuesday, August 7, 2018 at 2:00 p.m. at a location to be determined.**

**Adjournment**

**There being no further discussion, the meeting was adjourned at 3:53 pm.**

*Respectfully Submitted,*

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*Elaine Mendoza, Chairperson*

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*Vickie W. Garza, Pre-K 4 SA*