

San Antonio Public Library
Monthly Operating Statement
October 1, 2017 to July 31, 2018
Percent of FY Elapsed: 83%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2018	FY 2018	FY 2018	FY 2018	FY 2018
City General Fund--Personnel Services					
Car Exp Allowance	18,000	15,000	-	3,000	83%
Cell Phone Reimburse	6,720	5,650	-	1,070	84%
Civil Actv Healthcr	2,629,117	2,190,932	-	438,185	83%
Def Comp-Executives	6,200	7,741	-	(1,541)	125%
FICA & Medicare Exp	1,412,950	1,100,218	-	312,732	78%
Hol.Pay-Hourly Sal.	-	7,809	-	(7,809)	
Language Skill Pay	34,200	29,100	-	5,100	85%
Life Insurance	15,303	8,885	-	6,418	58%
Overtime Salaries	1,737	35,302	-	(33,565)	2032%
Pers Leave Buy Back	199,688	316,783	-	(117,095)	159%
Regular Salaries	18,414,347	14,609,773	-	3,804,574	79%
Reserve COLA	216,693	-	-	216,693	0%
Reserve for Pay Plan	264,498	-	-	264,498	0%
Reserve Performance Pay	254,478	-	-	254,478	0%
Retiree Hlth Assess	337,113	280,928	-	56,185	83%
Retiree Payout Sal	-	38,444	-	(38,444)	
Retirement Exp	1,780,579	1,501,650	-	278,929	84%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	44,733	-	(25,433)	232%
Temp FICA & Medicare	-	4,188	-	(4,188)	
Temporary Salaries	-	54,291	-	(54,291)	
Transportation Allowance	286	65	-	221	23%
Total General Fund Personal Services	25,197,546	20,251,491	-	4,946,055	80%
City General Fund--Contractual Services					
Adv and Publications	11,450	15,639	-	(4,189)	137%
Alarm and Sec. Serv.	65,055	74,202	-	(9,147)	114%
Binding & Printing	52,585	28,210	15,979	8,396	84%
Cleaning Services	1,086,322	964,527	-	121,795	89%
Computer Software Maint.	560,811	545,919	-	14,892	97%
Contractual Services	908,513	686,273	178,508	43,732	95%
Construction Cost	-	3,313	5,957	(9,270)	
Credit Card Fees	24,000	23,560	-	440	98%
Education - Classes	3,623	3,925	-	(302)	108%
Fees to Prof Contr.	751,721	743,994	-	7,727	99%
Freight and Storage	31,817	23,555	7,276	985	97%
Mail and Parcel Post	14,526	12,984	-	1,542	89%
Maint - Buildings	544,267	562,018	114,108	(131,859)	124%
Maint & Rep - Cmrc	3,393	6,952	-	(3,559)	205%
Maint. - M&E	20,420	44,542	520	(24,642)	221%
Maint.- Repair Auto	12,595	13,295	-	(700)	106%
Membership Dues	15,300	15,931	-	(631)	104%
Other Contract Svcs	23,000	23,406	-	(406)	102%
Participation-Booth Fees	-	11,487	-	(11,487)	
Public Copy/Print	292,263	146,789	5,250	140,224	52%
Rental of Equipment	5,000	4,564	-	436	91%
Rental Office Equipment	9,000	8,853	140	7	100%
Subscriptions to Computer Svcs	-	1,815	-	(1,815)	
Temporary Services	340,000	277,802	99,525	(37,327)	111%
Transportation Fees	89,485	92,190	-	(2,705)	103%
Travel-Official	1,000	856	-	144	86%
Total General Fund Contractual Services	4,866,146	4,336,601	427,263	102,282	98%

*Budget line overages are allowable. Budget control is at the Department level.

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City General Fund--Commodities					
Clothing and Linen	6,092	8,592	3,301	(5,801)	195%
Computer Software	63,300	28,358	1,815	33,128	48%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	7,447	-	(7,447)	
Janitorial Supplies	36,452	34,159	1,369	924	97%
Library Materials	222,257	129,649	2,388	90,220	59%
Library Resources	4,512,944	3,743,979	4,400	764,565	83%
M&R Material Bldg/Imp	71,854	44,427	2,779	24,647	66%
M&R Material Mach/Eq	37,608	27,810	1,556	8,242	78%
M&R Parts Automotive	7,741	3,789	-	3,952	49%
Office Supplies	135,877	91,439	3,917	40,521	70%
Other Commodities	53,000	28,969	15,408	8,623	84%
Tools & Apparatus	-	3,587	-	(3,587)	
Total General Fund Commodities	5,148,125	4,152,204	36,933	958,987	81%
City General Fund Other Expenditures					
Automotive Admin Chg	1,353	1,128	-	226	83%
Software Licenses	-	113	-	(113)	
Build. Maint. Chg	359,513	299,594	-	59,919	83%
Gas and Electricity	975,350	803,069	-	172,281	82%
General Liab. Assess	92,078	76,732	-	15,346	83%
Mail & Delivery Svcs	11,065	9,221	-	1,844	83%
Motor Fuel and Lub.	21,959	18,428	-	3,531	84%
Rent of City Equip. (Vehicle Replacement Fund)	27,628	23,023	-	4,605	83%
Water and Sewer	213,802	154,241	-	59,561	72%
Workers Comp Assess	107,737	89,781	-	17,956	83%
Total General Fund Other Expenditures	1,810,485	1,475,329	-	335,156	81%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	1,028	-	(1,028)	
CAP Admin Cost-Indir	-	225	-	(225)	
Cell Phone Services	6,483	8,131	-	(1,648)	125%
Communications Radio	1,106	11	-	1,095	1%
Interfnd Transf Out	111,487	92,906	-	18,581	83%
IT Assessment Fee	2,370,434	1,975,362	-	395,072	83%
Procurement Fee	138,868	115,723	-	23,145	83%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	12,122	1,817	-	10,305	15%
Total General Fund Scheduled Line Items	2,641,498	2,195,202	-	446,296	83%
City General Fund Capital Outlay					
Cap<5000 - Furn &Fix	419,530	443,009	2,871	(26,351)	106%
Cap<5000 - PC Replct	502,762	426,813	-	75,949	85%
Total General Fund Capital Outlay	922,292	869,822	2,871	49,599	95%
Total City General Fund	40,586,092	33,280,650	467,068	6,838,374	83%
Major Gifts					
Friends of the Library	60,000	60,000	-	-	100%
Library Foundation	280,094	121,633	101,390	57,071	80%
Total General Fund, State/Federal Grants and Major Gifts	40,926,185	33,462,283	568,458	6,895,445	83%