



# City of San Antonio

## Contract Summary Sheet

Date: 8/30/2018  
Agenda Item: 18-4537

**Name/Title (Caption as shown on agenda):**

**Annual Contract for Locksmith Services and Parts 6100009865 GDL**

**Brief Description of Item(s) and Use:**

This contract will provide the City of San Antonio with a contractor to provide locksmith services to various City departments. The contractor will perform full security locksmith services and miscellaneous maintenance and repair to include but not limited to: lockset installation, key duplication, key fitting, key numbering, repair any existing lock problems, install and service mechanical push button locks. These services are required on an as-needed basis for performing repairs at all City-owned and leased facilities and vehicles. The City will also utilize this contract for locksmith products and parts where no service is required for manufacturers to include but not limited to: American Lock, Falcon, Master, Medeco, Norton, Sargent, and Schlage.

**Total \$:** \$276,000.00 annually

**Contract Period:** Upon award through June 30, 2021 with two, one year renewal options

**Method of Procurement:** Competitive (1 bid received)

**Price Trend:** 51% increase due to rising costs of parts and labor from previous contract

**Contract Info:** Formal \_\_\_ Annual X Support/Maintenance \_\_\_ Lease \_\_\_

**Recommended Contractor(s):** **Acme Safe & Lock Company, 138 Kenley Place, San Antonio, TX 78232 (LOCAL)**

**Previous Contractor(s):** Acme Safe & Lock Company, 138 Kenley Place, San Antonio, TX 78232

**Comments:** N/A

**Anticipated Future Requirements and Action:** N/A

**Procurement Alternative:** Should this contract not be approved, departments would be required to procure locksmith services and parts on an as needed basis where increased costs due to non-contract buying would be realized.

**Using Department (s):** City Wide