

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.**

AN ORDINANCE

**APPROVING A CONTRACT TO PROVIDE HOSTING SERVICES FOR
A LEARNING MANAGEMENT SYSTEM WITH ETHINK FOUNDATION
FOR AN ESTIMATED TOTAL COST OF \$364,106.00, FUNDED
THROUGH THE FY 2019 GENERAL FUND.**

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WHEREAS, the City issued a Request for Competitive Sealed Proposal (RFCSP) for “Annual Contract for Hosting Services for a Learning Management System” on March 02, 2018, with a submission deadline of March 30, 2018. Four proposal responses were received and deemed responsive for evaluation; and

WHEREAS on May 21, 2018, an evaluation committee consisting of individuals from various departments reviewed the submitted proposals. The proposals were evaluated based on all published criteria which included respondents’ qualifications, experience, and quality of service, previous performance, proposed plan, price schedule, references and interview presentations. The committee shortlisted the two top-ranked respondents for interviews; and

WHEREAS, interviews and demonstrations were held on May 30, 2018. Afterwards, the evaluation committee met and individual scores were resubmitted. Once the committee agreed upon the recommendation for award, the pricing scores were revealed. eThink Education received the highest ranking and was recommended for award by the evaluation committee. eThink Education was selected based on the City’s standard RFCSP Evaluation Process; and

WHEREAS, the Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services; and

WHEREAS, this contract is an exception to the Local Preference Program and the Veteran-Owned Small Business (VOSB) Preference Program is inapplicable to non-professional service contracts. **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. City Council hereby authorizes the City Manager and designee, severally, to execute a three-year contract with two additional one-year renewal options with eThink Education to provide hosting services to support the Human Resources Department’s Moodle Learning Management System for training administration of online, seated, and hybrid courses for an estimated total cost of \$364,106.00 as detailed in the agreement attached and incorporated herein for all purposes as Exhibit A.

SECTION 2. Funding in the amount of \$75,500.00 for this ordinance is contingent upon approval of the Fiscal Year 2019 Budget for Fund 110010000, Cost Center 1006010001 and General Ledger 5201040.

SECTION 3. Payment not to exceed the budgeted amount is authorized to eThink Education and should be encumbered with a purchase order. All expenditures will be in accordance with the Fiscal Year 2019 and subsequent budgets that fall within the term period of this contract approved by City Council.

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 5. This Ordinance shall become effective immediately upon its passage by eight affirmative votes; otherwise it shall become effective on the tenth day after passage thereof.

PASSED and APPROVED this th day of _____, 2018.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Andrew Segovia, City Attorney

Exhibit A

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