

AN ORDINANCE 2018-09-06-0683

**AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD OF \$67,951,695.00 FOR THE PERIOD BEGINNING OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019; APPROVING A FULL YEAR BUDGET IN THE AMOUNT OF \$71,506,743.00 WHICH INCLUDES AN IN-KIND MATCH OF \$3,554,048.00 AND PROGRAM INCOME OF \$1,000.00 FOR THE PURPOSE OF MANAGING THE CCS PROGRAM IN THE 13 COUNTY ALAMO WORKFORCE DEVELOPMENT AREA; APPROVING A PERSONNEL COMPLEMENT OF 63 POSITIONS; AND AUTHORIZING ACCEPTANCE OF ADDITIONAL FUNDS IF AWARDED AND MATCHING FUNDS ARE AVAILABLE IN THE CITY'S BUDGET.**

\* \* \* \* \*

**WHEREAS**, for over 27 years, the Department of Human Services (DHS) has managed the Child Care Services (CCS) program in Bexar and 12 rural counties comprising the Alamo Workforce Development Areas; and

**WHEREAS**, the program provides subsidized childcare for families meeting income and other qualification requirements; and

**WHEREAS**, in Fiscal Year 2018, the CCS program has served an average of 10,386 children on a daily basis with over 4,640 children on a waitlist to receive subsidized childcare; and

**WHEREAS**, the Texas Workforce Commission (TWC) administers the State's subsidized childcare program through the U.S. Department of Health and Human Services (HHS), Child Care Development Block Grant; and

**WHEREAS**, TWC determines the allocation for childcare services based on federal appropriations and local needs, and contracts with Workforce Solutions Alamo (WSA), the local workforce development board, to implement the program; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The acceptance of a grant award in an amount up to \$67,951,695.00 for the period beginning October 1, 2018 and extending up to September 30, 2019, consistent with the award, is hereby approved.

**SECTION 2.** The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is further authorized to execute any and all necessary documents to effectuate said additional grant acceptance. A copy of the grant application is on file with DHS.

**SECTION 3.** A full year budget in the amount of \$71,506,743.00 which includes an in-kind match of \$3,554,048.00 and \$1,000.00 from program income for the purpose of managing the CCS

program in the 13 County Alamo Workforce Development Area is hereby approved. Upon approval, a new fund and internal order will be created. The budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books.

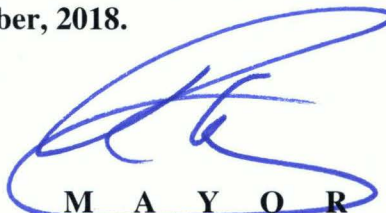
**SECTION 4.** The following actions are approved, and the City Manager or her designee, or the Director of the Department of Human Services or her designee, is further authorized to execute grant contract amendments pertaining to this grant when approved by the grantor to effectuate the following: a) carry-over of funds; b) line item budget revisions; c) no cost grant term extensions; d) acceptance of supplemental grant funds in a cumulative amount up to 20% of the total amount initially awarded so long as matching funds, if applicable, are available in the City's budget (an increase in personnel complement not authorized under this circumstance); e) modifications to the performance measures so long as the terms stay within the general parameters of the intent of the grant; and f) changes in applicable grant regulations.

**SECTION 5.** The personnel complement of sixty-three (63) positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.

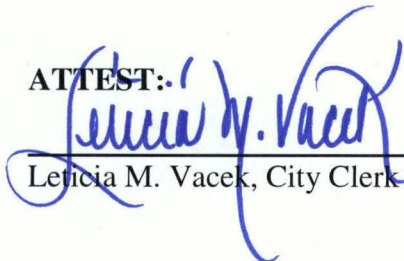
**SECTION 6.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 7.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED this 6th day of September, 2018.**

  
**M A Y O R**  
Ron Nirenberg

**ATTEST:**

  
Leticia M. Vacek, City Clerk

**APPROVED AS TO FORM:**

  
Andrew Segovia, City Attorney

*for*



<b>Agenda Item:</b>	<b>10 ( in consent vote: 4, 5, 8, 9, 10, 11, 15 )</b>						
<b>Date:</b>	09/06/2018						
<b>Time:</b>	09:27:35 AM						
<b>Vote Type:</b>	Motion to Approve						
<b>Description:</b>	Ordinance accepting a grant award of \$67,951,695.00 for the period beginning October 1, 2018 through September 30, 2019; a full year budget in the amount of \$71,506,743.00 which includes an in-kind match of \$3,554,048.00 for the purpose of managing the Child Care Services program in the 13 County Alamo Workforce Development Area; approving a personnel complement of 63 positions; and accepting additional funds if awarded and matching funds are available in the City's budget. [MarÃa VillagÃmez, Assistant City Manager; Melody Woosley, Director, Human Services]						
<b>Result:</b>	Passed						
<b>Voter</b>	<b>Group</b>	<b>Not Present</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Motion</b>	<b>Second</b>
Ron Nirenberg	Mayor		x				
Roberto C. Treviño	District 1		x				
William Cruz Shaw	District 2		x				
Rebecca Viagran	District 3		x				x
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Greg Brockhouse	District 6		x				
Ana E. Sandoval	District 7		x				
Manny Pelaez	District 8	x					
John Courage	District 9		x			x	
Clayton H. Perry	District 10		x				

# Attachment I

**2019 Child Care Services Program**  
**October 1, 2018 - September 30, 2019**

		Budget 2018	Budget 2019
<b>REVENUES:</b>			
4501000	CCDF - Program Operations	\$ 3,523,179	\$ 3,884,251
4501000	CCDF - Child Care Quality Operations	227,396	401,735
4501000	CCDF - Direct Care - Discretionary (From WSA 2019 Funds)	20,313,625	33,443,221
4501000	CCDF - Direct Care - Mandatory	12,081,500	13,174,440
4501000	CCDF - Federal Match-Direct Care	7,128,700	7,066,323
4501000	DFPS - In Home	6,230,836	6,968,499
4501000	DFPS - Foster Care	766,872	929,620
4501000	DFPS - Other Foster Care	671,013	667,842
4501000	DFPS - Relative Care	1,917,180	1,415,764
	<b>Subtotal Grant</b>	<b>\$ 52,860,301</b>	<b>\$ 67,951,695</b>
4502230	Program Income	\$ 40,000	\$ 1,000
	<b>Subtotal (Program Income)</b>	<b>\$ 40,000</b>	<b>\$ 1,000</b>
6500000	Local Match (In Kind Revenue)	\$ 3,707,243	\$ 3,554,049
	<b>TOTAL REVENUES</b>	<b>\$ 56,607,544</b>	<b>\$ 71,506,744</b>

**APPROPRIATIONS**

**13800000xxxx Child Care Services (CCS) Operations**

5101010	Reg Salaries & Wages	\$ 2,458,819	\$ 2,536,639
5101050	Language Skill Pay	7,200	8,400
5101070	Retiree Payout Sal	500	500
5103005	FICA	188,100	194,053
5103010	Life Insurance	2,459	2,537
5103035	Personal Leave Buy Back Pay	45,900	53,000
5103056	Transportation Allowance	1,620	2,340
5103105	Cell Phone Reimbursement	0	600
5105010	TMRS	279,076	295,772
5170040	CivIn Actv Healthcr	457,034	441,983
5201025	Education	1,350	6,000
5201040	Fees to Pro	-	1,000
5202010	Temporary Services	1,021	266,989
5202025	Other Contractual Services	1,000	1,000
5203060	Binding Printing & Repro.	9,000	8,104
5203090	Transportation Fees	1,070	1,827
5205010	Mail & Parcel Post	46,800	49,630
5205020	Rental of Equipment	4,230	2,703
5207010	Travel - Official	3,000	2,000
5302010	Office Supplies	10,000	9,174
5404520	Software Licenses	45,000	0
5501000	Cap<5000 Computer Equipment	0	1,000
	<b>Total 13800000xxxx</b>	<b>\$ 3,563,179</b>	<b>\$ 3,885,251</b>

**13800000xxxx Child Care Quality (CCQ) Operations**

5101010	Reg Salaries & Wages	\$ 161,450	\$ 249,108
5103005	FICA	12,350	19,057
5103010	Life Insurance	161	249
5103035	Personal Leave Buy Back Pay	1,500	6,000
5105010	TMRS	18,325	29,046
5170040	CivIn Actv Healthcr	24,417	39,010
5202010	Temporary Services	-	32,989
5201025	Education	1,000	4,000

**2019 Child Care Services Program**  
**October 1, 2018 - September 30, 2019**

		<u>Budget 2018</u>	<u>Budget 2019</u>
5203090	Transportation Fees	1,500	8,000
5207010	Travel - Official	750	5,000
5302010	Office Supplies	343	4,452
5403510	Wireless Data Comm	1,000	1,824
5501000	Cap<5000 Computer Equipment	4,600	3,000
	<b>Total 13800000xxxx</b>	<b>\$ 227,396</b>	<b>\$ 401,735</b>
<b>13800000xxxx</b>	<b>Direct Care Clearing Account (10.1.2018-09.30.19)</b>		
5201040	Fees to Professional Contractors	\$ 20,313,625	\$ 33,443,221
	<b>Total 13800000xxxx</b>	<b>\$ 20,313,625</b>	<b>\$ 33,443,221</b>
<b>13800000xxxx</b>	<b>CCS - Income Eligible (10.1.2018-12.31.18)</b>		
5201040	Fees to Professional Contractors	\$ -	\$ -
	<b>Total 13800000xxxx</b>	<b>\$ -</b>	<b>\$ -</b>
<b>13800000xxxx</b>	<b>CCS - Transitional</b>		
5201040	Fees to Professional Contractors	\$ -	\$ -
	<b>Total 13800000xxxx</b>	<b>\$ -</b>	<b>\$ -</b>
<b>13800000xxxx</b>	<b>CCS - Choices</b>		
5201040	Fees to Professional Contractors	\$ 12,081,500	\$ 13,174,440
	<b>Total 13800000xxxx</b>	<b>\$ 12,081,500</b>	<b>\$ 13,174,440</b>
<b>13800000xxxx</b>	<b>Federal Match-Direct Care</b>		
5201040	Fees to Professional Contractors	\$ 7,128,700	\$ 7,066,323
	<b>Total 13800000xxxx</b>	<b>\$ 7,128,700</b>	<b>\$ 7,066,323</b>
<b>13800000xxxx</b>	<b>DFPS - In Home</b>		
5201040	Fees to Professional Contractors	\$ 6,230,836	\$ 6,968,499
	<b>Total 13800000xxxx</b>	<b>\$ 6,230,836</b>	<b>\$ 6,968,499</b>
<b>13800000xxxx</b>	<b>DFPS - Foster Care</b>		
5201040	Fees to Professional Contractors	\$ 766,872	\$ 929,620
	<b>Total 13800000xxxx</b>	<b>\$ 766,872</b>	<b>\$ 929,620</b>
<b>13800000xxxx</b>	<b>DFPS - Other Foster</b>		
5201040	Fees to Professional Contractors	\$ 671,013	\$ 667,842
	<b>Total 13800000xxxx</b>	<b>\$ 671,013</b>	<b>\$ 667,842</b>
<b>13800000xxxx</b>	<b>DFPS - Relative Care</b>		
5201040	Fees to Professional Contractors	\$ 1,917,180	\$ 1,415,764
	<b>Total 13800000xxxx</b>	<b>\$ 1,917,180</b>	<b>\$ 1,415,764</b>
<b>13800000xxxx</b>	<b>Local Match</b>		
6602025	In Kind Other Contractual	\$ 3,707,243	\$ 3,554,049
	<b>Total Local Match</b>	<b>\$ 3,707,243</b>	<b>\$ 3,554,049</b>
	<b>TOTAL APPROPRIATIONS</b>	<b>\$ 56,607,544</b>	<b>\$ 71,506,744</b>

# **Attachment II**



**2019 CHILD CARE SERVICES PROGRAM**

October 1, 2018 - September 30, 2019

**PERSONNEL COMPLEMENT**

POSITIONS	JOB CLASS	CURRENT POSITIONS	ADD/DELETE	PROPOSED POSITIONS
<b>138000000xxx CHILD CARE SERVICES OPERATIONS</b>				
ACCOUNTANT	0874	1		1
ADMINISTRATIVE ASSOCIATE	2063	6		6
ADMINISTRATIVE ASSISTANT I	0040	4		4
CASE AIDE	0985	4		4
CHILD CARE RESOURCES SPECIALIST	0990	22		22
CHILD CARE SERVICES SUPERVISOR	0991	5		5
CUSTOMER SERVICE REPRESENTATIVE	0909	2		2
FISCAL ANALYST	0844	2		2
HUMAN SERVICES ADMINISTRATOR	2354	1		1
MANAGEMENT ANALYST	0046	2		2
PROCUREMENT SPECIALIST II	0156	1		1
RECORDS SUPERVISOR	0007	1		1
SENIOR OFFICE ASSISTANT	0009	2		2
SOCIAL SERVICES MANAGER	0906	1		1
SR MANAGEMENT ANALYST	0999	4		4
<b>SUB TOTAL FOR CCS OPERATIONS</b>		<b>58</b>	<b>0</b>	<b>58</b>

**2018 CHILD CARE QUALITY PROGRAM**

October 1, 2018 - September 30, 2019

**PERSONNEL COMPLEMENT**

POSITIONS	JOB CLASS	CURRENT POSITIONS	ADD/DELETE	PROPOSED POSITIONS
<b>138000000xxx CHILD CARE QUALITY OPERATIONS</b>				
MANAGEMENT ANALYST	0046	2	2	4
SR MANAGEMENT ANALYST	0999	1		1
<b>SUB TOTAL FOR CCQ OPERATIONS</b>		<b>3</b>	<b>2</b>	<b>5</b>
<b>TOTAL POSITIONS</b>		<b>61</b>	<b>2</b>	<b>63</b>