

**PUBLIC SAFETY
COUNCIL COMMITTEE MEETING
AUGUST 29, 2018
11:30 A.M.
MUNICIPAL PLAZA BUILDING**

Members Present: Councilmember William Cruz Shaw, Chair, *District 2*
Councilmember Greg Brockhouse, *District 6*
Councilmember John Courage, *District 9*
Councilmember Clayton Perry, *District 10*

Members Absent: Councilmember Ana Sandoval, *District 7*

Staff Present: Erik Walsh, *Deputy City Manager*; Charles N. Hood, *Fire Chief, SAFD*; Chris Monestier, *Assistant Fire Chief, SAFD*; Shawn Griffin, *Captain, SAFD*; Denice F. Treviño, *Office of the City Clerk*

Others Present: None

Call to order

Chairman Shaw called the meeting to order.

1. Approval of the June 26, 2018 Public Safety Council Committee meeting minutes

Councilmember Perry moved to approve the minutes of the June 26, 2018 Public Safety Council Committee Meeting. Councilmember Courage seconded the motion. The motion carried unanimously by those present.

Citizens to be Heard

There were no citizens registered to speak.

Items for Consideration:

2. Briefing on the San Antonio Fire Department's (SAFD) Revised 2018-2023 Strategic Plan and the 2017 Community Risk Assessment and Standards of Cover Document. [Presented by Charles N. Hood, Fire Chief]

Chief Hood distributed a Community Risk Assessment and the San Antonio Fire Department (SAFD) 2018-2023 Strategic Plan to Committee Members. He noted that the International Organization for Standardization (ISO) Accreditation Process for SAFD had been underway for approximately three years. He stated that the ISO Accreditation Process focused on:

- Organizational involvement
- Information-Based decision making

- Realistic Self-Assessment
- Constant improvement

Chief Hood noted that the 2018-2023 Strategic Plan would replace the 2013-2018 Strategic Plan. He stated that the Strategic Plan was developed with assistance from a consultant with the Center for Public Safety Excellence, as well as external and internal stakeholder feedback. He reviewed the internal and external stakeholders and the strategic initiatives and core programs of the SAFD. He noted SAFD's mission statement which indicated that SAFD was dedicated to doing the right thing and protecting our community from all hazards with compassion and professionalism. He stated that the values of SAFD were: 1) Service; 2) Accountability; 3) Family; and 4) Dedication. He reported that the following were goals of the Strategic Plan:

Goal 1: Develop and implement a comprehensive training program within three years of the start of this goal that delivers the knowledge, skills, and abilities allowing all SAFD members to operate effectively, efficiently, and safely

Goal 2: Acquire, approve, maintain, and repair modern and appropriate facilities and capital asset inventories in order to provide effective service delivery to our customers

Goal 3: Enhance and standardize the internal communications practices and improve understanding, clarity, ownership, and efficiency through the entire organization

Goal 4: Improve external communications with our community

Goal 5: Utilize current and new technology to enhance the efficiency and safety of fire department operations

Goal 6: Enhance service delivery to meet or exceed the SAFD Standards of Coverage Document and industry best practices for current operations and to ensure preparedness for expected population growth as they pertain to the 11 current identified core service areas

Chief Hood reviewed the Community Risk Assessment (CRA) and Standards of Cover (SOC) Committee Members. He reviewed the CRA which includes the following information:

- Community characteristics
- Agency programs and services
- Community safety and prevention programs
- Community risk
- Risk by service type
- Community loss and save values
- Risk assessment and methodology
- Planning zones

Chief Hood reviewed the SOC which includes the following information:

- Historical and community factors
- Consistent provision of service levels
- Considerations to deployment model
- Critical task analysis
- Baseline performance
- Benchmark statements
- Performance evaluations
- Continuous Improvement Plan

He stated that Effective Response Force (ERF) refers to resources needed according to the type of emergency. He noted that total response time includes:

- Alarm handling time
- Turnout time
- First-in travel time
- ERF travel time

Chief Hood stated that for 90% of all fire suppression calls; the current total response time for the first-in unit with a minimum of two personnel is 11:04 minutes for urban areas and 12:10 minutes for rural areas. He noted that personnel were responsible for the critical tasks of command, operator/safety, and attack, or other critical task as described by the ERF. He stated that engines were required for each fire incident and with the capabilities of flowing 1,500 gallons per minute (GPM) or greater with a full complement of equipment. He noted that the benchmark was a total response time for urban areas of 10:08 minutes and a total response time for rural areas of 11:08 minutes. He added that if the benchmark was reached; it would then be revised. He stated that the process included:

- Strategic Plan-completed
- Become a registered agency-completed
- Create the CRA/SOC documents-completed
- Become an applicant agency-completed
- Site visit (November 2018)
- Commission hearing (March 2019)

Councilmember Perry asked if additional Emergency Medical Services (EMS) Units had been requested in the 2019 Budget. Chief Hood replied that they had not and instead had requested a Medical Officer.

Councilmember Courage asked why gated communities were not mentioned. Chief Hood replied that the SAFD could utilize lights, sirens, or a key to gain entrance to said communities.

Councilmember Brockhouse suggested that the human factor be incorporated. Chief Hood stated that it was important to educate the public on service delivery.

Erik Walsh stated that this item would be brought before the full City Council at an A Session in November 2018.

Consideration of items for future meetings

Erik Walsh stated that bus cameras and gun zoning issues would be discussed at the September 2018 meeting. He added that the San Antonio Police Department's recommendations for adjustments to the Massage Parlor Ordinance would be presented at the October 2018 meeting.

Councilmember Perry requested that the Transportation and Capital Improvements' (TCI) process for installation of traffic calming measures be reviewed at a future meeting.

Adjourn

There being no further discussion, the meeting was adjourned at 12:45 p.m.

William Cruz Shaw, Chair

Respectfully Submitted

Denice F. Trevino, Office of the City Clerk